



# WARSAW PARKS & RECREATION

## 2017 - 2021 MASTER PLAN

PREPARED FOR:  
**WARSAW PARKS AND  
RECREATION DEPARTMENT**  
117 E. CANAL STREET  
WARSAW, INDIANA 46580

PREPARED BY:

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**MARCH 21, 2017**





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## **ACKNOWLEDGEMENTS**

### **City Officials**

Joseph M. Thallemer, Mayor  
Lynne A. Christiansen, Clerk-Treasurer

### **Council Members**

Jeff R. Grose - 1st District  
Ron Shoemaker - 2nd District  
Michael J. Klondaris - 3rd District  
William G. "Jerry" Frush - 4th District  
Diane L. Quance - 5th District  
Jack Wilhite - At Large  
Cindy A. Dobbins - At Large

### **Park and Recreation Board**

Steve Haines, President  
Larry Ladd, Vice President  
Bill Baldwin, Member  
Michelle Boxell, Member  
Rick Paczkowski, Library Board Appointee  
Diane Quance, Council Representative

### **Parks and Recreation Department**

Larry Plummer, Superintendent  
Shaun Gardner, Maintenance Director  
Sheila Wieringa, Recreation Director  
Heather Frazier, Administrative Assistant

### **Warsaw Parks and Recreation Department**

117 E. Canal Street, Warsaw, Indiana 46580  
Telephone (574) 372-9554  
Web site: [www.warsaw.in.gov](http://www.warsaw.in.gov)

### **Consultant**

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**WARSAW PARK AND RECREATION BOARD**

117 E. Canal Street, Warsaw, Indiana 46580

**RESOLUTION 17-01**

**2017-2021 Park and Recreation Master Plan**

**WHEREAS**, the Warsaw Park and Recreation Board is aware of the park and recreation needs of the residents of Warsaw, and

**WHEREAS**, the Warsaw Park and Recreation Board is desirous of providing aesthetic and functional parks, recreation facilities, and programs to the residents of Warsaw to meet their needs, and

**WHEREAS**, the Warsaw Park and Recreation Board realizes the importance of sound planning in order to meet the needs of its residents, and

**WHEREAS**, the Warsaw Park and Recreation Board is continually aware of the value and importance of leisure opportunities and recreational programs and facilities to the future of the Warsaw Parks Department and its programs, and to the residents of Warsaw, and

**NOW THEREFORE BE IT RESOLVED THAT THE WARSAW PARK AND RECREATION BOARD**, by unanimous declaration, does adopt the Warsaw Parks Master Plan 2017 to 2021 as its official plan for the growth and development of parks and recreation opportunities in Warsaw, Indiana over the next five years. The Warsaw Park and Recreation Board is committed to an annual review and update of the goals and objectives of this Master Plan.

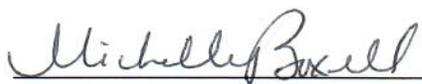
Adopted and signed the 21 day of MARCH, Two Thousand and Seventeen.

**WARSAW PARK AND RECREATION BOARD**

  
\_\_\_\_\_  
Steve Haines, President

  
\_\_\_\_\_  
Bill Baldwin, Member

  
\_\_\_\_\_  
Larry Ladd, Vice President

  
\_\_\_\_\_  
Michelle Boxell, Member

  
\_\_\_\_\_  
Rick Paczkowski, Member

Attested:   
\_\_\_\_\_  
Larry Plummer, Superintendent

**REQUEST FOR ELIGIBILITY  
Land and Water Conservation Fund**

We hereby request eligibility to participate in the Federal Land and Water Conservation Fund Program administered by the Indiana Department of Natural Resources.

WARSAW PARK AND RECREATION BOARD  
117 E. Canal Street  
Warsaw, Indiana 46580  
Telephone (574) 372-9554

Park Board President: Steve Haines

The Warsaw Park and Recreation Board was established under the provisions of Section 201, Chapter 311, Article II of the Acts of the General Assembly of the State of Indiana for 1965. In 1985, the Warsaw Parks and Recreation Department was re-established under the current provisions of Indiana Code 36-10. A copy of the ordinance is enclosed in this Master Plan. This Act empowers the Board to plan, construct, operate and maintain recreation and park facilities.

By virtue of the powers vested in our Board by the Indiana General Assembly we agree, if approved, to abide by all applicable State and Federal laws and the provisions outlined in the Guidelines for Local Agencies participating in the Land and Water Conservation Fund Program.

Adopted and signed the 21<sup>st</sup> day of MARCH, Two Thousand and Seventeen

**WARSAW PARK AND RECREATION BOARD**

  
\_\_\_\_\_  
Steve Haines, President

  
\_\_\_\_\_  
Bill Baldwin, Member

  
\_\_\_\_\_  
Larry Ladd, Vice President

  
\_\_\_\_\_  
Michelle Boxell, Member

  
\_\_\_\_\_  
Rick Paczkowski, Member

Attested:   
\_\_\_\_\_  
Larry Plummer, Superintendent



# WARSAW PARKS & RECREATION

2017 - 2021 MASTER PLAN

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## INTRODUCTION

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## INTRODUCTION

The City of Warsaw has a long tradition of meeting the leisure and recreation needs of its residents. The Warsaw Parks and Recreation Department oversees and manages 18 parks with over 168 acres of open space and provides recreational programs that serve over 20,000 people each year.

The Warsaw Parks and Recreation Department is facing several significant challenges. Changing demographics have altered the recreation opportunities and increased the need for other recreation programs, neighborhood parks and open space. There is also the need to maintain and upgrade aging park facilities. These issues along with the financial challenges must be effectively addressed in order to maintain and enhance the high quality of life that residents of Warsaw enjoy and expect.

Throughout this Master Plan, several key projects and dreams have been identified. Warsaw is a community that has vision, the ability to look into the future and set goals to attempt to reach the recreational needs for generations to come. It is obvious that a city the size of Warsaw cannot justify or support an extensive park system consisting of play lots, neighborhoods, community and regional facilities as found in larger cities. A park and recreation system must be established in terms of needs and financial resources of the community. Listed in the Action Plan are key projects and dreams that have been incorporated into this Master Plan. Some dreams may not get started, but if they never begin they can never be finished. Warsaw is a community with vision, dreams and commitment.

The following guidelines have been established for developing a park and recreational system in Warsaw. These guidelines were parts of previous Master Plans and are still valid today.

### **Development Guidelines**

- *Park and recreation development and site acquisition priorities shall correspond to population growth and densities.*
- *The sites shall be designed and maintained attractively and, as far as possible, in their natural state.*
- *The economics of development and maintenance should not be a burden on the tax base of the community.*
- *The sites should be capable of reasonable management and not contribute to impairment of public health and safety, or detract from the neighboring properties.*
- *The size of the site should be able to provide for a variety of facilities.*
- *All park sites, facilities and programs shall incorporate universal design principles to provide accessibility for all users.*

While it is difficult to forecast the future needs or trends of recreation, the following are important needs in park and recreation master planning:

- *An understanding of the importance and value of recreation and leisure in our ever-changing world.*
- *The appreciation of our natural resources and the knowledge to preserve and conserve them.*
- *Fitness of the mind and body.*
- *Vision, imagination and creativity.*
- *Integrity, sensitivity and common sense.*
- *A political keenness and perception.*

The Warsaw Parks and Recreation Department must take the position that it cannot be everything for everyone. The Park Department must be driven by the market/demand and stay with the Park Department's core mission. By altering its role as direct provider, the Park Department will save money as it decides whether to provide a particular facility or program. Savings could be realized through partnering, outsourcing, or deferring to another provider of a service and/or facility.

## **Community Description**

The City of Warsaw, located in Kosciusko County, is set in the beautiful, rolling lake country of north central Indiana, in the heart of the "Golden Triangle", formed by the urban-industrial centers of Chicago, Detroit and Louisville. Also within this triangle are Cleveland, Toledo, Indianapolis, Cincinnati and Terre Haute.

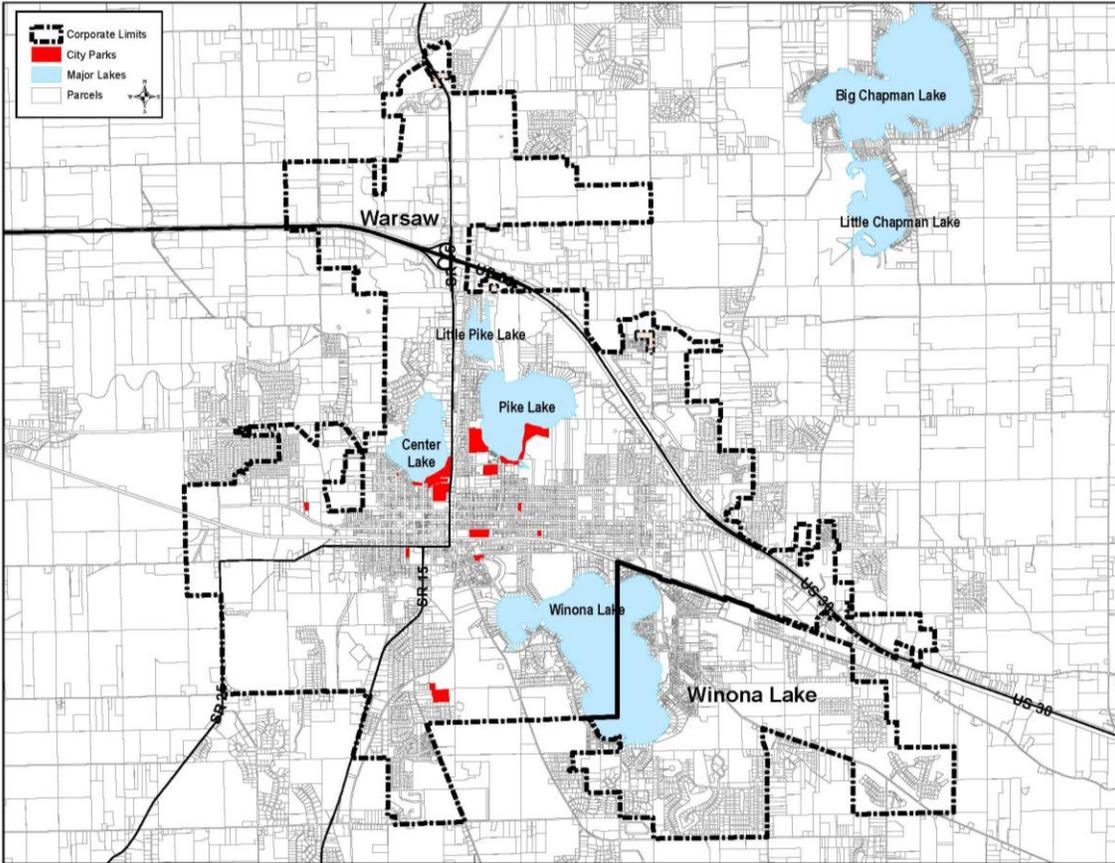
Warsaw and Kosciusko County are bisected by one of mid-America's major east-west routes - U.S. Highway 30, a four lane divided roadway. Warsaw has a modern general aviation airport and is just an hour from major facilities at South Bend and Fort Wayne.

Warsaw and Kosciusko County interesting facts:

- There are over 100 lakes in Kosciusko County
- The largest natural lake in the state of Indiana is located in Kosciusko County. Lake Wawasee covers 3,200 acres
- The deepest natural lake in the state is also located in Kosciusko County. Lake Tippecanoe is 122 feet deep.
- Indiana's oldest stern wheel paddle boat, "The Dixie", is located on Lake Webster in the northern part of Kosciusko County. It began operations in 1929 and is still operating today
- Agriculture has been and continues to be one of the largest industries in Kosciusko County
- Kosciusko County is the leading producer of duckling in the world
- Kosciusko County is home to the world's largest bio-diesel plant
- Kosciusko County produces over 12,000 tons of tomatoes annually which are made into Red Gold tomato products
- Clark Gable and Carole Lombard, a famous Hollywood couple from yester-year, frequented the Barbee Hotel, and even spent part of their honeymoon there
- The Warsaw Biblical Gardens is the 3rd largest in the world
- The famous Winona Lake evangelist, Billy Sunday, was a professional baseball player prior to his call to ministry. The team he played for would later become known as the Chicago Cubs.



For the purposes of this Master Plan, the planning area is defined as the city limits of Warsaw, including all populations contained therein. Even though non-residents from surrounding areas may utilize city parks and facilities, the focus of this master plan is on the majority of users - the city residents and the efficient use of their property tax dollars. Non-residents support the parks through rental and program fees.



## **Park Board**

The Warsaw Recreation Board was established in June of 1947, when an ordinance was passed by the Warsaw City Council. In August of 1959, City ordinance provided for the combined Park and Recreation Board. Four members of the Park and Recreation Board are subject to appointment by the Mayor. The appointments are four year terms and in staggered succession so two terms will not expire in the same year. There shall be no more than two of one political party serving under appointment. Other voting member include one representative from Warsaw Community Public Library. A non-voting member, a representative from the Warsaw Common Council, account for the six member board.

The present Warsaw Parks and Recreation Department was re-established in 1985, under I.C. 36-10-3, when an ordinance was passed by the Warsaw Common Council.

Beginning in 2017, the Warsaw Park and Recreation Board will meet regularly on the third Tuesday of each month at 5:15 p.m. at the Pete Thorn Youth Center, adjacent to Lucerne Park. This new location will provide WiFi access for the Park Board and public. The public is welcomed and encouraged to attend.

### Current Park Board members are:

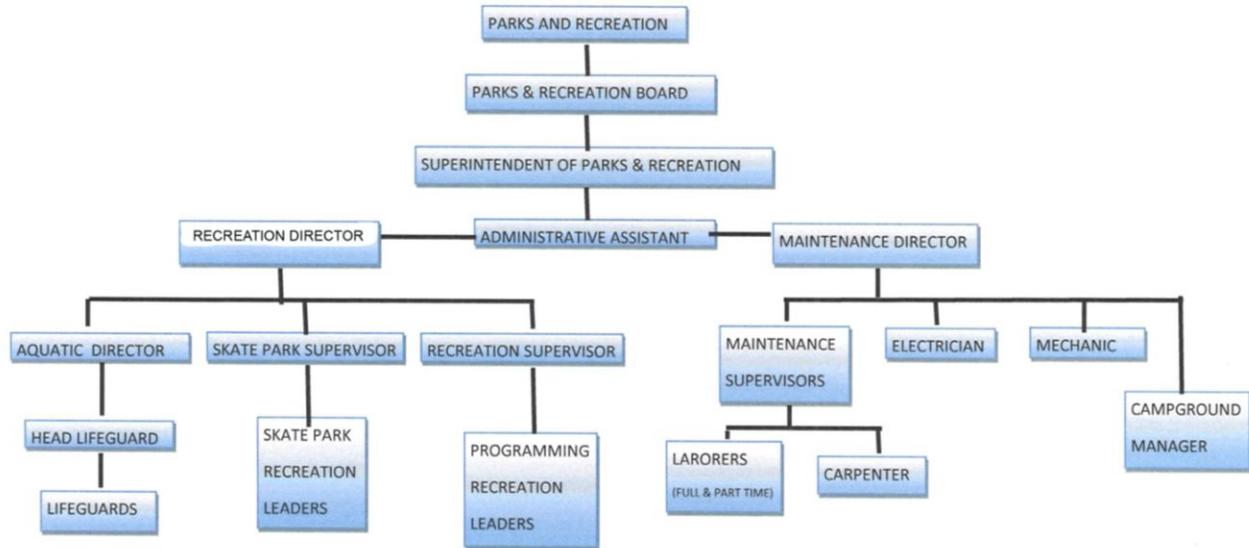
President	Steve Haines (term expires December 31, 2020) 1223 E. Ft. Wayne Street, Warsaw, IN 46580
Vice President	Larry Ladd (term expires December 31, 2017) 611 N. Johnson Street, Warsaw, IN 46580
Member	Bill Baldwin (term expires December 31, 2020) 518 Crestlane Drive, Warsaw, IN 46580
Member	Michelle Boxell (term expires December 31, 2019) 720 Normandy Drive, Warsaw, IN 46582
Member	Rick Paczkowski (Library Board Representative) 1515 Provident Dr. Ste 250, Warsaw, IN 46580
Member	Diane Quance (Common Council Representative) 2143 Bluewater Drive, Warsaw, IN 46580

### Park Board mailing address:

Warsaw Park and Recreation Board  
117 E. Canal Street  
Warsaw, IN 46580

## Parks Department

The Warsaw Parks & Recreation Department has the responsibility of maintaining park sites and facilities in the community and is comprised of eighteen (18) park sites, Pete Thorn Youth Center, skatepark/basketball complex and a campground for a total of 168 acres. Based on 14,179 (2014 US Census) people this provides  $\pm 11.8$  acres per 1000 population.



The present Warsaw Parks & Recreation Department has the following personnel.

### Full Time Staff

Superintendent  
Maintenance Director  
Recreation Director  
Administrative Assistant  
Maintenance Laborers (8)  
Maintenance Supervisor (2)  
Mechanic  
Carpenter  
Electrician

### Part Time / Seasonal Staff

Maintenance Laborers (9)  
Recreation Leaders (6)  
Lifeguards (12)  
Campground Manager

### Part Time / Year Round Staff

Maintenance Laborer



# WARSAW PARKS & RECREATION

2017 - 2021 MASTER PLAN

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## GOALS & OBJECTIVES

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## Mission and Goals

### Mission Statement

*To provide accessible, wholesome leisure opportunities that promote social, mental and physical well-being through effective services, diverse programming and quality park facilities.*

Our mission will be accomplished by (goals):

1. Communicating and advocating for the importance of recreational and leisure opportunities in achieving and maintaining social, mental and physical well-being.
2. Improving, acquiring and developing facilities and green spaces that meet the changing and growing needs of the community.
3. Maintaining safe, accessible and high-quality park facilities and green spaces.
4. Providing low-cost and accessible programming opportunities for all ages and demographics, where needs and interests are assessed within our community.
5. Assessing the services and facilities of community organizations to eliminate duplication and fill deficiencies.
6. Serving with effective and efficient leadership, coordination, customer service and public relations.
7. Making fiscally responsible decisions to promote long-term stability, growth and service.
8. Acting as environmental stewards, advocates and educators for the natural resources within our community.

### Philosophy

*Individuals grow socially, mentally and physically through experiences with leisure and recreational environments. The Warsaw Parks and Recreation Department shall plan, develop, and operate programs and facilities which provide for all individuals with diverse opportunities that contribute to individual, family and community growth.*

The Warsaw Parks and Recreation Master Plan is a very important guide that has four distinct objectives.

1. *It helps to determine the park and recreational needs of the residents of Warsaw; along with identifying sites or areas to meet these needs and to develop methods and programs to preserve and/or develop these sites and areas.*
2. *It will aid the Warsaw Parks & Recreation Department in recognizing the importance of wise utilization and preservation of its natural resources.*

3. *It will help to broaden the Warsaw Parks & Recreation Department's view of itself in terms of the use of these natural resources for recreational activities.*
4. *It will assist the Warsaw Parks & Recreation Department in recognizing the importance of good fiscal planning in the utilization of public funds.*

### **Philosophy Bullet Points**

- **Planning**: Develop and maintain a comprehensive master plan which provides direction for the future operations of the Parks and Recreation Department.
- **Parks and Recreation Facilities**: Plan, finance, develop and maintain quality parks and recreation facilities which meet the diverse leisure needs of participants of all ages.
- **Land Acquisitions**: Develop and implement a land acquisition strategic plan which gives the community open spaces and greenways and work with community partners on acquisition of potential park sites.
- **Recreation and Educational Programs**: Provide quality sports, recreational, cultural and educational programs, services, which meet the needs of all age groups and promotes a healthy lifestyle in the community.
- **Public Relations**: Improve the Park Department's image through effective and proactive public relations. Increase and improve communication with all participants, visitors and the community with increased opportunities for community input.
- **Customer Satisfaction**: Develop operation, monitoring and feedback systems which assure a high degree of customer satisfaction.
- **Personnel**: Adequately train, evaluate, support and provide a qualified team to operate and maintain the parks and facilities at a quality level.
- **Safety**: Provide a safe environment for park visitors and the Park Department personnel.
- **Finance**: Administer the Park Department's finances in a sound and accountable fiscal manner.

The article below highlights the importance the role of parks and recreation departments has in public health.

**Let's Go to the Park Today: The Role of Parks in Obesity Prevention and Improving the Public's Health**

An article by: Heidi M. Blanck, Ph.D., Diana Allen, B.S., MCRP, Zarnaaz Bashir, M.P.H., Nina Gordon, M.P.A., Alyson Goodman, M.D., M.P.H., Dee Merriam, FASLA, and Candace Rutt, Ph.D.

*"Parks can play an important role in the enhancement of opportunities for physical activity and good nutrition for obesity prevention among children and adults. In addition, they are living laboratories for demonstrating how open spaces can contribute to health broadly on an ongoing and routine basis and how access to shared parks resources and quality park programs can be optimized for community benefit and for visitors and local residents of all ages."*

*"Park agencies are focusing their efforts on improving conditions of their parks to increase park use. In Davenport, Iowa, a team of community leaders and stakeholders, led by the Davenport Parks and Recreation Department, increased usage of parks and trails by placing signage along recreational trails with a goal of increasing physical activity in the city's 50 parks and over 15 miles of walking and biking trails."*

*"Barriers to park use can take many forms. They may be as simple as lack of awareness that a park exists or as nuanced as culturally inappropriate facilities."*

*"Knowledge that a park exists, who is welcome, what to bring, and what there is to do are all barriers that can easily be addressed with quality signs and community outreach. Programs that encourage park experiences can both invite people into a site and teach skills that overcome concerns about visits. Fees can be a barrier for many, particularly if they are part of a large family that would otherwise visit the park often. Poor maintenance, vandalism, and crime can make a park visit uncomfortable and even unsafe. Lack of comfortable seating, shade or sun, and drinking water can limit park use. Time can also be a barrier; if it takes a significant part of an already too full day, park visits may become occasional treats instead of a regular part of daily living."*



# WARSAW PARKS & RECREATION

2017 - 2021 MASTER PLAN

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# FEATURES OF WARSAW

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## FEATURES OF WARSAW

### Natural Features - Geography

When one thinks of parks, the picture in most minds include trees, lakes, rivers and other interesting land features. It is easy to understand this, since most recreational activities occur within close proximity to one of these natural features. An understanding of the natural features, vegetation, surface water and topography of Warsaw would add valuable information to the parks and recreation Master Plan.

Warsaw is located in central Kosciusko County and occupies the area between Pike Lake, Center Lake, Hidden Lake (to the north) and Winona Lake (to the southeast). The Tippecanoe River passes through the west portion of Warsaw.

According to the United States Census Bureau, the city has a total area of 11.6 square miles (29.9 km<sup>2</sup>), of which, 10.5 square miles (27.1 km<sup>2</sup>) of it is land and 1.1 square miles (2.8 km<sup>2</sup>) of it (9.26%) is water.

The present physical features of the Warsaw area are primarily the result of glacial activity. The last major ice advance, known as the Wisconsin Glaciation, deposited most of the sediment upon which present soils were formed and created present day lakes to their form.

### Natural Features - Water/Trees

Kosciusko County has over 100 lakes within its boundaries. Both the largest and the deepest lake in Indiana are located in the county. Lake Wawasee, near Syracuse, is the largest lake over 3,000 acres. The deepest lake, Tippecanoe Lake, located north of Warsaw, has been measured at 122 feet deep. The City of Warsaw has three lakes within city limits for public use and recreation. Eight of the fifteen parks in Warsaw are adjacent to one of these three lakes.

**Pike Lake:** 230 acres with a max depth of 35 feet. Water inlets from Beyer Ditch and Deeds Creek. Water outlets to Little Pike Lake and via underground tile to Center Lake. Pike Lake is in the Deeds Creek Watershed.

**Center Lake:** 120 acres with a max depth of 42 feet. Water inlets from an underground tile from Pike Lake and is also spring fed. Water outlets via a tributary to Walnut Creek and Lones Ditch. Center Lake is in the Tippecanoe River Watershed.

**Little Pike Lake:** 25 acres with a max depth of 14 feet. Water inlets from Pike Lake. Water outlets to Deeds Creek north to the Tippecanoe River. Little Pike Lake is in the Deeds Creek Watershed.

**Winona Lake** (Partially in the City): 562 acres with a maximum depth of 75 feet. Water inlets from Wyland Ditch, Keefer-Evans Ditch, and Peterson Ditch. Water outlets to Eagle Creek. Winona Lake is in the Eagle Creek Watershed.

Zebra mussels are present in many of the local lakes. The various lake associations work with IDNR Fish and Wildlife Division for lake enhancements and control of invasive species. There has been problems in the past with e-coli and green algae in the lakes that affecting the swimming beaches. The Park Department purchased a Barber Surf Rake to remove trash, debris and animal droppings on the beaches and it has greatly improved the condition and eliminating beach closures.

Central Park was impacted by the emerald ash borer and 21 ash trees were removed. New Sunset Red Maple trees were planted in their place. Trees in other parks are monitored on a routine basis, but no other invasive of emerald ash borer has been spotted.

### **Climate**

Severe cold is experienced rarely in the winter, with the mean temperature during the winter months only a few degrees below the freezing point. Summer time temperatures average near 71°F, although there are brief humid periods. Precipitation is fairly evenly distributed with the greatest amount generally occurring during the growing season. Occasional droughts are encountered at times. The predominate snow season is from November through March with lighter amounts possible in October and April.

December through March there is moderate to heavy snowfall, with temperatures ranging 10°F to 30° F. April and May has moderate to heavy rainfall, with temperatures from 40°F to 70°F. Normally brisk wind is found in early spring. June through September the temperatures range from 70°F to 90°F, with moderate rainfall. October and November the temperatures are in the 30°F to 60°F range. Light rains and/or snows are experienced.

### ***Effects of Natural Features and Warsaw Parks***

*Due to the changing seasons -sunny, cloudy, rainy, and snowy conditions, Warsaw can experience all four seasons which is typical for the Midwest. The Warsaw Parks has worked hard to provide both open outdoor and indoor opportunities to best serve the public during times of weather which demands such facilities. The parks provide a sense of escape. The changing seasons allow the Park Department to provide a variety of year round programs.*

*With miles of shoreline, parks along the lakes offer outstanding views at every turn, making it as much of a visual delight as it is a great choice for lake- based recreation. Seasonal opportunities include boating, sailing, canoeing, kayaking, fishing, swimming, tubing and paddle boarding.*

*The land acquisition strategy for Warsaw Parks includes the acquiring of natural areas to preserve open space. Key areas are those along the lakes, wetlands and woodlands within or abutting city limits. Unfortunately, due to limited funding, each land acquisition opportunity has to be carefully studied.*

## History & Cultural

Early Warsaw contained traders, trappers, and merchants supplying manufactured goods to area farmers. Because of the central location in the lake region, tourists soon began visiting Warsaw and eventually made permanent residences in the city, with industry soon following. The first plat of Warsaw was filed in 1836 by W.H. Knott, proprietor, and became the county seat in 1837. John B. Chapman named Kosciusko County in honor of Thaddeus Kosciuszko, a Polish national hero and aide-de-camp to General George Washington during the American Revolution. Warsaw was named for the capital of Poland.

In March 1854, Warsaw became a town, and the initial census on February 2, 1854 showed a total of 752 residents in the town limits. The Pennsylvania Railroad (then known as the Pittsburgh, Fort Wayne, and Chicago Railroad) reached Warsaw in November 1854. The Big 4 Railroad (Cleveland, Cincinnati, Chicago, and St Louis) arrived in Warsaw in August 1870.

Gas lights were installed in August 1880. Telephone lines were strung in 1882, with Dr. Eggleston having the first phone. The waterworks were constructed in 1885. Gas was supplemented with electricity in 1897, however, gas was still used in many homes until 1915.

In 1895, Revra DePuy founded DePuy Manufacturing in Warsaw to make wire mesh and wooden splints, becoming the world's first manufacturer of orthopedic appliances. In 1905, DePuy hired Justin Zimmer as a splint salesman. Zimmer broke away from DePuy in 1927 to start his own orthopedic company. Warsaw today is known as the "orthopedic capital of the world."

### ***Effects of History & Cultural and Warsaw Parks***

*The impact of historical and cultural heritage has a great impact on the community but a smaller impact on the parks. Warsaw Parks provides limited historical/cultural heritage programming. However, many local groups and organizations utilize the parks and their facilities for their special events and programs and the Warsaw Parks & Recreation Department supports local groups and organizations in their programs.*

*The Park Department logo embraces the culture of the community. The Friday Night Concert series is a 9 week program of free musical concerts of a variety of music genres such as country, rock and blues.*

## Demographics & Economic Factors

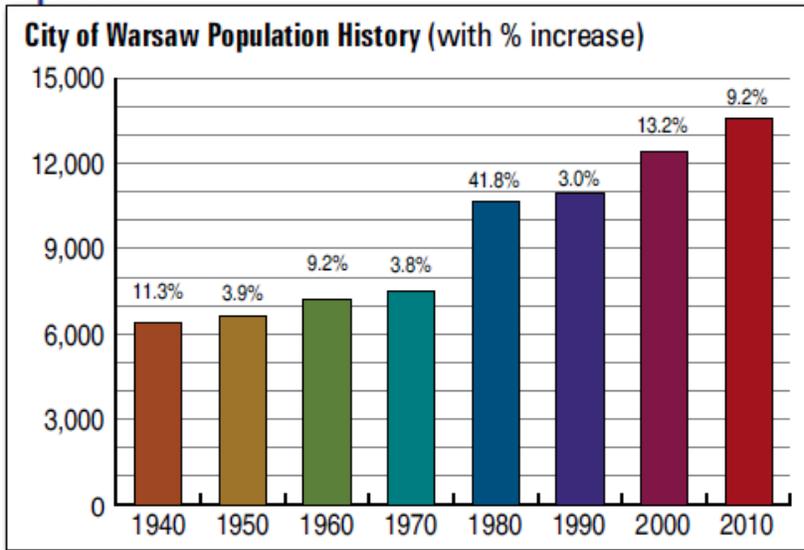
Between 1990 and 2014, the City Warsaw experienced growth from a population of 10,968 to 14,179 - an increase of 3,211 persons. The growth posed a threat to the availability of open space, as well as the park system's ability to meet the needs of a growing population.

	<u>2014</u>	<u>2010</u>	<u>2000</u>	<u>1990</u>
Population	14,179	13,559	12,415	10,968

Source: U.S. Census Bureau

The City of Warsaw has experienced growth over the last 75 years.

**Population:**



Source: City of Warsaw Comprehensive Plan, 2015

In such a time of growth, careful recreational planning and resource management becomes critical to successful recreational programming. Land acquisition for recreational purposes also becomes necessary to alleviate overuse and degradation of existing facilities and resources. In acknowledgement of these issues, Warsaw Parks and Recreation Department is updating their Parks & Recreation Master Plan to meet current needs and in anticipation of the future needs of the community. This 2017-2021 Parks & Recreation Master Plan will continue the planning process to address the ever-changing needs of the community.

**Census 2010 to 2014 Comparison**

Source: U.S. Census Bureau

	2010	2014	Change
Total Population	13,559	14,179	+620
Male	6,654	6,953	+299
Female	6,905	7,226	+321
Under 5 years	1,022	735	(287)
5 to 9 years	946	919	(27)
10 to 14 years	914	915	+1
15 to 19 years	843	948	+105
20 to 24 years	948	1,157	+209
25 to 34 years	2,141	2,072	(69)
35 to 44 years	1,675	1,761	+86
45 to 54 years	1,773	1,821	+48
55 to 59 years	805	900	+95
60 to 64 years	676	906	+230
65 to 74 years	952	998	+46
75 to 84 years	593	784	+191
Over 85 years	271	263	(8)
Population under 18	3,412	3,159	(253)

Population 18 to 64	8,331	8,975	+644
Population over 65	1,816	2,045	+229
White	12,131	12,412	+281
Black	213	165	(48)
American Indian/Alaskan	63	27	(36)
Asian	294	646	+352
Other race	589	763	+174
Multi-race	269	166	(103)
Hispanic (of any race)	1,407	1,858	+451

The above comparison of the census information indicates a decrease in population for those under the age of 18 and growth in population for those over the age 18. The Warsaw Parks and Recreation Department can use the census information to help project recreational needs.

### **Employment & Income**

*(Source: StatsAmerica 2015 Data)*

Total labor force for the Warsaw area is 7,232 people. There is 93.9% employment with 6,793 people and an unemployment rate of 6.1% with 439 people. The unemployment rate for Warsaw is below the State of Indiana rate of 7.8%

	<u>Warsaw</u>	<u>Indiana</u>
Median household income	\$46,195	\$50,532
Median family income	\$53,283	\$63,265
Poverty rate	12.8	15.2

The City of Warsaw is fortunate to have a strong business and industry base providing employment for its residents. Even though income levels are slightly below the State's average, employment is stronger and poverty is lower.

### ***Effects of Demographics & Economic Factors and Warsaw Parks***

*Population growth in the community is a factor, as the Park Department provides and plans to provide for additional recreational opportunities through parklands, facilities and programs. The fastest growing demographics are between the ages of 18 and 64, which may require a different approach to recreational programming. The changing demographic means the average age of the potential park users is now over the age of 40. In addition, programs for a decreasing population of school age children and the growing Hispanics population, the Parks Department will need to be reviewed to address these changes in demographics.*

*Strong employment, good incomes and low poverty help make Warsaw a livable city where residents can enjoy its parks, trails, recreation and many of the other amenities that are offered.*

*As more families are on a fixed income or reduced income, park lands, free green space and low cost programming become more important. The challenge for the Parks Department is to be able to offer affordable programs and green space to residents. Warsaw Parks & Recreation Department takes great pride that all of its parks are free and affordable to both residents and non-residents..*



## **Business and Industry**

Warsaw is centrally located and the county seat of Kosciusko County. It provides an environment where business and industry can thrive with an outstanding quality of life. A wide diversity of natural resources, unique real estate properties and an affordable and dependable work force supports the best in business development and family living. The challenge facing the City of Warsaw is the current recession and economic effects on the area's industry. Due to this situation, the Warsaw Parks and Recreation Department could anticipate an increase in park usage and recreational programs as residents may tend to stay closer to home for their recreational and leisure time.

## **Major Employers - 2013 Warsaw and Kosciusko County**

<b>Employer</b>	<b>Industry</b>	<b># Employees</b>
Zimmer/Biomet, Inc.	Orthopedic Goods	4000
Warsaw Community Schools	Schools	1200
DePuy, Inc. (Johnson & Johnson)	Orthopedic Goods	1100
R.R. Donnelley & Sons	Printed Material	950
Kosciusko Community Hospital	Hospital	822
Nautic Global Group	Boats	805
Maple Leaf Farms	Chicken/Duck Products	750
Medtronic Sofamor Danek	Orthopedic Goods	650
Wawasee Community Schools	Public School	550
CTB, Inc.	Farm Feeding Equipment	550
Lake City Bank	Financial Services/Bank	550
Paragon Medical, Inc.	Surgical Cases	530
Symmetry Medical Inc.	Orthopedic Goods	525
Cardinal Center	Sheltered Workshop	475
Dalton Corporation	Iron Foundry	450
Milestone	Projection Screens	420
Wal-Mart Supercenter	Department Store	400
Kosciusko County Government	Government	340
The Papers, Inc.	Publishers/Publications	269
Creighton Bros./Crystal Lake LLC	Egg Processing	269
Otis R. Bowen Center	Counseling/Employee Asst.	215

### ***Effects of Business & Industry and Warsaw Parks***

*The City of Warsaw and the Parks Department is very fortunate to have a strong local business community which supports the parks and its programs. The sponsorship of the summer concert series is an excellent example of support from the business community.*



**WARSAW  
PARKS &  
RECREATION**

**2017 - 2021 MASTER PLAN**

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**PARKS  
DEPARTMENT**

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## **PARKS DEPARTMENT**

### **Fiscal Resources / Planning**

Good fiscal planning with public funds is the responsibility of a Park and Recreation Board. In Warsaw, as with other communities in the State of Indiana, the stress of demands and needs with budgets restraints can be felt. It is crucial that every dollar received is utilized to the maximum benefit of the residents of Warsaw. Proper fiscal planning would require scrutiny of each program, facility, operations and expense while attempting to increase revenue. The challenge to the Park Board is how to operate a Parks and Recreation Department with revenue fluctuating year to year and not knowing what the next year will bring. This is largely due to the changes in property assessment and tax restructuring in the State of Indiana.

The Parks and Recreation Department, one of many departments within a community, plays a vital and supportive role. Parks contribute to a community more than most realize. Parks provide aesthetic, greenspace areas that contribute to the well-being of a community and its residents. They provide recreation opportunities for the young and old alike. Parks can help add color and spark to a community, they tend to draw people and businesses to settle down and enjoy the area. Parks are for people and people make a community.

While the needs and demands from other City Departments are growing, as well as the needs and demands of the Parks and Recreation Department, the available funding is getting tighter. The Parks and Recreation Department is fortunate in that it is one of the few departments that can generate revenue to help offset budget needs. The future of Parks and Recreation Departments may depend on the amount of income they can produce in order to survive. The ability to generate income is vital when the fluctuation of tax rates and available appropriation monies can vary year after year.

### **2006-2016 Budget Summary / Review**

The past history of the Parks and Recreation Department budgets, amount of indebtedness, sources of revenue other than council appropriations, the general city attitude towards funding and expanding facilities and programs, all add important information to the master plan process. It is essential that an action plan be established that recognizes financial constraints of the City along with the Parks and Recreation Department. Every proposal made should have a reasonable source or method of funding to turn it into a reality.

The present budget configuration of the department is comprised of a general fund account. In addition, there is a non-reverting operating account, a non-reverting capital account and a cumulative capital improvement account. The Warsaw Parks and Recreation Department has no outstanding bond debt.

The Warsaw Parks and Recreation Department budget consists of four categories, as prescribed by the State Board of Accounts:

**Personal Services**

Monies within this category cover all salaries and wages of full time, part time and seasonal employees, as well as insurance, retirement and social security benefits.

**Supplies**

This classification covers commodities which, after use, are either entirely consumed or show a definite impairment or depreciation after a short period of use.

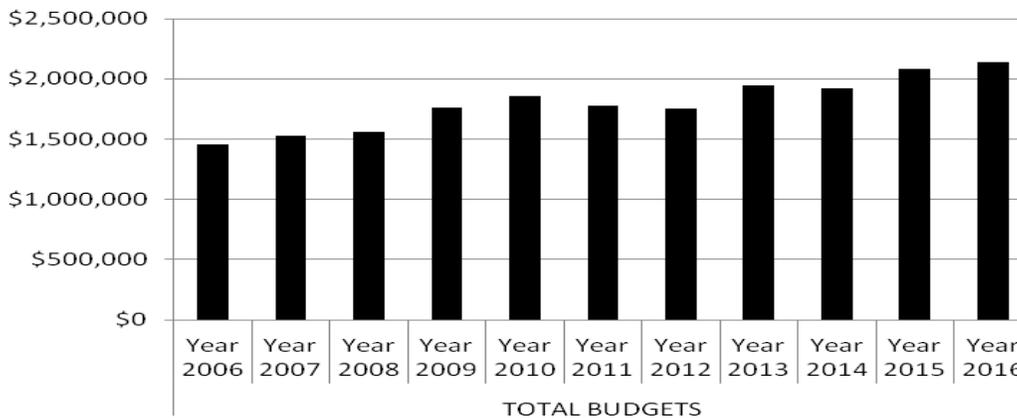
**Other Services /Charges**

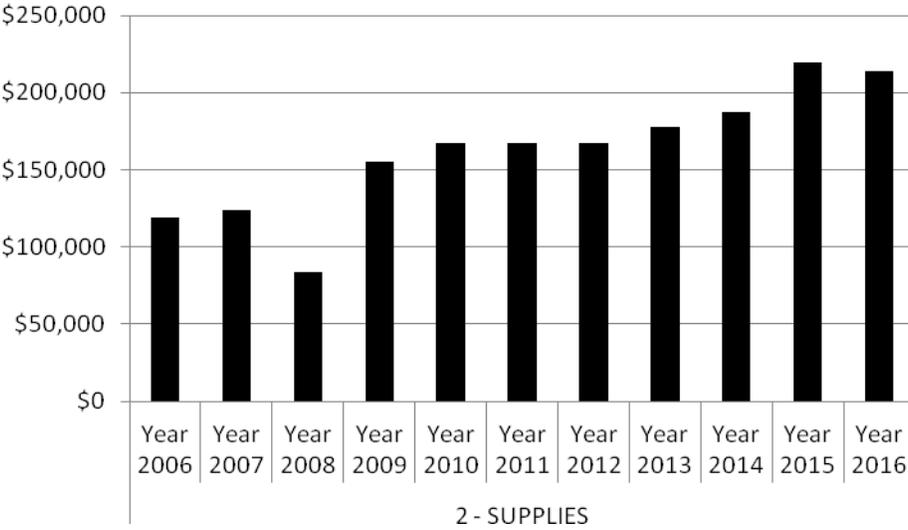
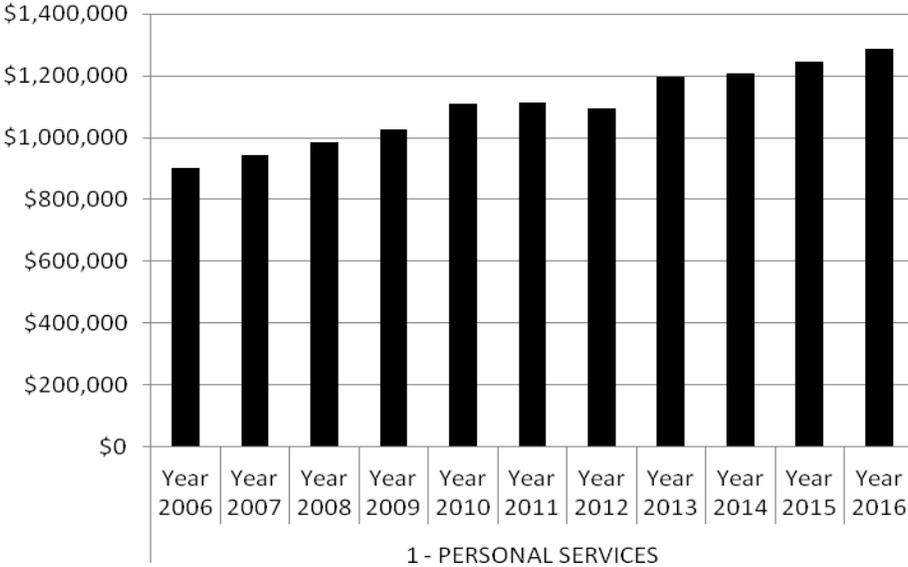
This category cover services performed for the department by others then employees. It also includes the use of equipment and furnishing of materials.

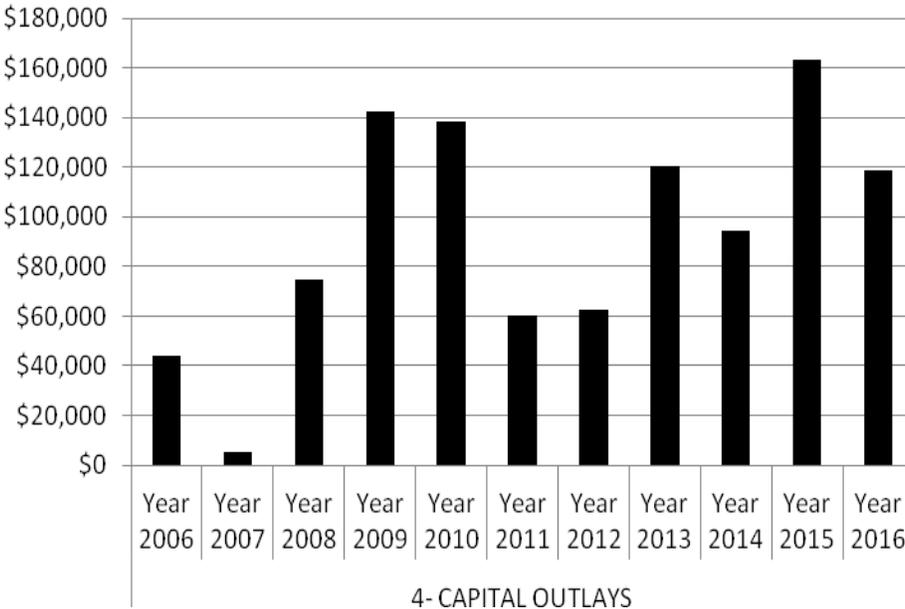
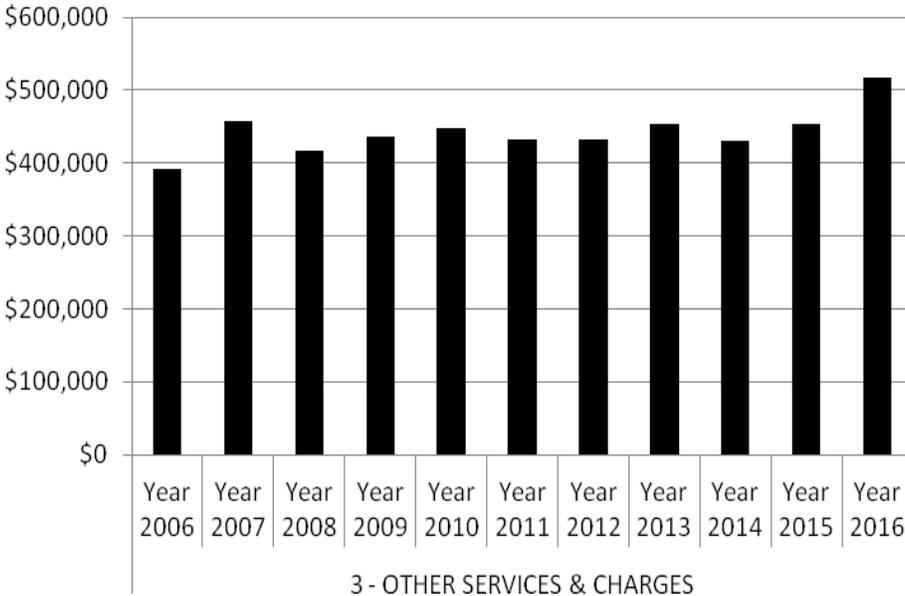
**Capital Outlays**

Monies within this category cover the cost of capital items relating to land, buildings and equipment

Year	Personal Services	Supplies	Other Services & Charges	Capital Outlays	Total
2006	\$902,783	\$118,800	\$391,220	\$44,200	\$1,457,003
2007	\$944,550	\$124,100	\$456,690	\$5,420	\$1,530,760
2008	\$984,496	\$83,400	\$416,370	\$74,450	\$1,558,716
2009	\$1,026,673	\$155,500	\$435,440	\$142,450	\$1,760,063
2010	\$1,108,349	\$167,000	\$447,000	\$138,500	\$1,860,849
2011	\$1,114,408	\$167,000	\$432,700	\$60,000	\$1,774,108
2012	\$1,094,408	\$167,000	\$432,700	\$62,700	\$1,756,808
2013	\$1,198,172	\$177,900	\$453,100	\$120,200	\$1,949,372
2014	\$1,208,808	\$187,500	\$431,000	\$94,200	\$1,921,508
2015	\$1,244,831	\$219,500	\$452,900	\$163,300	\$2,080,531
2016	\$1,288,717	\$213,700	\$516,700	\$118,900	\$2,138,017







**2010-2016 Income Review**

To help plan for the future, a review of the past income and revenue can be reviewed. Income levels have been fairly level the past five years. The Pike Lake Campground has seen annual increases in net profit due to increased usage and fees.

<b>Buildings / Facilities</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Campground Rentals	\$56,385.00	\$61,925.50	\$43,300.00
Center Lake Pavilion	\$19,395.19	\$17,914.81	\$18,855.00
Central Park, Plaza & Shelters	\$3,075.00	\$2,825.00	\$4,380.00
<b>Subtotal</b>	<b>\$78,855.19</b>	<b>\$82,665.31</b>	<b>\$66,535.00</b>
<b>Other Buildings</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Firemen's Building	\$4,340.00	\$4,770.00	\$6,625.00
Nye Cabin	\$5,057.38	\$6,037.62	\$6,260.00
Lucerne/Ramsey	\$2,736.00	\$2,700.00	\$2,435.00
Boggs Activity Center	\$0.00	\$50.00	\$100.00
<b>Subtotal</b>	<b>\$12,133.38</b>	<b>\$13,557.62</b>	<b>\$15,420.00</b>
<b>Leases/Contracts</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Pete Thorn Youth Center	\$24,780.00	\$17,332.00	\$12,636.00
Wayne Twp.	\$69,282.00	\$69,200.00	\$70,000.00
<b>Subtotal</b>	<b>\$94,062.00</b>	<b>\$86,532.00</b>	<b>\$82,636.00</b>
<b>Gifts</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Donations/Grants	\$47,896.00	\$37,874.75	\$83,634.00
<b>Fees</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Vendor Fees, Admissions, Classes	\$11,857.00	\$11,464.50	\$11,295.00
<b>Other</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Picnic Tables	\$5,359.00	\$4,570.00	\$4,260.05
Popcorn Popper	\$10.00	\$10.00	\$10.00
Sales Tax	\$3,311.50	\$3,645.70	\$3,245.58
Miscellaneous	\$9,930.45	\$21,391.40	\$42,785.36
<b>Subtotal</b>	<b>\$18,610.95</b>	<b>\$29,617.10</b>	<b>\$50,300.99</b>
<b>TOTAL</b>	<b>\$263,414.52</b>	<b>\$261,711.28</b>	<b>\$309,820.99</b>

<b>Buildings / Facilities</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Campground Rentals	\$53,576.00	\$58,640.00	\$71,721.61	\$74,101.00
Center Lake Pavilion	\$18,320.57	\$18,054.00	\$16,210.78	\$13,551.09
Central Park, Plaza & Shelters	\$4,032.78	\$5,241.23	\$4,196.73	\$3,839.50
<b>Subtotal</b>	<b>\$75,929.35</b>	<b>\$81,935.23</b>	<b>\$92,129.12</b>	<b>\$91,491.59</b>
<b>Other Buildings</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Firemen's Building	\$13,540.00	\$12,156.49	\$13,215.93	\$13,274.99
Nye Cabin	\$5,862.55	\$4,820.00	\$5,944.90	\$5,815.00
Lucerne/Ramsey	\$2,588.04	\$2,543.00	\$2,294.00	\$2,515.39
Boggs Activity Center	n/a	n/a	n/a	n/a
<b>Subtotal</b>	<b>\$21,990.59</b>	<b>\$19,519.49</b>	<b>\$21,454.83</b>	<b>\$21,605.38</b>
<b>Leases/Contracts</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Pete Thorn Youth Center	\$12,636.00	\$12,636.00	\$12,636.00	\$12,636.00
Wayne Twp.	\$70,000.00	\$70,000.00	\$72,500.00	\$72,500.00
<b>Subtotal</b>	<b>\$82,636.00</b>	<b>\$82,636.00</b>	<b>\$85,136.00</b>	<b>\$85,136.00</b>
<b>Gifts</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Donations/Grants	\$33,581.64	\$34,594.50	\$41,227.00	\$52,598.00
<b>Fees</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Vendor Fees, Admissions, Classes	\$8,224.00	\$10,405.50	\$12,056.87	\$12,238.50
<b>Other</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Picnic Tables	\$5,353.23	\$4,487.00	\$5,292.28	\$4,930.12
Popcorn Popper	\$10.00	\$10.00	\$0.00	n/a
Sales Tax	\$3,660.12	\$4,295.16	\$4,159.69	\$3,341.41
Miscellaneous	\$20,044.69	\$4,710.10	\$4,154.90	\$2,788.01
<b>Subtotal</b>	<b>\$29,068.04</b>	<b>\$13,502.26</b>	<b>\$13,606.87</b>	<b>\$11,059.54</b>
<b>TOTAL</b>	<b>\$251,429.62</b>	<b>\$242,592.98</b>	<b>\$265,610.69</b>	<b>\$274,129.01</b>

**Summary of Income/Expenses**

This includes a review of key buildings and facilities income along with their expenses. This review will help plan future use and promotion of park facilities.

<b>Pete Thorn Youth Center</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Income	\$35,332.00	\$30,636.00	\$30,636.00
Expense	\$45,473.29	\$40,332.82	\$39,053.28
<b>Net</b>	<b>(\$10,141.29)</b>	<b>(\$9,696.82)</b>	<b>(\$8,417.28)</b>

<b>Center Lake Pavilion</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Income	\$17,914.80	\$18,855.00	\$18,320.57
Expense	\$14,459.09	\$14,906.68	\$16,508.80
<b>Net</b>	<b>\$3,455.71</b>	<b>\$3,948.32</b>	<b>\$1,811.77</b>

<b>Pike Lake Campground</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Income	\$62,645.50	\$44,150.00	\$53,931.00
Expense	\$30,881.55	\$28,245.01	\$28,748.19
<b>Net</b>	<b>(31,763.95)</b>	<b>\$15,904.9)</b>	<b>\$25,182.81</b>

<b>Firemen's Building</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Income	\$4,770.00	\$6,625.00	\$13,540.00
Expense	\$5,568.14	\$3,339.47	\$5,668.36
<b>Net</b>	<b>(\$798.14)</b>	<b>\$3,285.53</b>	<b>\$7,871.64</b>

<b>Nye Cabin</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Income	\$6,037.62	\$6,260.00	\$5,862.55
Expense	\$2,060.84	\$2,176.22	\$2,144.40
<b>Net</b>	<b>\$3,976.78</b>	<b>\$4,083.78</b>	<b>\$3,718.15</b>

<b>Pete Thorn Youth Center</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Income	\$38,363.00	\$38,636.00	\$39,432.42
Expense	\$41,554.30	\$38,722.88	\$36,840.82
<b>Net</b>	<b>(\$3,191.30)</b>	<b>(\$46.88)</b>	<b>\$2,591.60</b>

<b>Center Lake Pavilion</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Income	\$18,054.30	\$16,210.78	\$13,551.09
Expense	\$17,460.52	\$14,913.48	\$12,805.64
<b>Net</b>	<b>\$593.78</b>	<b>\$1,297.30</b>	<b>\$745.45</b>

<b>Pike Lake Campground</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Income	\$59,452.50	\$71,721.61	\$74,101.00
Expense	\$28,664.58	\$31,529.86	\$32,812.86
<b>Net</b>	<b>\$30,787.92</b>	<b>\$40,191.75</b>	<b>\$41,288.14</b>

<b>Firemen's Building</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Income	\$12,156.49	\$13,215.93	\$13,274.99
Expense	\$6,960.15	\$6,364.31	\$4,855.12
<b>Net</b>	<b>\$5,196.34</b>	<b>\$6,851.62</b>	<b>\$8,419.87</b>

<b>Nye Cabin</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Income	\$4,820.00	\$5,944.90	\$5,815.00
Expense	\$2,289.70	\$2,266.90	\$2,106.14
<b>Net</b>	<b>\$2,530.30</b>	<b>\$3,678.00</b>	<b>\$3,708.86</b>

## 2012-2016 Accomplishments

To properly plan for the future, a review of the past achievements must be taken. Warsaw Parks and Recreation Department has made the following improvements during 2012-2016.

### 2012 Accomplishments

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- ♦ Installation of a drinking fountain at Bixler Park.
- ♦ Install sidewalk at Lucerne Park to connect the main sidewalk to the restroom.
- ♦ The Central Park Restrooms were reroofed with a new metal roof.
- ♦ Removal of the Pike Lake Beach playground equipment was completed and replaced by a new multi-structure piece of playground.
- ♦ Replacement of the picnic shelter at Richardson-Dubois Park.
- ♦ Park signage was updated. All identifying park signs refurbished. Many ordinance signs, park rule signs and informational signs were refurbished/replaced. Center Lake Pavilion sign was refurbished.
- ♦ Treatment of Trees: Trees at Municipal Park, Bixler Park, Beyer Park, Pike Lake Beach and the Pike Lake Campgrounds' were treated for Cottony Scale.
- ♦ Removal of Geese: were able to capture 185 Geese and were able to oil over 300 eggs.
- ♦ Caulking of Central Park Fountain.
- ♦ Glover Pavilion New Hoists: Four new hoists which raise and lower the grid that holds the lights, banners and backdrops for our concerts
- ♦ New gutter was installed on the Glover Pavilion.
- ♦ Replaced the entire fascia around the Center Lake Pavilion, installed guttering and downspouts.
- ♦ Updated Central Park clock
- ♦ Sale of the Boggs Building
- ♦ Sealing of parking lots: The parking lots at Central Park, Maintenance Building and Lucerne were seal coated and restriped.
- ♦ The Center Lake Tennis Courts were sealed and relined. New tennis nets purchased and installed.
- ♦ Purchased new 2013 model ½ ton Chevrolet pickup truck replacing a 1990 model.
- ♦ Purchased new Zero turn Toro lawn mower and bagger replacing a 2007 Toro
- ♦ Annual trade-in of Bobcat tractor for a new bobcat
- ♦ Renovated Park Office for Maintenance Director and Recreation Director offices.
- ♦ Additional Christmas Lighting at Central Park with 3 new 36" wreath and a new free standing animated L.E.D. rope light penguin snow ball fight scene
- ♦ Replace fifty three trees at various locations using insurance funds.

### 2013 Accomplishments

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- ♦ The construction of new ADA restrooms at Beyer Park
- ♦ Constructed an ADA accessible sidewalk from the Beyer Park parking lot to the ADA restrooms. This sidewalk also connects to the playground area and the picnic shelter.
- ♦ Kiddieland - Replaced the Dyna Cushion mats were done in house by park personnel.
- ♦ A new pad and grill were installed at Kiwanis Park
- ♦ Re-roofing of Center Lake Pavilion.
- ♦ Development of Krebs Trail Head Park
- ♦ Replaced 21 Ash trees that were infected with the Emerald Ash Borer.
- ♦ Trees at Municipal Park, Bixler Park, Beyer Park, Pike Lake Beach and the Pike Lake Campgrounds' were treated for Cottony Scale.
- ♦ Christmas Display: purchase drive thru arches and a LED Santa Clause going down the Center Lake Pavilion chimney.
- ♦ Purchased new Dodge dump truck replacing our 1993 Ford.
- ♦ Purchased new Toro Zero turn mower
- ♦ Purchase of a new Toro utility cart replacing our 1988 Cushman
- ♦ Purchased push mowers, weed eaters, and a table saw replacing a 1978 model.
- ♦ Annual trade-in of Bobcat tractor for a new bobcat.

## 2014 Accomplishments

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- ♦ New tables and benches were installed on new concrete at McKinley Park.
- ♦ Installed sound panels to improve the acoustics of the Fireman's Building. Also repainted the interior of the building and installed a metal roof.
- ♦ Kiddieland - removed play structures and installed new playground equipment and safety tiles. Landscaping around the gazebo and a new roof on the gazebo were also completed.
- ♦ Boggs Basketball Courts - Resurfacing and new striping were completed on the 2 full courts.
- ♦ Phase I of ornamental light LED replacement took place at Beyer Park and Portions of Central Park.
- ♦ Repairs were made to the Central Park Fountain area wall.
- ♦ Renovation of the Nye Youth Cabin: The interior of the Cabin was remodeled to accommodate ADA restrooms and kitchen. The floor cracks were leveled and epoxy coating was installed on the concrete floor. The furnace area was enclosed and new windows and window treatments were installed. New appliances were installed in the kitchen area.
- ♦ Purchased new riding mower
- ♦ Purchase new 4 wheel drive pickup truck with snow plow and a snow blower.
- ♦ Purchases included a new copier for the park office
- ♦ Purchased new tables and chairs at the Center Lake Pavilion.

## 2015 Accomplishments

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- ♦ Renovation on the Nye Youth Cabin - exterior of the building was stained and railings and trim painted, install a new metal roof.
- ♦ Repairs were completed to the Beyer Farm Trail boardwalk - replaced two thirds of the boardwalk.
- ♦ Richardson Dubois Park - 1960's playground was removed and new equipment installed. Sidewalks from the shelter to the playground were poured.
- ♦ Repaired the north parking lot of Lucerne Park.
- ♦ Damaged or dead trees were replaced at McKinley Park and Central Park.
- ♦ Constructed a picnic shelter area at the Pike Lake Campgrounds.
- ♦ Completed the addition to our existing maintenance storage polebarn.
- ♦ Replacement of the Pike Lake Public Access Ramp: In collaboration with the Lease to the Department of Natural Resources we were able to have installed a new boat ramp and ADA compliant pier.
- ♦ Completed phase II of our ornamental light replacement project in Cental Park, Municipal Park, Bixler Park and Pike Lake Beach were converted to LED lighting.
- ♦ Collaborated efforts between the Kosciusko Convention and Visitors Bureau, Warsaw Planning Department and the Parks Department a 9 hole disc golf course was installed at Lucerne Park.
- ♦ Working in conjunction with City Stormwater Coordinator. the Clean Water Art Project was implemented at Central Park.
- ♦ Working with the Kiwanis organization a Memorial Gardens was created and installed at Kiwanis park.
- ♦ Purchased new Toro Zero Turn mower
- ♦ Annual trade-in of Bobcat tractor for a new bobcat.
- ♦ Purchaed new maintenance truck and an enclosed trailer.
- ♦ Central Park Christmas Lighting: added 5 new LED rope light figurines.

## 2016 Accomplishments

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- ♦ New shelter at Bixler Park. Park Employees completed this work in house.
- ♦ Lucerne Cabin #3: Replacement of an asphalt ramp that did not meet ADA guidelines was completed. Park Employees widened the door, poured the new ramp, fabricated, and installed the handrail.
- ♦ New ornamental LED lights were installed at McKinley Park by Park Employees.
- ♦ The Barber Surf Rake was purchased and allows us to screen the sand picking up droppings, trash and seaweed at beaches.
- ♦ Playground and Exercise equipment at Lucerne Park. A shelter was also constructed over the exercise equipment to allow training at all times. All installation and removal was done by Park Employees.
- ♦ Pete Thorn Youth Center: The south lower roof t Pete Thorn Center was replaced.
- ♦ Central Park Amphitheater seating on the East side, all pavers were removed, added and leveled aggregate and reset the pavers.
- ♦ Park Employees placed new park rules signs throughout our park system.
- ♦ Banners at Central Park were replaced this year. Our Welcome to Warsaw Central Park Banner, our banners promoting our concert series and holiday banners replaced our 8 year old banners that were faded and torn.
- ♦ After the renovation of the Nye Youth Cabin Park Employees updated the landscape around the building.
- ♦ Pike Lake Campgrounds: Main overhead powerlines were replaced to provide the 50amp capability to each campsite. New 50 amp plugs were installed and boxes painted. A second section was leveled with new drives (crushed millings) installed and new grass planted. Courtesy pier from Pike Lake was install at the Campgrounds allowing for additional rental space for boat docking. A new roof and framed screened windows were reconstructed on the fish house.

### PARK DEPARTMENT COLLABORATIONS:

- ♦ The Park Department and the Stormwater division of Wastewater collaborated on the shoreline stabilization projects at Lucerne Park.
- ♦ In Collaboration with the Water Shed Foundation, Centers for Lakes and Streams of Grace College and the Town of Winona Lake informational signs were posted along the Beyer Farm Trail.
- ♦ In Collaboration with the Warsaw Public Arts Commission: We were able to place Warsaw's Bison along the Beyer Farm trail for the public to enjoy.
- ♦ In Collaboration with the Bicentennial Committee we were able to host the torch relay and the Bicentennial Experience trailer at Central Park.
- ♦ Purchased new Toro Zero Turn mower and maintenance truck. Conducted yearly Bobcat Trade replacement.



## **Park Maintenance Operations**

In many instances, the Warsaw Parks and Recreation Department image is developed on how well the parks and facilities are maintained. Parks are known to be the entrance to many cities and the first impression to visitors and guests is critical. As steward of parks and facilities, the Parks Maintenance Division seeks to create, retain, and improve the beauty of the City's parks and recreation facilities for the people in the community. Warsaw is fortunate to have beautiful parks and dedicated staff.

Parks Maintenance is responsible for the care and maintenance of parks, playgrounds, athletic facilities, municipal grounds and several street medians. The current staff consists of full time employees and supplements its labor force by utilizing part time/seasonal labor, community service workers and volunteers. Staff maintains, plans and implements improvements to park sites. To improve park maintenance, two staff members have become Certified Playground Safety Inspectors, to better maintain the playgrounds and equipment in city parks.

Each year the Parks Department is responsible for an extensive holiday lighting displays at Central Park. The display runs during the month of December.

Daily maintenance tasks encompass playground equipment, picnic facilities, planting, fertilizing, pest management, trees, shrubs, planter beds, parking areas, and turf grass maintenance.

### **Current Park Maintenance Procedures:**

- Maintenance reviews conducted on daily site visits.
- Trash pickup in all parks.
- Grass mowing at all parks
- Work orders given by Parks Maintenance Director
- Periodic inspections conducted on all play equipment.

### **Current Maintenance Facility:**

- Main Maintenance Building located adjacent to Central Park and Municipal Park. Central location provides convenient access to a majority of park sites and facilities.
- Park Maintenance Storage Facility is located adjacent to Pike Lake Park and Campground, used for seasonal storage.

## Recreational Programs

Warsaw has outstanding facilities and a plentiful amount of natural resources, which opens numerous leisure time and passive or active recreational activities. Many of life's most telling events occur during leisure time. Benefits of leisure experiences can be physical development, personal development, social bonding, stimulation, independence and freedom, stress reduction, sense of achievement, risk opportunities, exploration, spiritual and mental enrichment. The personal benefits of recreation and leisure activities are endless, and these activities contribute vital community elements, such as economic development and tourism.

The Warsaw Parks and Recreation Department attempts to meet the individual and group needs and desires of its residents. The Department is open to ideas and willing to try new programs. The current leisure recreational programs are diversified and provide equal opportunity for all regardless of race, creed, social status, ability, economic need, sex, age, interest, or condition of life. Programs are re-evaluated both during and after events in light of set objectives and public acceptance through staff evaluations and participant evaluations. Warsaw Parks and Recreation Department has a strong community commitment to youth and strives to provide a diverse palette of recreation programs.

The Recreation Division is comprised of a full-time Recreation Director and is supplemented with seasonal Recreational, Aquatics and Skate Park Supervisors, seasonal Recreational Leaders and Lifeguards. Below is a listing of networking/partnerships, typical annual events and programs offered by the Recreation Division.

### Events

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- Central Park Concert Series
- Classic Rock Concert
- Blues & BBQ Festival
- Country Music Concert
- Kids Fishing Derby
- Northern Indiana Lakes Festival
- Skate Park Big Trick Contest
- Skate Park Annual Skate Competition
- Family Carnival
- Play It Safe Family Safety Day
- Fall Family Fun
- Christmas Countdown
- Family Movie Night in Central Park
- Light Up The Night

### Programs

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- Coffee & Canvas
- Daddy's Little Sweetheart Dance
- Brushes & Bunnies
- Mommy Son Adventure
- Zumba Workshops
- Yoga Workshops
- Lego Mania
- Swim Lessons
- Move It, Move It!
- Game of Skate
- Skate Park Late Skates
- Free Community Canoeing
- Free Community Paddleboards
- Paddleboard Clinics
- Fly Fishing Workshop
- Hire Park BMX
- Disc Golf
- Swim Beaches
- Public Campground
- Christmas Light Display
- Tennis Program
- Walking Program
- Junior Golf Tour
- Young Tiger Football & Cheer
- Library Stories in the Park
- Kids' Corner
- Kids' Mini Science Camp
- Kid's Mini Art Camp
- Beach Bash
- Zoo Bash
- Letters from Santa

The Recreation Division's programs and events serve more than 20,000 people annually. Each year, approximately twenty programs and events are offered free of cost to citizens, including concerts featuring national headline artists. The ability to provide such a substantial amount of cost-free, barrier-free recreational opportunities is attributed, in part, to the annual support of more than fifteen corporate and organizational monetary sponsors. Free events such as the Central Park Concert Series and Family Fun Carnival are supported by grant funding. Community and corporate volunteers also regularly participate in programs and events, providing an essential element to successful execution of events.

The Recreation Division also operates Mantis Skate Park, as well as Center and Pike Lake public beaches. Mantis Skate Park is operated and supervised annually from April to October. The skate park provides free skateboarding and rollerblading opportunities for all ages and skill levels. Mantis Skate Park is one of few family-friendly, fully-supervised skate parks in Indiana. Center and Pike Lake beaches are operated annually from Memorial Day to Labor Day. Lifeguards are on duty seven days a week and provide free swim lessons to citizens in a proactive approach to water safety and education. Canoes were purchased in 2012 and paddleboards were purchased in 2016 to provide additional water recreational opportunities.

### **Programming Performance Measures & Improvement**

Communication and keeping in contact with participants and users is critical. Participation surveys and in-house staff evaluations are completed for each program. The development of an on-line survey process should be incorporated into the Parks Department's website to help our users provide us with their comments. This online method should increase the response rate and aid in the analysis of data for reports.

### **Recreational Opportunities**

With a variety of ongoing services or programs in a community, it is important that organizations coordinate to avoid overlap and work together to meet the needs in the community. The Warsaw Parks and Recreation Department coordinates their recreational opportunities and services with those that are offered by other agencies (YMCA, Schools, etc.), to improve their quality and enhance the recreation opportunities in the community.

There are opportunities in Recreational Programs for drop-in activities for youth, teens, and seniors that could utilize space in the Pete Thorn Center. Additional specialty camp and adult dance programs could also be considered. Personal Development opportunities for youth fitness, such as Move It Move It! and gardening programs can expand. A partnership with a local bowling facility could be investigated. Outdoor Recreation opportunities expanded with canoeing with the purchased of canoes in 2012 from a grant from K21 Foundation

With space in the Pete Thorn Center, opportunities will also exist for additional senior programming. A partnership should be considered that would allow for year-round active and passive opportunities that would increase services to the seniors currently using the Senior Activity Center.



**WARSAW  
PARKS &  
RECREATION**

**2017 - 2021 MASTER PLAN**

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**SUPPLY  
ANALYSIS**

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## SUPPLY ANALYSIS

### Inventory - Parks and Facilities

An inventory of existing recreational areas and facilities is the starting point in identifying the needs and demands of the community. Recreational needs are compared to existing sites and facilities to identify potential areas for expansion, development or improvement.

The Warsaw Parks and Recreation Department is comprised of eighteen (18) park sites, activities building, skatepark/basketball complex and a campground for a total of 168 acres.

#### **Bixler Park**

503 N. Detroit Street



North Detroit Street on Center Lake - A pleasant 3.40 acre site for reunions with picnic tables and a shelter. There is swimming, boating, and fishing on Center Lake, three tennis courts and a horseshoe pit in the park. Picnic shelter is available for rent.

#### **Municipal Park**

117 E. Canal Street



End of North Indiana Street on Center Lake - An ideal location for picnics and reunions. It has a fine beach with cement pier and a diving board for swimming. Lifeguards are on duty Memorial Day weekend through Labor Day weekend. Boating and fishing are available on Center Lake with a public access boat launch. The 4.0 acre park is the site of the Center Lake Pavilion.

#### **Kiddieland Park**

301 E. Canal Street



East Canal Street - Playground located just east of the Center Lake Pavilion. The Warsaw Biblical Gardens; a unique garden of Biblical plants is located adjacent to this 1.20 acre park.

#### **Central Park**

Corner of Indiana and Canal Street



Corner of Indiana and Canal Street - 11.90 acres, complete with plaza, shelters, walkways, restrooms and performance areas. This is also the site of the Gardens of Central Park, a perennial garden with over 160 flowers, shrubs and grasses. East and West Shelters are available for rent.

**Nye Park**

357 N. Buffalo Street



End of North Buffalo Street on Center Lake - The 0.94 acre park is the site of the Ramsey Shelter and the Nye Youth Cabin which can be rented through the Parks Department Office.

**Funk Park**

605 N. Lake Street



North Lake Street at Perry Street - 0.10 acres, there are picnic tables available at this rest area in one of Warsaw's older neighborhoods.

**Kreb's Trailhead Park**

McKinley Street & E. Jefferson Street



The most recent addition to the parks system is this 1.0 acre neighborhood park was built as a linear open space along the main trail route. In addition to the trailhead features, it has a shelter and restrooms, as well as land for expansion.

**Mantis Skate Park**

400 Little League Drive



This facility, on 0.47 acres, located in Boggs Industrial Park off of Center Street, is open April through September. Parents must sign a waiver in order for their child to participate. Helmets are required at this supervised park.

**Rarick Park**

413 S. Washington Street



South Washington Street at Winona Avenue - 1.20 acres, another of Warsaw's fine neighborhood parks, has playground equipment and a basketball court.

**Kelly Park**

130 Fawley Street



End of Fawley Street off Ranch Road - 6.79 acres with soccer field, two tennis courts, basketball court, playground equipment, picnic tables and a shelter. Picnic shelter is available for rent.

**Kiwanis Park**

700 E. Smith Street



East Smith Street at Hillside Drive - 1.0 acres, a public access boat launch onto Winona Lake, picnic tables and a shelter are also available. Picnic shelter is available for rent.

**McKinley Park**

1013 E. Main Street



East Fort Wayne Street at Scott Street - A gazebo, playground equipment, and picnic tables are located at this 0.75 acre neighborhood park.

**Richardson-DuBois Park**

701 E. Market Street



East Market Street at Park Avenue - 8.0 acres, home of Fribley Football Field, a basketball court, picnic tables, shelter and playground equipment. Picnic shelter is available for rent.

**Hire Park**

550 E. Arthur Street



Arthur Street - 4.0 acre site of Warsaw's BMX race track with picnic tables on the grounds.

**Beyer Park**

811 E. Arthur Street



Arthur Street at North Cook Street on Pike Lake - 3.0 acres, there are picnic tables and a shelter with playground equipment for the kids. Restroom facilities are available. Picnic shelter is available for rent.

**Ker Park**

1220 E. Market Street



Market at Court Street - 0.75 acre neighborhood park with playground equipment, picnic tables and an open play area.

**Parks & Recreation Office**

117 E. Canal Street



**Pike Lake Park**

1009 E. Arthur Street



Arthur Street on Pike Lake - Beach with cement pier, diving board, and lifeguards are on duty Memorial Day weekend through Labor Day weekend. Boating is available with a public access boat launch. Vending machines and playground equipment are also in this 3.0 acre park.

**Pike Lake Campground**

1011 E. Arthur Street



End of Arthur Street on Pike Lake - *Open April 15 through October 1.* 3.80 acre site, there is a rental charge paid at the Campground Office to use the full hookup and hot showers on the grounds. The Fireman's Building is located at the end of Arthur Street.

**Lucerne Park**

800 N. Park Avenue



North Park Avenue - Enclosed shelters are for rent on the shores of Pike Lake through the Parks Department Office, with an amphitheater and playground equipment on the grounds. This 12.0 acre park is the site of The Pete Thorn Center.

**Pete Thorn Center**

800 N. Park Avenue



This facility houses the Recreation Division Office, which handles programs, events, and registration. The facility is shared with Kosciusko County Senior Services and the Senior Activity Center. Amenities include a lakeshore, Lucerne Park, gymnasium, and activity room. A variety of programs, including those for children and seniors, are held at the Pete Thorn Center.

## **Area Recreation and Facilities**

Surrounding Warsaw are several recreation opportunities available to the community, including state and municipal recreation areas in Kosciusko County.

### **City/County Athletic Complex (CCAC)**

A 65 acre private not-for-profit sports facility located just west of Warsaw, Indiana on Old US 30 with 8 lighted softball/baseball diamonds, 1 lighted regulation size soccer field, 1 non lighted regulation soccer field and 13 various sized soccer fields. There are 2 regulation sand volleyball courts, a 60 by 80 multi-sport building which will hold Fitness Classes, leagues for Corn Hole, Men's 5 on 5 Basketball, Coed Volleyball, and Indoor Soccer.

### **Tri-County State Fish and Game Area**

Tri-County Fish and Wildlife Area is dedicated to providing quality hunting and fishing opportunities while maintaining 3,546 acres of land, with 650 acres of lakes and impoundments. This area is composed of flat to rolling upland fields and gradual to steep slopes of oak-hickory woodlands, falling off to depressions of wetlands. Tri-County includes 10 natural lakes with water depths of 75 feet.

Tri-County Fish and Wildlife Area was established in 1951. By 1953, formal management of the property was underway. In 1963, a dam was constructed at the outlet of six natural lakes, creating Flatbelly Marsh. This wetland is an important area for migratory waterfowl, furbearers, shorebirds and fish. Most revenues used in land acquisition, development, operation and maintenance of Tri-County Fish and Wildlife Area are derived from the sale of hunting, fishing and trapping licenses. Funds are also received from the federal Pittman-Robertson and Dingell-Johnson programs to aid fish and wildlife restoration. These funds are derived from taxes levied on sport hunting and fishing equipment. Indiana hunters and fishermen are proud to provide this property for the enjoyment of all people.

### **Lake City Greenway**

The Lake City Greenway is a multi-use trail in and around the City of Warsaw and the Town of Winona Lake. With three completed portions the Greenway provides access to recreation opportunities at the City-County Athletic Complex and Pike Lake Park. Beyer Farm Trail: The Beyer Farm Trail consists of a long boardwalk across the wetlands on the south shore of Pike Lake, with an asphalt section at each end. The trail connects Kosciusko Community Hospital complex with Pike Lake Park and Beach with a focus to education and preservation of natural wetlands. Chinworth Bridge Trail: The Chinworth Bridge Trail begins at the trailhead park on Old US 30 crossing over the historic Chinworth Bridge on the Tippecanoe River and continues to Zimmer Road. This portion of trail was the initial idea for the trail system as it connects the City County Athletic Complex (CCAC) to the City of Warsaw. The Chinworth Bridge Trailhead also has a canoe launch and picnic shelter.

### **Town of Winona Lake Parks Department**

Winona Lake Park is located at 1590 Park Avenue with tennis courts, a splash pad, a playground, beach area, pavilions and tables for picnics, and lots of beautiful trees and grassy areas. The Park Department offers a variety of programs throughout the summer.

**Nappanee Parks and Recreation Department**

The City of Nappanee has over 252 acres of parkland consisting of neighborhood parks, athletic fields, an 18 hole golf course, wetland/nature area, softball complex and over four miles of paved biking/jogging trails. Recreational opportunities such as baseball, softball, basketball, volleyball, swimming, golf, horse shoe pitching and bocce ball are available with the park system.

**Town of Syracuse Parks Department**

The Town of Syracuse maintains 5 parks, community center and an outdoor sports complex totaling 13-1/2 acres. Located on Syracuse Lake and adjacent to Lake Wawasee, Syracuse offers a variety of recreation opportunities.

**Kosciusko County Fairgrounds - Warsaw**

Located on the banks of Winona Lake, it is comprised of 69 acres and 1,300 feet of water front and home of the annual county fair. Available facilities at the fairgrounds includes campground, boat ramp, rental facilities and winter storage.

**Kosciusko Community YMCA**

The Kosciusko Community YMCA was founded in 1962, in response to a community survey conducted by the local Jaycees. To make the community an increasingly better place in which to live, work and play these many community individuals made significant contributions to the first capital campaign. They knew that support of the YMCA meant stronger character, stronger bodies, better minds, and better citizens for the years ahead. The original facility was dedicated on October 10, 1965. For over 45 years, the association has been a valuable and vital community asset for the residents of Warsaw and Kosciusko County. Over this period of time, the organization has expanded facilities and membership. In 2004, a second site was opened in North Webster and in 2005 the Racquet Center was purchased with a donation of 10 adjoining acres. On January 20, 2012, the Y secured 36 acres of property on US 30 and Mariners Drive. This site is the new home of the 70,000 square foot Parkview Warsaw YMCA opened in December of 2014.

***Effects of Area Recreation and Facilities***

*The diverse offering of area recreation programs and facilities complement the offering from Warsaw Park and Recreation Department. There are passive recreation, trails, sports and special events for residents to enjoy. Through coordination and cooperation that many of the recreational needs of the community can be met.*

### Schools

Schools are vital to a park and recreation system. They can fill gaps in recreational needs required by the community. Facilities and recreation fields can be shared rather than duplicated, thus a cost savings to all. Cooperation and communication between agencies is the key to success. Warsaw Parks and Recreation Department and Warsaw Community Schools have a good relationship and have partnered on programs and events for many years. The parks share facilities for tennis programs, basketball programs, concert events and school programming with the use of individual agreements with the schools. Warsaw is a community of people helping people and the park/school relationship is a good example. This partnership can be expanded and improved to allow for more diversified recreational programming for the community. Warsaw Community Schools is comprised of a high school, two middle schools and 8 elementary schools.

### Golf Courses

10 golf courses in Kosciusko County and the Warsaw area provides a diverse opportunity for golfers.

Rozella Ford Golf Club - Warsaw, IN  
18 holes over 6,305 yards, par 70 (Public)

Maxwelton Golf Club - Syracuse, IN  
18 holes over 6,490 yards, par 72 (semi-private)

Raccoon Run Golf Course - Warsaw, IN  
18 holes over 4,806 yards, par 67 (Public)

Wawasee Golf Club - Syracuse, IN  
9 holes over 2,994 yards, par 34 (Resort)

Stonehenge Golf Club - Winona Lake, IN  
18 holes over 6,821 yards, par 71 (Private)

McCormick Creek Municipal Golf Course -  
Nappanee, IN 18 holes over 6,345 yards, par 72  
(Municipal)

Tippecanoe Lake Country Club - Leesburg, IN  
18 holes over 5,860 yards, par 70 (Private)

Parmore Golf Course - New Paris, IN  
9 holes over 1,312 yards, par 28 (Public)

South Shore Golf Club - Syracuse, IN  
18 holes over 6,288 yards, par 71 (Public)

Sycamore Golf Club - North Manchester, IN  
18 holes over 6,242 yards, par 72 (Public)



## **Future Park Lands and Acquisition**

The Warsaw Park and Recreation Board is committed to the preservation of open space and will pursue all opportunities as they develop. Areas of particular interest include: natural sites, access to lakes, cultural and historical sites, trail corridors, surplus and abandoned lands and property adjacent to existing parks.

### **Land Acquisition Strategy**

*To protect natural resources and secure park land for future growth and recreational needs for the residents of Warsaw.*

As residential development continues and the population grows, additional parks and open space lands will be required to meet the recreation needs of the public. Even though new residential developments can provide smaller neighborhood parks, it is important to also consider the need for larger-scale community parks that provide significant opportunities for active and passive recreation, park programming and natural resource protection areas. Land that can protect natural resources, provide additional access to water or provide important linear linkages for bicycle and pedestrian trails, and large parcels suitable for development of major recreation facilities are important to the vitality of the community served by the Warsaw Parks and Recreation Department.

This acquisition strategy focuses on the following basic premises:

- Purchase fee simple.
- Land trades and exchanges.
- Purchase fee simple or preserve through conservation easement and lease back.
- Cooperative agreements with public and private partners, and interagency coordination.
- Purchase development rights.
- Conservation easements (conservation areas only, not parks).
- Recreational use easement. Good for trail corridors.
- Revolving fund for park acquisition.
- Transfer of development rights. This mechanism allows for the preservation of lands by transferring the development rights to another property, increasing the density on the receiving lands while preserving parks or conservation lands on the area from which the rights are being transferred.
- Donation estate plans.
- Gifts

### **New Facilities Location Map**

Due to sensitivity of land acquisition and development of new facilities, a map of specific acquisition sites has not been prepared. In general, the key priorities for the Warsaw Parks and Recreation Department are:

- Land adjacent to existing park sites.
- Future park site(s) north of US 30 Highway
- Future park site(s) east side of Warsaw
- Land along Pike Lake and Center Lake.
- Trail and greenway corridors.
- Natural resource sites (woods, wetlands, prairies, etc.)

The following maps define the Park Service Areas and Park Land Deficiency areas of Warsaw.



# WARSAW PARKS & RECREATION

2017 - 2021 MASTER PLAN

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## **ACCESSIBILITY**

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## ACCESSIBILITY

### Universal Design and Accessibility

The Warsaw Parks and Recreation Department is committed to provide park and recreation facilities and its programs to people of all ages and abilities. Significant accessibility improvements have been made such as: accessible walk and picnic sites in parks and the construction of new accessible playgrounds with accessible safety surfacing of engineered wood fibers.

### Inaccessible Facilities / Solutions

Specific items addressed Warsaw Parks & Recreation Department 2017-2021 Master Plan to improve accessibility include:

#### 2017 Improvements

- Accessible drinking fountain at Ker Park
- Construct accessible walk from parking to shelter at Kiwanis Park
- Install ADA ramp for cabin at Lucerne Park
- Replace restroom building at Richardson-Dubois Park

#### 2018 Improvements

- Replace older play equipment at Kelly Park
- Develop new tot lot play area at Kiwanis Park
- Construct accessible picnic sites at Lucerne Park
- Renovate restrooms at Pike Lake Campground

#### 2019 Improvements

- Replace older play equipment at Beyer Park
- Construct accessible picnic sites at Kelly Park
- Replace older play equipment at Rarick Park

#### 2020 Improvements

- Replace older play equipment at Ker Park
- Construct new restroom facility at Bixler Park
- Develop new tot lot play area at Richardson-Dubois Park
- Develop accessible canoe/kayak at Municipal Park and Pike Lake Park

#### 2021 Improvements

- Accessible water splash pad Ker Park
- Construct new restroom facility at Hire Park

**RESOLUTION 2016-05-01**

**A RESOLUTION OF THE WARSAW COUNCIL OF THE CITY OF WARSAW, INDIANA  
ADOPTION OF THE AMERICANS WITH DISABILITIES ACT (ADA)  
ADA COORDINATOR AND GRIEVANCE PROCEDURES**

**WHEREAS**, the City of Warsaw first complied with Title II of the ADA under resolution 2011-10-03, and now finds it necessary to update contact information, and

**WHEREAS**, the Federal government enacted the Americans with Disabilities Act of 1990 (ADA) to prevent discrimination of the physically and mental disabled relating to employment and access to public facilities; and

**WHEREAS**, in compliance with Title II of the ADA, the City of Warsaw shall name the ADA Coordinator; and

**WHEREAS**, in compliance with Title II of the ADA, the City of Warsaw shall adopt a grievance procedure for resolving complaints alleging violation of Title II of the ADA; and

**WHEREAS**, in compliance with Title II of the ADA, the City of Warsaw shall publish notice to the public regarding the ADA; and

**WHEREAS**, in compliance with Title II of the ADA, the City of Warsaw shall post the ADA coordinator's name, office address, and telephone number along with the ADA Notice and ADA grievance procedure on its website.

**NOW, THEREFORE, BE IT RESOLVED** by the Warsaw Common Council of the City of Warsaw, Indiana:

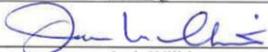
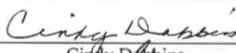
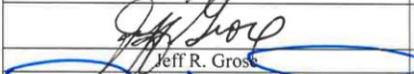
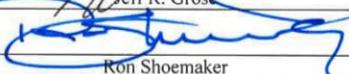
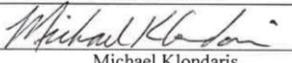
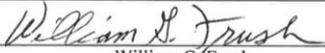
The City Planner is designated as the accessibility ADA Coordinator for the City of Warsaw.

The Notice under the Americans with Disabilities Act, a copy of which is attached hereto, is adopted as the City of Warsaw Notice under the Americans with Disabilities Act.

The City of Warsaw Grievance Procedure under the Americans with Disabilities Act, a copy of which is attached hereto, is adopted as the grievance procedure for addressing complaints alleging discrimination on the basis of disability in the provisions of services, activities, programs or benefits by the City of Warsaw.

In compliance with Federal and State laws as set forth above, the Warsaw Council resolves to post the required information regarding the ADA coordinator, Notice under the Americans with Disabilities Act, and City of Warsaw Grievance Procedure under the Americans with Disabilities Act on its website and at such other locations as determined from time to time.

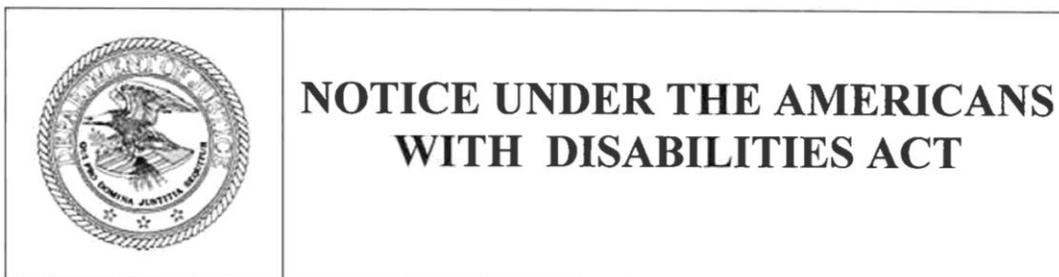
**PASSED, APPROVED AND ADOPTED** this 16<sup>th</sup> day of May, 2016.

<u>AYE</u>	<u>NAY</u>
 Jack Wilhite	Jack Wilhite
 Cindy Dobbins	Cindy Dobbins
 Jeff R. Grose	Jeff R. Grose
 Ron Shoemaker	Ron Shoemaker
 Michael Klondaris	Michael Klondaris
 William G. Frush	William G. Frush
 Diane L. Quance	Diane L. Quance

PRESENTED TO AND APPROVED by me on this 16<sup>th</sup> day of May, 2016.

  
Mayor Joseph Thallemer, Presiding Officer  
Common Council, City of Warsaw

ATTEST:  
  
Wynne Christiansen, Clerk-Treasurer



In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), The City of Warsaw will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

**Employment:** The City of Warsaw does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA. Questions concerning employment should be directed to the Human Resources Director.

**Effective Communication:** The City of Warsaw will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Warsaw programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

**Modifications to Policies and Procedures:** The City of Warsaw will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in The City of Warsaw offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Warsaw, should contact the office of the accessibility **ADA Coordinator, Jeremy Skinner, City Planner, located at 102 S. Buffalo Street, Warsaw, IN 46580, (574) 372-9548** as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the City of Warsaw to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the City of Warsaw is not accessible to persons with disabilities should be directed to the accessibility **ADA Coordinator, Jeremy Skinner, City Planner, located at 102 S. Buffalo Street, Warsaw, IN 46580, (574) 372-9548**

The City of Warsaw will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

**City of Warsaw  
Grievance Procedure under  
The Americans with Disabilities Act**

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Warsaw. The City's Personnel Policy governs employment-related complaints of disability discrimination and should be directed to the Human Resources Director.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant or designee as soon as possible but no later than 60 calendar days after the alleged accessibility ADA violation to:

**ADA Coordinator  
Jeremy Skinner, City Planner  
102 S. Buffalo Street  
Warsaw, IN 46580  
(574) 372-9548**

Within 15 calendar days after receipt of the complaint, the ADA Coordinator-Jeremy Skinner or designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, ADA Coordinator-Jeremy Skinner or designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Warsaw, and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator-Jeremy Skinner or designee does not satisfactorily resolve the issue, the complainant and/or designee may appeal the decision within 15 calendar days after receipt of the response to the Title VI Coordinator.

Within 15 calendar days after receipt of the appeal, the Title VI Coordinator or designee, will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Title VI Coordinator or designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the ADA Coordinator-Jeremy Skinner or designee, appeals to the Title VI Coordinator or designee, and responses from these two offices will be retained by the City of Warsaw for at least three years.

## **Principles of Universal Design**

Universal Design is the design of products and environments to be usable by all people, to the greatest extent possible, without the need for adaptation or specialized design. The authors, a working group of architects, product designers, engineers and environmental design researchers, collaborated to establish principles to guide a wide range of design disciplines including environments, products, and communications. Seven design principles may be applied to evaluate existing designs, guide the design process and educate both designers and consumers about the characteristics of more usable products and environments.

The Principles of Universal Design are presented here, in the following format: name of the principle, intended to be a concise and easily remembered statement of the key concept embodied in the principle; definition of the principle, a brief description of the principle's primary directive for design; and guidelines, a list of the key elements that should be present in a design which adheres to the principle. (Note: all guidelines may not be relevant to all designs.)

It is the policy of the Warsaw Parks and Recreation Department that all new park facilities and programs be accessible, including renovation of any existing facilities and to follow the Universal Design principles as developed by "The Center for Universal Design (1997). The Principles of Universal Design, Version 2.0. Raleigh, NC: North Carolina State University."

### **PRINCIPLE ONE: Equitable Use**

The design is useful and marketable to people with diverse abilities.

#### Guidelines:

- 1a. Provide the same means of use for all users: identical whenever possible; equivalent when not.
- 1b. Avoid segregating or stigmatizing any users.
- 1c. Provisions for privacy, security, and safety should be equally available to all users.
- 1d. Make the design appealing to all users.

### **PRINCIPLE TWO: Flexibility in Use**

The design accommodates a wide range of individual preferences and abilities.

#### Guidelines:

- 2a. Provide choice in methods of use.
- 2b. Accommodate right- or left-handed access and use.
- 2c. Facilitate the user's accuracy and precision.
- 2d. Provide adaptability to the user's pace.

### **PRINCIPLE THREE: Simple and Intuitive Use**

Use of the design is easy to understand, regardless of the user's experience, knowledge, language skills, or current concentration level.

#### Guidelines:

- 3a. Eliminate unnecessary complexity.
- 3b. Be consistent with user expectations and intuition.
- 3c. Accommodate a wide range of literacy and language skills.
- 3d. Arrange information consistent with its importance.
- 3e. Provide effective prompting and feedback during and after task completion.

**PRINCIPLE FOUR: Perceptible Information**

The design communicates necessary information effectively to the user, regardless of ambient conditions or the user's sensory abilities.

**Guidelines:**

- 4a. Use different modes (pictorial, verbal, tactile) for redundant presentation of essential information.
- 4b. Provide adequate contrast between essential information and its surroundings.
- 4c. Maximize "legibility" of essential information.
- 4d. Differentiate elements in ways that can be described (i.e., make it easy to give instructions or directions).
- 4e. Provide compatibility with a variety of techniques or devices used by people with sensory limitations.

**PRINCIPLE FIVE: Tolerance for Error**

The design minimizes hazards and the adverse consequences of accidental or unintended actions.

**Guidelines:**

- 5a. Arrange elements to minimize hazards and errors: most used elements, most accessible; hazardous elements eliminated, isolated, or shielded.
- 5b. Provide warnings of hazards and errors.
- 5c. Provide fail safe features.
- 5d. Discourage unconscious action in tasks that require vigilance.

**PRINCIPLE SIX: Low Physical Effort**

The design can be used efficiently and comfortably and with a minimum of fatigue.

**Guidelines:**

- 6a. Allow user to maintain a neutral body position.
- 6b. Use reasonable operating forces.
- 6c. Minimize repetitive actions.
- 6d. Minimize sustained physical effort.



**WARSAW PARK AND RECREATION BOARD**

117 E. Canal Street, Warsaw, Indiana 46580

**ASSURANCE OF ACCESSIBILITY COMPLIANCE WITH:  
ARCHITECTURAL BARRIERS ACT of 1968 (As Amended);  
SECTION 504 OF THE REHABILITATION ACT OF 1973 (As Amended);  
AND TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990 (As Amended)**

The Warsaw Park & Recreation Board (Applicant) has read the guidelines for compliance with the Architectural Barriers Act of 1968 (As Amended); Section 504 of the Rehabilitation Act of 1973 (As Amended); and Title II of the Americans with Disabilities Act of 1990 (As Amended) and will comply with the applicable requirements of these Acts.

SIGNATURE \_\_\_\_\_



Steve Haines, President

SIGNATURE \_\_\_\_\_



Larry Plummer, Park Superintendent



**WARSAW  
PARKS &  
RECREATION**

**2017 - 2021 MASTER PLAN**

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**PUBLIC  
PARTICIPATION**

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## PUBLIC PARTICIPATION

### Public Participation

The key to any park and recreation master plan is the identification of issues. When the issues facing a parks and recreation department can be identified and defined, then they can be prioritized in an orderly manner. The process used in the development of Warsaw's Parks and Recreation Master Plan attempted to reach as many residents as possible to identify and reach a consensus on the issues. Citizen input is the core of this master plan. It is a compilation of wants, desires and needs of those residents. It is the involvement of residents and citizens that makes a master plan legitimate and not a shelf study.

The purpose of the community input was to gain feedback directly from the residents, park users and officials of Warsaw. Types of community input included interviews with park staff, community public meetings open to all interested citizens, and a written public survey regarding the Parks and Recreation Department. Also, in addition to the public meetings, time was permitted in each monthly Park Board meeting to review the master plan and receive comments. The feedback was summarized and categorized into issues. These issues became the framework for the establishment of priorities and development of the five-year action plan. Below is a summary of the various methods of public input.

Methods to collect input and identify issues were:

- Park Board meetings
- Park Staff work sessions
- Public meetings
- Site visits
- Written community needs survey

Other methods of public input were considered such as telephone surveys. Due to financial restraints placed on the Parks Department, funds were not available to conduct extensive surveys. Public input opportunities were limited to available resources and funding.

The following public meetings/input opportunities were provided:

2016

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March 15	Park & Recreation Board monthly meeting – review of Master Plan process and overall project schedule. Attendance: 5 Park Board members, 4 Park Staff, 2 Media and 1 Resident.
April 19	Park & Recreation Board monthly meeting – progress update report. Review and discussion on public survey options. Decided to use an on-line survey in addition to a written survey to reach as many residents as possible. Attendance: 3 Park Board members, 4 Park Staff, 2 Media and 1 Resident.

Below is the newspaper article from the park board meeting.

# inkFREE NEWS Powered by The Papers Inc.

## Warsaw Parks And Recreation Board Discuss 5 Year Plan

Apr 21, 2016 @ 9:53 AM

WARSAW — The Warsaw Parks And Recreation board met Tuesday, April 19, and discussed the future for Warsaw area parks. Due to the absence of two members of the board, the remaining members were unable to vote on any of the issues brought to them.

The board discussed the Five Year Plan currently in development for Warsaw area parks. The plan is currently a month ahead of schedule, with the release of a public survey imminent. This survey would gather community input, allowing the board to properly measure public interest in planned features as well as public desires for the parks in question.

The board also discussed the options for new playground and adult exercise equipment in Lucerne Park. The board described several different options for playground equipment, including new swings sets, climbing bars and slides. Larry Plummer, the superintendent of the board, mentioned their multipurpose nature, allowing people to exercise on the bars as well allowing children to play on them safely.

Diane Quance, council representative, expressed her desire to have equipment specifically for smaller children. “Ever since we started to do disc golf, I’ve seen more kids who are too young to play disc golf around the playground,” Quance said. Due to a lack of a quorum the board postponed the decision until the next meeting.

The board then moved on to discuss the options for the adult exercise equipment. Plummer brought up a variety of options, including a design that involved five separate exercise machines, as well as a compact system called the Apollo. The Apollo is a multi-system piece of equipment, allowing several people to use it at the same time for different forms of exercise. However, due to a lack of a quorum, the board postponed the decision until the next meeting.

### Other Business:

- A request from Daniel Brown, which was postponed until the next meeting.
- A request from Warsaw Community Schools Food & Nutrition Services to offer free lunches at Center Lake starting no earlier than June 6 and ending no later than July 29. The board expressed a likelihood of approving the request, but were unable to vote, and so it was postponed until the next meeting.

The next meeting of the Warsaw Parks And recreation board will be at 5:15 p.m. Tuesday, May 3.

May 3 Park & Recreation Board monthly meeting - public survey questionnaire. is out and responses are starting to come in. Next month we will have update on the responses. Attendance: 4 Park Board members, 4 Park Staff, 2 Media and 4 Resident.

May 1 - June 29 Public survey period

June 21

Park & Recreation Board monthly meeting – Review of survey results. Public Meeting to receive input, comments and ideas. Attendance: 6 Park Board members, 4 Park Staff, 2 Media and 14 Residents.

Discussion included:

Numerous residents from Warsaw attended the public meeting and addressed some of the concerns they had in reference to the park and the 5-year master plan. Some items that were addressed were the location of new parks, specifically North of 30 and West of SR 15, where there has been a large amount of new developments. Numerous ideas of new trails, trail connections, and easier access to trails were also proposed. The Center Lake Pavilion was also addressed by asking those at the meeting if they felt as though the building itself should be replaced, if so with what type of facility, or if improvements should be made to the building as a whole. Those attending the meeting seemed to be split on whether or not improvements to the facility such as upgrades to it, making the facility larger, and even adding the park office to it or if the building should be replaced with a more open area facility to better accommodate the scenery and park atmosphere.

Rich Haddad, President and CEO of the K21, expressed his interest in the possibility of replacing the Center Lake Pavilion with an Ice Rink. Haddad informed the board that in 2011, when the last 5-year master plan was being implemented, the public was interested in the possibility of an Ice Rink. Although the initial costs is rather high, starting at \$600,000, numerous opportunities for fund raising could help both raise awareness to the program as well as help with building costs. Haddad advised the Ice Rink could be used during months where the temperature would be under 40 degrees and then be used as an open air shelter, similar to others in the parks, but on a much larger scale. This would ultimate allow for year round rental use of the facility and also would benefit the community in numerous ways including health and wellness, socialization, and also promote youth interaction. The Parks Board will consider implementing a committee to review the proposal and see what the pros and cons, building costs, maintenance issues, and other areas that could be present for the ice rink.

July 19

Park & Recreation Board monthly meeting – Review of survey results. Public Meeting to receive input, comments and ideas. Attendance: 4 Park Board members, 4 Park Staff, 2 Media and 1 Resident.

A review of the handout provided earlier to all park board members, advising them of findings of what everyone thought should be either short or long-term goals. These projects can ultimately be changed depending on what everyone thought was appropriate. The park budget was not considered during this poll as this was solely to help both the board and park staff determine projects that should be completed in either a 5 year allotted amount of time or can be held off until after the 5 year mark. This poll can also help the Superintendent plan for future

budgets to help incorporate these changes or projects. The next step, is to get together and determine what projects are short-term, or should be completed within the next 5 years, and start to work on a budget as well as incorporate them into the 5 year master plan.

August 16	Park & Recreation monthly meeting - meeting held to discuss OCRA Grant. No master plan update.
September 20	Park & Recreation Board monthly meeting - Update on master plan schedule for proposed Action Plan to be presented at next month's park board meeting. Attendance: 5 Park Board members, 3 Park Staff, 1 Media and 1 Resident. No comments received.
October 18	Park & Recreation Board monthly meeting - review and discussion of proposed 5-Year Action Plan. Attendance: 5 Park Board members, 3 Park Staff, 2 Media and 1 Resident. Presentation of the proposed 5-year park improvement plan and 5-year preventative maintenance plan. No comments received.
November 15	Park & Recreation Board Meeting - Public Meeting for presentation of Master Plan projected 5-year budget. Attendance: 4 Park Board members, 3 Park Staff, 2 Media. No comments received.
December 20	No Park & Recreation Board Meeting held
Jan 5	Submittal of Draft to IDNR
Jan 5 - Feb 20	Public review period of Draft
January 17	Park & Recreation Board monthly meeting - presentation of Master Plan Draft. Attendance: 6 Park Board members, 4 Park Staff, 2 Media. No comments received.
February 21	Park & Recreation Board Meeting held - Public Meeting for review of public comments, Park Board comments and IDNR review comments. Attendance: 6 Park Board members, 3 Park Staff, 2 Media. No comments received.
March 21	Park & Recreation Board monthly meeting - Adoption of Master Plan and submittal of final document to IDNR.

The key issues identified in the process were maintaining existing parks and facilities, development of kayak/canoe rentals and launch, water splash pad, trail development, lake access and development, recreational programs, staffing and budget. Each issue was assigned a level of priority according to the following criteria:

1. Financial feasibility
2. Available manpower
3. Existing facilities
4. Need and overall impact
5. Practicality

## Public Meetings

A series of public meetings were conducted to obtain public input and present components of the proposed master plan for review and comment. The first public meeting was held June 21, 2016, to gather information on needs, wants and desires from residents for parks in Warsaw and present initial results from the public survey. The second public meeting was held on October 18, 2016, to present the draft of the five-year action plan and solicit public comment. The third public meeting was held January 17, 2017, to review IDNR comments and public review of the draft Master Plan.

Many methods were used to inform the residents of the public meeting. Flyers were posted and distributed, notifications. Park Department Facebook, radio announcements and newspaper articles. Below are the announcements and notices that were used.

### Public Meeting - June 21, 2016

## Warsaw Parks Department Hosts Public Meeting Over Master Plan

### STAFF REPORT

The City of Warsaw Parks and Recreation Department is holding a public meeting for its 2017-2021 Master Plan at 5:15 p.m. June 21 at the Firemen's Building, 1013 E.

Arthur St., Warsaw.

The public's input is needed. The 2017-2021 Master Plan is being developed to both guide decisions about park development for the next five years and to remain eligible for grant opportunities.

This plan illustrates the continuing effort of the Park Board to provide a well-balanced system of parks and recreation opportunities for all residents, according to a press release from the Parks Department.

Input has been gathered from public surveys from the residents of Warsaw and survey results will be presented at this meeting. The Park Board welcomes comments and suggestions.

For more information, contact

Heather Frazier at the Parks and Recreation Department by email at [hfrazier@warsaw.in.gov](mailto:hfrazier@warsaw.in.gov); visit the office Monday through Friday, 7:30 a.m. to 4 p.m., at 117 E. Canal St., Warsaw; call 574-372-9554 or visit [www.warsaw.in.gov](http://www.warsaw.in.gov)

**Warsaw Park & Recreation Dept.**

# **Public Meeting**

**for 2017-2021 Master Plan**

Tuesday, June 21st - 5:15 p.m.  
Firemen's Building  
(next to Pike Lake Campground)

**Your input is needed!!** The 2017-2021 Master Plan is being developed to both guide decisions about park development for the next five years and to remain eligible for grant opportunities. This plan illustrates the continuing effort of the Park Board to provide a well-balanced system of parks and recreation opportunities for all residents. Input has been gathered from public surveys from the residents of Warsaw and survey results will be presented at this meeting. We welcome your comments and suggestions.



**MISSION STATEMENT**  
The mission of the Warsaw Parks and Recreation Department is to provide accessible, wholesome leisure opportunities that promote social, mental and physical well-being through effective services, diverse programming and quality park facilities.

Warsaw Park & Recreation Department - Website Announcement for June 21st public meeting

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**Parks & Recreation**

Posted on: June 14, 2016

### Parks Master Plan Public Meeting

The city of Warsaw Parks and Recreation Department is holding a public meeting for our 2017-2021 Master Plan Tuesday, June 21 at 5:15 p.m. at the Firemen's Building located at 1013 E. Arthur Street, Warsaw. Your input is needed.

The 2017-2021 Master Plan is being developed to both guide decisions about park development for the next five years and to remain eligible for grant opportunities. This plan illustrates the continuing effort of the Park Board to provide a well-balanced system of parks and recreation opportunities for all residents. Input has been gathered from public surveys from the residents of Warsaw and survey results will be presented at this meeting. We welcome your comments and suggestions.

For more information, contact Heather Frazier at the Parks and Recreation Department by email at hfrazier@warsaw.in.gov, visit our office Monday - Friday 7:30 AM to 4:00 PM located at 117 East Canal Street, Warsaw, Indiana 46580, call us at 574-372-9554, or visit www.warsaw.in.gov.

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Radio Announcement and Website Announcement for June 21st public meeting

## Parks & Recreation Department Holding Public Meeting For Master Plan

By Phil Kuhn - June 14, 2016

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Press Release – The city of Warsaw Parks and Recreation Department is holding a public meeting for our 2017-2021 Master Plan Tuesday, June 21 at 5:15 p.m. at the Firemen's Building located at 1013 E. Arthur Street, Warsaw. Your input is needed. The 2017-2021 Master Plan is being developed to both guide decisions about park

development for the next five years and to remain eligible for grant opportunities.

This plan illustrates the continuing effort of the Park Board to provide a well-balanced system of parks and recreation opportunities for all residents. Input has been gathered from public surveys from the residents of Warsaw and survey results will be presented at this meeting. We welcome your comments and suggestions.

For more information, contact Heather Frazier at the Parks and Recreation Department by email at hfrazier@warsaw.in.gov, visit our office Monday – Friday 7:30 AM to 4:00 PM located at 117 East Canal Street, Warsaw, Indiana 46580, call us at 574- 372-9554, or visit www.warsaw.in.gov

## Public Meeting Summary

Attendance: 5 Park Board members  
1 City Council person  
4 Park Staff  
14 Residents

**June 21, 2016**

Held at: Firemen's Building  
Pike lake Campground

Pat Brown of SiteScapes, Inc. opened public input session with summary of results from public survey conducted. Park Department received 180 on-line surveys and 190 written surveys. Survey result highlights included:

1. Where do you live? 48% Outside the City, 47% Within the City, 5% No response
2. Type of household? 54% Families, 41% Adults only, 5% No response
3. Does Warsaw Parks meet your expectations? 92% Yes, 3% No, 5% No response
4. Do you support use of public funds for trails? 87% Yes, 8% No, 5% No response
5. Top activities you wish to add to Warsaw Parks: Water Splash Pad, Canoe Rentals, Kayak Rentals and Paddle Boat Rentals  
Least activities: Outdoor exercise equipment
6. Top improvements you to see in Warsaw Parks? Swimming Beach and Picnic Shelters  
Least improvements: Disc Golf, Skate Park and Horseshoes

## Discussion Items

### **What opportunities would you like to see offered, developed or expanded?**

- *Ice skating rink at Central Park*
- *Acquisition of woods next to Kelly Park*

### **Are additional park sites needed in Warsaw? If so, where:**

- *North of US 30 Highway*
- *West of State Road 15*
- *Kreb's Trailhead*
- *West side of city*
- *Skatepark in Green Acres subdivision (without County)*
- *Kelly Park - develop partnership with local watershed and environmental groups*

### **Are additional trails and connections needed? If so, where:**

- *Trails to areas noted above needed park sites*
- *Anchorage Road to Sunset Street*
- *Need pedestrian/bicycle crossing over US 30 Highway*
- *Trail connecting YMCA*
- *Need trail loop on Pike Lake Trail, by cemetery, so it is not a dead end*
- *Trail connection to Harrison Elementary School*
- *Trail connection between Eisenhower Elementary School and Kelly Park*
- *Need lateral trails off proposed cycletrack (Market Street / Central Park)*

**What are your thoughts about replacing Center Lake Pavilion with a new multi-use facility?**

- Needs to be bigger, more restrooms and improved PA system
- Cater-friendly kitchen with direct access
- Increase activities/programs in the facility
- Relocate park offices here
- Must be multi-purpose building
- Must take full potential of location and views of lake

**What are some of the opportunities the Warsaw Parks should capitalize on in the next five years?**

- Central Park / Buffalo Street development - coordinated planning between City and Park Board. Have planning/design concepts in place before funding is available.
- Safety in Central Park needs to be priority

**Other Items:**

- *Central Park is Warsaw's premier park and location. Need to be careful not to over develop park areas. Need to investigate redevelopment of Kelly Park as a second community park and relieve overcrowding of other parks.*
- *I love the idea of a skating rink, but not in Central Park. Some of the concerts fill the space from front to back and then some. And the Christmas displays are always nice to walk around. If we didn't have the Biblical Gardens, that would be a great space for it. Keep the Biblical Gardens though.*
- *Kelly Park is serene and beautiful. It would be neat to make an ice skating park there and build up a nice hill for sledding.*
- *My other suggestion is to put waterfall fountains along some spots on the walking trails with benches to sit on. If someone is having a bad day, they can walk, then sit and watch the water cascade to try to relax some before continuing on. I know many people who take photos on the nature walks, maybe some more flower gardens here and there. Love the trail behind Pike Lake, just would like to see a few more serene "views".*
- *I would also suggest some emergency boxes in the parks. Sure we have cell phones, but these phone boxes can be picked up and call dispatch if there is an emergency. Have a camera come on to record the caller if they are pranking to catch their faces.*
- *Oh, the comment about Center Lake Pavilion being bigger, I am talking just a bit bigger as far as space inside and designed a bit better. We have our credit union dinners there, craft shows, and so much more and space is just a bit of an issue with every event along with the PA system not working good. Just bump the square footage up a tad and we are good. Everyone LOVES the new see through doors that had been installed - good move!!*
- *If the questions the gentleman asked tonight was not given out to the public, (Times Union) they should be so the answers can be sent to you via email. Some brilliant minds out there that haven't heard the questions yet*
- *Need lakeshore stabilization at parks and campground.*
- *Investigate expanding the campground to the east.*

Times-Union Newspaper Article - June 22, 2016

# Parks Dept. Reviews Budget, Hears Several Requests

BY DAVID SLONE  
Times-Union Staff Writer  
dslone@timesuniononline.com

During its two-hours-plus meeting Tuesday night, the City of Warsaw Park Board reviewed and approved the Parks Department's 2017 budget, and heard requests on making the parks smoke free, an ice skating rink in Central Park, a bench donation and waiving a shelter fee so two women could feed and pray for the homeless.

The 2017 Park Department budget, which still has to be approved by the city council, was approved by the Park Board at \$2,328,399. It is about a 7 percent increase over the previous year's

proposed budget, or \$168,283 more, according to Superintendent Larry Plummer. He attributed that increase to an increase in wages, PERF, FICA and insurance, along with Buffalo Street project, Stellar Communities and Ride Walk proposals totalling \$107,000 toward those projects.

Of the 2017 budget, \$931,059 is for salaries and wages, and includes a 2 percent wage increase for employees. The increase is subject to change at the salary establishing session of the council. The Park Department's portion of the city's medical insurance was proposed at \$305,436; PERF at \$81,278; FICA at \$71,226; and unemployment at \$5,000.

# Survey says parks meet patrons' expectations

BY DAVID SLONE  
Times-Union Staff Writer  
dslone@timesuniononline.com

180 people responded to the survey online and 190 written responses were returned.

Out of the 370 responses, 47 respondents live within the city and 48 percent live outside the city with 5 percent giving no response. The households were 41 percent adults only, and 54 percent had children, with 5 percent giving no response.

When asked if the Parks Department met their expectations, Sitiescapes Inc., Mishawaka, consultant to the department on putting the master plan together, said

See PATRONS—Page 2A

# Parks

From Page 1A

He said K21 "would be very interested" in partnering with the city and/or community in bringing an ice skating rink to the community. He said there was a lot of momentum in the community in embracing a healthier lifestyle.

In northern Indiana, one of the biggest challenges is how to stay healthy in the winter, he said. The ice rink would be a premiere place for people to gather in the winter time and to stay healthy.

He said it comes at a perfect time, too, with the city's plans for a more dense residential area along North Buffalo Street and the trails continuing to develop.

Haddad said the idea was

to create a weather-independent ice rink so it would be designed to have a cooling system under a concrete slab.

"Syracuse did a nice job of putting an ice rink up at their newer athletic fields, but it's just pour the water in and it freezes," he said, noting that this past winter, because it was so mild, Syracuse didn't get as many days to skate. "So if you're going to do this well, where the community gets the most value, there's a cooling system to where you could be skating in 40 to close to 50 degree weather."

Ice skating could go from November to March, Haddad estimated. Overall benefits would be more safe than many other

returned Tuesday to discuss it further and give the board a packet of information.

"There are more and more communities making their parks tobacco free, and the main reason is to protect the children in the park," he said that was true, Ladd eventually said that while what the women wanted to do was good, the Park Board didn't want to set a precedent and he made a motion to deny the waiver. The motion was unanimously approved.

Clark Shepard, president of Allowing Christ To Shine, asked permission to place a cancer memorial bench in a park where people could remember their friends and family who are battling or lost their battle to cancer. He said the bench was being

made by Wabash Valley, and it would be pink with a cancer ribbon. He said the Parks Department could put it where they thought best.

The board approved the bench, with Plummer and Maintenance Director Shaun Gardner deciding on the best location.

The board also approved a resolution supporting the city's Stellar Community application. The Stellar application describes concepts for improving three parks on East Market Street, including Krebs Trailhead Park, Ker Park and Richardson DuBois Park. The resolution also commits the Park Department to up to \$50,000 a year in matching funds for the next four years.

See PARKS—Page 2A

## Public Meeting Summary

Attendance: 5 Park Board members  
3 Park Staff  
2 Media  
1 Resident

October 14, 2016

Held at: Firemen's Building  
Pike Lake Campground

Meeting flyer and press release  
for the meeting



### CITY OF WARSAW PARKS AND RECREATION DEPARTMENT

117 East Canal Street  
Warsaw, Indiana 46580

Phone (574) 372-9554 | Fax (574) 372-9555 | [www.warsaw.in.gov](http://www.warsaw.in.gov)

#### PRESS RELEASE

Press Release  
10/13/2016  
For Immediate Release

The city of Warsaw Parks and Recreation Department is holding a public meeting for our 2017-2021 Master Plan Tuesday, October 18 at 5:15 p.m. at the Firemen's Building located at 1013 E. Arthur Street, Warsaw. The five-year action plan of park improvements will be presented including projected costs and possible funding methods. This master plan is being developed to guide decisions about park improvements for the next five years and to remain eligible for grant opportunities. It illustrates the continuing effort of the Park Board to provide a well-balanced system of parks and recreation opportunities for all residents. Plan to attend to see what is planned for the next five years. We welcome your ideas, comments, and suggestions. For more information, contact Heather Frazier at the Parks and Recreation Department by email at [hfrazier@warsaw.in.gov](mailto:hfrazier@warsaw.in.gov), visit our office Monday - Friday 7:30 AM to 4:00 PM located at 117 East Canal Street, Warsaw, Indiana 46580, call us at 574-372-9554, or visit [www.warsaw.in.gov](http://www.warsaw.in.gov).

Pat Brown of SiteScapes, Inc. presented the draft of the five-year Action Plan indicating possible items for each year, location and estimate of costs. Two Action Plans will be prepared for the Master Plan. One will be for proposed park improvements and the other will be Park maintenance based on the 10-Year Preventative Maintenance Program. Park Board will take the proposed Action Plans under review and send comments / changes to the Park Superintendent before next meeting. No public comment was received.

Next month Park Board the project five-year budget will be presented based on the proposed Action Plan items.

**Warsaw Park & Recreation Dept.**

# Public Meeting

**for 2017-2021 Master Plan**

Tuesday, October 18th - 5:15 p.m.  
Firemen's Building  
(next to Pike Lake Campground)

**2017-2021 ACTION PLAN**  
The five-year action plan of park improvements will be presented including projected costs and possible funding methods. This Master Plan is being developed to guide decisions about park improvements for the next five years and to remain eligible for grant opportunities. It illustrates the continuing effort of the Park Board to provide a well-balanced system of parks and recreation opportunities for all residents. Plan to attend to see what is planned for the next five years. We welcome your ideas, comments and suggestions.

**MISSION STATEMENT**  
The mission of the Warsaw Parks and Recreation Department is to provide accessible, wholesome leisure opportunities that promote social, mental and physical well-being through effective services, diverse programming and quality park facilities.

# Park Board Hosts Public Hearing On 5-Year Master Plan Action Items

BY DAVID SLONE  
TIMES-UNION Staff Writer  
dsloves@timesuniononline.com

A public hearing on the Warsaw Parks & Recreation Department's five-year master plan brought only one person out to the Park Board meeting Tuesday, but there was a lot of information for him to take in.

Pat Brown, president of Sitescapes Inc., Mishawaka, said the hearing was required by the Indiana Department of

Natural Resources as part of the five-year master plan process. Tuesday's hearing was a presentation of the actual five-year plan, he said. It was the result of all the public surveys, public meetings and input from the Parks staff.

He said they have two five-year action plans. The first is the improvement plan - everything they want to do to enhance the parks. The second is the maintenance plan. But on Tuesday, he focused on the first one.

"A lot of this is based on what funding comes through. Some of these are grants, some of these are donations, some

Continued From Page 1A  
some of the Park projects are

awarded a grant money from the Office of Community and Rural Affairs, which will be announced in December.

In 2018, total estimated costs are \$155,000, with \$40,000 of that going toward replacing play equipment at Kelly Park.

If plans for an ice rink proceed at Center Lake Park, that construction could begin in 2018, with a cost to be determined. The project

would potentially start in 2018 and finish in 2019, but the city is still studying the matter.

In 2019, total park improvements are estimated at \$227,000, with \$40,000 going toward replacing play equipment at Beyer Park; and \$40,000 to renovate the play area at Rarick Park.

In the fourth year of the plan, 2020, total estimated cost of the improvements is \$313,000. The largest cost that year, if approved, would be the construction of a new restroom facility at Bixler Park for \$100,000, followed by \$45,000 for replacement

of the playground at Jan. 15.

He also presented some ideas for Kelly Park. The conceptual plan - nothing is "fixed" yet, he said - will revolve around the city's stormwater improvements on the south end of town, which may affect the park. A highlight of the plan is a sled-ding hill.

In other business, the Park Board:

- Heard from Superintendent Larry Plummer that the OCRA grant application was submitted last Friday.
- Heard from Maintenance Director Shaun Gardner that winter preparations for the parks have started.
- Heard from Plummer that the Fall Family Fun event Friday at Lucerne Park was a success, with hundreds attending.

He also reported that Christmas activities will be coming up soon.

## Times-Union

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## Public Meeting Summary

Attendance: 4 Park Board members  
3 Park Staff  
2 Media

November 15, 2016

Held at: Firemen's Building  
Pike Lake Campground

Presentation of projected 5-year budget based on implementation of the proposed 5-year Action Plan. No public in attendance, no comments received.

The following article was in the Time-Union Newspaper the day after the park board meeting.

# Park Board Hears About Budgets, 5-Year Master Plan, Christmas Display

BY DAVID SLONE  
TIMES-UNION Staff Writer  
dslope@timesunion.com

A month after reviewing its five-year master plan action items, the Warsaw Park Board Tuesday was given the projected budgets for 2017-2021 based on that plan.

Pat Brown, president of Sitescapes Inc., Mishawaka, who has been facilitating the five-year master plan with the parks department, told the board that the figures were based on implementation of the five-year master plan. Looking at it, he said he was surprised because the second- and third-year costs are lower than the first year.

In 2017, the projected budget is \$2,328,399; then \$2,265,237 in 2018; \$2,318,035 in 2019; \$2,465,930 in 2020; and \$2,458,419 in 2021.

"There's just been some very good planning in the past to allow this to happen in the future," Brown said.

The budgets do reflect adding one staff person in 2019, a recreation programmer, and one in 2020, another full-time park maintenance laborer.

"Because if we start implementing these projects, as we go, at some point we do have to have more maintenance help and need more program help," he said.

The projected budgets also are based on the parks department being awarded a half million dollar Indiana Office of Community and Rural Affairs grant in

December. If the department does not get the grant, then the action plan and budget will have to be revised so the projects that were planned for that money can be prioritized and spread out over a few years. The projects included improvements to two parks along East Market Street that were part of Stellar Communities.

"All in all, I was quite pleased with it," Brown said of the projected budgets. "The action plan came through as something very doable. This budget shows that we can get it accomplished."

The final version of the five-year master plan isn't due to the Indiana Department of Natural Resources until April, with a draft version due to the DNR by Jan. 15. Another public hearing on the plan will be held after Jan. 15, with the board voting on the plan in March.

Since the park board may not have a December meeting, and its meeting in January isn't until after Jan. 15, the board voted to give Parks Superintendent Larry Plummer authority to send the five-year master plan draft to the DNR.

The other item on Tuesday's agenda was a report by Maintenance Director Shaun Gardner on the holiday preparations, mostly involving Central Park.

"The crew took full advantage of the beautiful weather we had over the last couple of weeks. We really got after it and the whole (Christmas) display is set up," Gardner said.

Parks employees are going through and doing some minor touch-ups. Next

week, he said, they will start lighting the displays in the morning and checking them out to make sure they're functioning correctly.

"The beautiful thing about getting done so fast is that now we can catch up on leaves," he said.

He said the Christmas display will be neat this year and there are three new items.

There is a 20-foot tree with light streams coming down that is in front of the Glover Pavilion. "It's got LED bulbs. It's going to be pretty neat," Gardner said.

Another one is an animated Santa Claus driving a train, and the third is an animated display of elves shooting presents out of a cannon.

"I'm really excited to see all of this stuff lit up," he said.

The official lighting of the display will be Dec. 2 during First Friday.

City Council representative to the board Diane Quance asked how long the display will remain up. Gardner replied until New Year's Day.

In other business, the board was told:  
• Parks Administrative Assistant Heather Frazier had an article about the Warsaw parks recently published in the Indiana Parks & Recreation Association magazine.

• Rocks for the Pike Lake shoreline stabilization project at Lucerne Park are being placed. In the spring, the plugs will be put in after the freezing is over. The project will be completed in 2017, Plummer said.

**Public Meeting Summary**

Attendance: 6 Park Board members  
 4 Park Staff  
 2 Media

Presentation of draft that was submitted to IDNR for review. Copies of the draft are available at City Hall or the Park Department office for public review. No public comment received at the meeting.

**January 17, 2017**

Held at: Pete Thorn Youth Center

2A Wednesday, January 18, 2017

**DIGEST**

Warsaw, Indiana **TIMES-UNION**

**Parks Department Sends Five-Year Master Plan To State DNR**

BY DAVID SLONE  
 TIMES-UNION Staff Writer  
 dslope@timesunionline.com

The draft of the Warsaw Parks and Recreation Department's five-year master plan is complete and has been sent to the Indiana Department of Natural Resources.

Pat Brown, president of Sitescapes Inc., Mishawaka, who has helped the Parks Department compile the plan, said he received confirmation that the DNR received it and it was sixth in line for review.

"It's in DNR review right now," he said.

City Councilwoman Diane Quance suggested the draft be put on BoardPraq for each of the Park Board members to review it at their leisure, and Parks Superintendent Larry Plummer said it was a big file but he

would try and get that done.

Brown said the goal was to have the final draft completed by mid-February. Another public hearing would then have to be held at the February Park Board meeting, as required by the DNR.

"So right now, we're just in like a 30-day public review period," Brown said. No action was needed or taken.

Recreation Director Sheila Wieringa gave her monthly activities report, including the 2017 proposed event dates and fees. The board approved those as requested.

Some of the 2017 programs include the Blues & BBQ, July 7; country concert, July 21; rock concert, June 16; Fall Family Fun, Oct. 13; Family Carnival, Aug. 4; family movie nights on June 10, July 15 and Aug. 12; Light Up the Night on Dec. 1; and Zoo Bash, July 24.

She said the Light Up the Night

event Dec. 2, 2016, had a great turnout, but the Christmas Countdown Dec. 9 had a smaller turnout than previously. She said this year, she was going to try and mix it up and combine the two events.

The Feb. 10 Daddy-Daughter Dance sold out in 3-1/2 days, she reported.

Maintenance Director Shaun Gardner reported all the Christmas lights have been taken down in Central Park.

The concession trailer at the light display did well, raising \$1,800 for this year's Christmas light display, he said.

"A lot of people helped to make that happen. McDonald's provides the cookies and cups, so we've got to thank them. Walmart provides the hot chocolate. And Young Tiger Football provides the staff, all the volunteers selling everything out there. It really goes a long way and it's kind of nice to get

everybody together to make that happen," Gardner stated. "We're thankful we can do it every year."

Park employees are in the middle of refurbishing all the picnic tables. There are about 300 big tables and 150 smaller ones that have to be sanded down and re-stained every year. Gardner said they're half way through them.

A big tree fell in Beyer Park last week, he said. It was a cottonwood that fell on the ice and there's still some of it on the ice.

Park Board member Bill Baldwin thanked Gardner and his workers for the "absolutely fantastic job they did at the park this year."

In other business:

- The board approved the annual property lease agreement with the Kosciusko County Council on Aging and Aged Inc.

Plummer proposed the lease stay

the same as it has been over the past. "Part of the offset to the lease was the \$26,000 that comes from the Wayne Township agreement, so that kind of offsets the expenditures of the (Pete Thorn Youth Center) building, so we pretty much break even with the building the way it is right now with that \$26,000 coming from Wayne Township," Plummer explained.

- Mayor Joe Thallemer gave the oath of office to Board President Steve Haines and member Bill Baldwin.

- Haines was re-elected as president, with Larry Ladd re-elected vice president.

- Plummer confirmed the Park Board meetings will be held at the Pete Thorn Youth Center, 800 N. Park Ave., from now on, instead of the Fireman's Building at Pike Lake, because the Center gets good WiFi.

## Public Survey

The Warsaw Parks and Recreation Department specifically created a survey to gather information from residents to learn more about the recreational interests and to provide an opportunity to express opinions concerning the programs, activities and the quality of its parks. The Park Department conducted an on-line survey through Survey Monkey, the survey form was also available for download from the Parks Department website, and hard copies were available at Park Office and City Hall to pick up. A wide approach was taken during the months of April and May to reach as many people as possible. Over 4,000 notifications were sent out through City of Warsaw Waste Water monthly bills where people could find a link to download or receive a survey. The Park Department used many outlets to get the word out via Park Department website, Facebook, press releases, newspaper articles, radio announcements, flyers, signs and the marquee sign at City Hall, the Park Office, City Hall, City Engineering Building and Warsaw Public Library.

Flyer / announcement for the public survey.



**Warsaw  
PARKS &  
RECREATION**

**We Need  
Your Input!**



Please take our survey by visiting  
the link, or scanning the QR code above.

<https://www.surveymonkey.com/r/WPRDSurvey>

**2016 MASTER  
PLAN SURVEY**

**2016 Public Survey**



The Warsaw Park and Recreation Department is updating its Five-Year Master Plan. This survey was specifically created to gather information from residents and to provide an opportunity to express opinions concerning the programs, activities and the quality of our parks.

**PARK FACILITIES**

**How do you feel about ADDING the following facilities in the city park system?**

- Water splash pad  Yes  No
- Ice skating area  Yes  No
- Sledding hill  Yes  No
- Outdoor exercise equipment  Yes  No
- Canoe rentals  Yes  No
- Kayak rentals  Yes  No
- Paddleboat rentals  Yes  No
- Other \_\_\_\_\_

**How do you feel about IMPROVING the following facilities in the city park system?**

- Tennis courts  Yes  No
- Horseshoes  Yes  No
- Picnic shelters  Yes  No
- Basketball courts  Yes  No
- Disc golf  Yes  No
- Skate park  Yes  No
- Swimming beach  Yes  No
- Other \_\_\_\_\_

**Are there any areas of our community that are lacking parks, recreation facilities or opportunities?**

\_\_\_\_\_

\_\_\_\_\_

**The City of Warsaw has made a commitment to trails and greenways to make Warsaw a more livable, healthy community. Do you support using public funds for connecting communities, parks, etc. with trails?**

- Yes
- No

**The main purpose I use Warsaw's trail system is for:**

- Fitness/Wellness: walking/running/biking
- Leisure recreation
- Transportation
- Other \_\_\_\_\_

**RECREATION PROGRAMS**

**Please indicate the priority the Warsaw Park and Recreation Dept. should give towards the following programs:**

Programs for:	Circle one	
Pre-schoolers (3-5 yrs.)	High	Low
Elementary Kids (6-12 yrs.)	High	Low
Junior High Kids (12-15 yrs.)	High	Low
High School Kids (15-18 yrs.)	High	Low
College Age / Young adults	High	Low
Adults	High	Low
Family Programs	High	Low
Senior Citizens	High	Low
Special Events / Concerts / Festivals	High	Low
Day Camps	High	Low
Environmental programs	High	Low
Other _____		

**How are you kept informed of Warsaw Park & Recreation Department activities and programs? (Check all that apply)**

- Warsaw Parks Recreation Guide
- Times-Union Newspaper
- The Paper
- WRSW Radio FM 107.3 / AM 1480
- Willie Radio FM 103.5
- City Web Site
- Park Dept Facebook
- Word of mouth
- Other \_\_\_\_\_

**Please check the programs and activities that are of interest / importance to your family. (Check all that apply)**

- Water splash park
- Arts & crafts
- Dance
- Special events / festivals
- Concerts
- Picnic areas & shelters
- Disc (frisbee) golf
- Skate park
- Walking / biking trails
- BMX bike track
- Fitness / exercise
- Playgrounds
- Other: \_\_\_\_\_

**Please continue survey on back page → → → →**

**PARK FUNDING**

**Are you willing to pay for improvements in the Warsaw Parks using any of the following methods?**

- Yes, increase in program fees
- Yes, increase in shelter reservations and building rentals
- Depends on the investment
- No, unwilling to pay anything for parks
- No, can't afford to pay anything for parks

**Please rank how park funds should be spent. (1=high, 5= low)**

- \_\_\_ Renovation of existing facilities
- \_\_\_ Development of new programs
- \_\_\_ Construction of new facilities
- \_\_\_ Purchase of new park land
- \_\_\_ Increased park maintenance

**PARK MAINTENANCE**

**Please help the Park Department in upgrading its current maintenance practices to better meet the needs of the citizens. Please indicate if you agree or disagree with each statement below.**

	Agree	Disagree
Mowing schedules are adequate	<input type="checkbox"/>	<input type="checkbox"/>
Trash containers are emptied frequently	<input type="checkbox"/>	<input type="checkbox"/>
Restroom facilities are clean	<input type="checkbox"/>	<input type="checkbox"/>
Shelters are well maintained	<input type="checkbox"/>	<input type="checkbox"/>
Adequate parking facilities provided	<input type="checkbox"/>	<input type="checkbox"/>
Number and location of grills and picnic tables are adequate	<input type="checkbox"/>	<input type="checkbox"/>
Number and location of shelters are adequate	<input type="checkbox"/>	<input type="checkbox"/>
Parking/recreation areas are well lit	<input type="checkbox"/>	<input type="checkbox"/>

**Is there a specific park or facility that you feel needs additional maintenance? What maintenance is needed?**

\_\_\_\_\_

\_\_\_\_\_

**How safe do you feel in Warsaw parks?**

- Very safe     Safe     Fairly safe
  - Unsafe, If unsafe, why:
- \_\_\_\_\_

**PARK SERVICES**

<b>Park Administration:</b>	Good	Poor
Office Staff Availability	<input type="checkbox"/>	<input type="checkbox"/>
Courtesy of Office Staff	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of Office Staff	<input type="checkbox"/>	<input type="checkbox"/>
Response time of Office Staff	<input type="checkbox"/>	<input type="checkbox"/>
Helpfulness of information / instructions	<input type="checkbox"/>	<input type="checkbox"/>
Appropriate follow-up and/or remedy	<input type="checkbox"/>	<input type="checkbox"/>

<b>Park Maintenance:</b>	Good	Poor
Maintenance Staff Availability	<input type="checkbox"/>	<input type="checkbox"/>
Courtesy of Maintenance Staff	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of Maintenance Staff	<input type="checkbox"/>	<input type="checkbox"/>
Response time of Maintenance Staff	<input type="checkbox"/>	<input type="checkbox"/>
Helpfulness of information / instructions	<input type="checkbox"/>	<input type="checkbox"/>
Appropriate follow-up and/or remedy	<input type="checkbox"/>	<input type="checkbox"/>

**Where do you live?**

- Within city limits – adult only household
- Within city limits – family household
- Outside city limits – adult only household
- Outside city limits – family household

**Overall, does the Warsaw Parks and Recreation Department meet your expectations based on your experiences?**

- Yes
- No

**If you had the ability to change just one thing about Warsaw Parks, what would it be?**

\_\_\_\_\_

\_\_\_\_\_

**Any additional comments or suggestions?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

For assistance or questions, please contact:  
**Warsaw Park and Recreation Department**  
**117 East Canal Street, Warsaw, Indiana 46580**  
 Thank you for your participation in this public survey!!  
 Contact the Park Department at 372-9554  
 Web site: [www.warsaw.in.gov](http://www.warsaw.in.gov) **Thank You!**



Below is a summary of the 190 written surveys and 180 on-line surveys results. (Please refer to the Appendix for the complete survey tally and comments)

Where do you live?      Within the City 47%                      Adults only 41%  
    Outside the City 48%                      Children 54%

Does WPRD meet your expectations?      Yes 92%

Top activities you wish to ADD:                      Least activities:  
     Water splash pad - 81%                      Outdoor recreation activities - 58%  
     Canoe rentals - 81%  
     Kayak rentals - 81%  
     Paddle Board rentals - 81%

Top IMPROVEMENTS you wish to see:                      Least improvements  
     Swimming beach - 84%                      Horseshoes - 45%  
     Picnic shelters - 76%                      Skatepark - 48%  
    Disc golf - 50%

Support use of public funds for trail and greenways - Yes 87%

Use of trail system                      Leisure recreation - 53%                      Fitness/Wellness - 48%

Priority for programs                      Family - 81%                      Least priority  
    Elementary Kids - 77%                      College/Young Adults - 38%  
    Special Events - 76%

How are you informed      WPRD Recreation Guide - 57%      Times Union Newspaper - 43%

Programs/Activities of importance to family:                      Least importance  
     Concerts - 74%                      BMX bike - 11%  
     Walking/Biking - 69%                      Skate park - 13%  
     Special Events - 68%                      Disc golf - 16%

Willing to pay for improvements      Depends on investment - 47%  
    Yes, increase reservations/rentals - 26%  
    Yes, increase program fees - 17%  
    No, can't afford any increase - 12%

Top maintenance practices                      Mowing - 90%                      Trash - 82%  
Least maintenance practices                      Restrooms, grill & tables

How safe to you feel in the parks?      Very safe - 28%                      Safe - 48%                      Fairly safe - 18%

Park Administration                      Rated "Good" - 71% to 75% in categories  
    Rated "Poor" - 2% to 5% in categories

Park Maintenance                      Rated "Good" - 69% to 74% in categories  
    Rated "Poor" - 2% to 4% in categories

## Focus Group Survey

A separate survey was sent out to a select few groups and individuals in the community, to solicit input. Approximately 40 surveys were sent out and 7 responses were received.

Groups/Individuals included:

- ♦ K21 Foundation
- ♦ Kosciusko County Community Foundation
- ♦ Orthowox
- ♦ Kosciusko County Convention and Visitors Bureau
- ♦ Kosciusko Chamber of Commerce
- ♦ Warsaw Optimist
- ♦ Warsaw Kiwanis
- ♦ Warsaw Community Schools Superintendent
- ♦ Sym Financial

What are some of the opportunities the Warsaw Parks and Recreation Department should capitalize on in the next five years?

- ♦ *Should focus on making sure we are providing recreational opportunities for everyone in the community. Including enhancing local neighborhood parks and the availability of the parks services to everyone.*
- ♦ *Continue to engage park board planning process to vet new, relevant technology, recreation equipment updates and programs.*
- ♦ *Continue growth & maintenance of the bike path.*
- ♦ *Bike / running trails, summer programs.*
- ♦ *Family activity - not that you are doing a bad job.*

The City of Warsaw has made a commitment to trails and greenways to make Warsaw a more livable, healthy community. Are you supportive of continued efforts for trail development and connections?

- ♦ Yes (5)
- ♦ *Yes, I believe they are a very valuable resource to our community.*
- ♦ *I am, if they enforce their use. People still ride on the roads next to the sidewalks and trails.*

Should public funds be used for trails?

- ♦ Yes (5)
- ♦ *These plus grants when available.*
- ♦ *I don't mind funds for trails.*

What are your thoughts about replacing Center Lake Pavilion with a new facility that has a pavilion, ice skating rink and park office if an opportunity became available?

- ♦ *Would add additional seasonal activities and provide another recreational opportunity for the community.*
- ♦ *Most definite!*
- ♦ *I think the Pavilion needs to be updated and placing the Park Office there would centralize it.*
- ♦ Yes

- ♦ *Haven't thought of such a thing, but I am sure an ice skating rink would be a hit, but would have to be monitored closely. The Park Office should be centered close to the center of Central Park.*
- ♦ *Sounds like a great idea!*
- ♦ *I think the Pavilion is nice as is, but a skating rink might be a welcomed change.*

For major improvements in the parks, should funding come from City sources or a general obligation bond assuming grant opportunities are explored first?

- ♦ *The funding should be secondary to indentifying what programs and amenities the community wants to see happen. Once those can be identified and prioritized, then the community will support the various funding options.*
- ♦ *Yes*
- ♦ *After grant opportunities, I think the general bond issue is a good idea. I would like Kosciusko County and/or Wayne Township to contribute because the Warsaw Parks could benefit a lot more people than City residents.*
- ♦ *City sources and then local partnerships.*
- ♦ *Perhaps all 3 in combined projects.*
- ♦ *Both*
- ♦ *I would be curious what improvements need done but would say general obligation bond first.*

Where and how could Warsaw Parks and Recreation Department expand or advance its programs, services and activities?

- ♦ *Make sure we are providing services across the entire community, expand programs to reach into more geographic neighborhoods. Example - southern portion of Warsaw. Think about seasonal opportunities, examples - ice skating, sledding, ski (cross-country, trails, etc.)*
- ♦ *I think neighborhood parks are needed on the same line as Kelly, McKinley and Kerr Parks.*
- ♦ *Keep promoting healthy lifestyles. Thanks for all you do!*
- ♦ *Work with local newspapers to let the general public aware of all programs, etc. Perhaps Twitter, Facebook, etc.*
- ♦ *Continue doing what you are doing.*
- ♦ *I would like to see something south of town like a park of trail head.*

### Pike Lake Campground Survey

A separate survey for the campground was conducted by the campground manager to provide input on needs and desires of campers. The survey was conducted during the months of May and June.

#### What is your age?

	Responses	
20-30 years	1	6%
30-40 years	1	6%
40-50 years	3	19%
50+ years	11	69%

#### What best describes your camper type?

	Responses	
RV/Motorhome	3	19%
Pop-Up	1	6%
5th Wheel	4	25%
Tent	0	0%
Pull Behind	7	44%
No Answer	1	6%

#### Do you live in Kosciusko County?

	Responses	
Yes	4	25%
No	12	75%
Elkhart Co. - 1	Colorado - 1	
Lake Co. - 3	Florida - 1	
Madison Co - 1	Missouri - 1	
Porter Co. - 1	Tennessee - 1	
Steuben Co. - 1		
Wabash Co. - 1		

#### What feature(s) do you like most about the park or parks you've visited?

	Responses	
1 Electrical hookups	14	88%
2 Hiking trails	12	75%
3 Fishing access	11	69%
4 Firewood availability	10	63%
5 Flush toilets	9	56%
Laundry facility	9	56%
6 Boat/canoe/kayak access	8	50%
Close to shopping	8	50%
Shelter house	8	50%
7 Arrangement of camping area	7	44%
Shower house	7	44%
8 Biking trails	6	38%
Playgrounds	6	38%
9 Close to home	4	25%
Close to swimming pool	4	25%
10 Full hookup	2	12%
WiFi	2	12%
11 Cable TV	1	6%
Cards	1	6%
Close to golf course	1	6%
Get togethers	1	6%
Movies	1	6%

<b>Do you generally camp with children?</b>		
	Responses	
Yes	4	25%
How many		
	3 kids average	
No	11	69%
Sometimes	1	6%

<b>How far do you travel to camp?</b>		
	Responses	
0-5 miles	0	0%
6-10 miles	2	12%
11-15 miles	0	0%
16+ miles	14	88%

<b>How many times do you camp each year?</b>		
	Responses	
1-5 times	4	25%
6-10 times	4	25%
10+ times	8	50%

**What activities do you pursue while camping?**

		Responses	
1	Fishing	11	69%
2	Boating	10	63%
	Hiking	10	63%
3	Biking	8	50%
4	Bean bags	5	31%
5	Canoeing/kayaking	4	25%
	Bingo	4	25%
6	Inner-tubing	3	19%
	Frisbee	3	19%
	Ladder ball	3	19%
	Euchre / cards	3	19%
7	Golf	1	6%
	Washer toss	1	6%
	Socializing & relaxation	1	6%
	Cornhole	1	6%
8	Hunting	0	0%
	Horseshoes	0	0%

**Public Survey Summary**

In general, responses indicated a desire for improved outdoor family recreation and programs, to continue enhancing neighborhood parks, expand trails & greenways and look at more year round recreation with more winter activities.

The Pike Lake Campground survey will be used to identify improvements to the campground to enhance the camping experience.

Responses, opinions and suggestions from the various surveys and groups were taken under review and discussed to identify the level of need. These items were then placed in the master plan to determine their importance as a short term (within the next 5 years) or long term priority.



**WARSAW  
PARKS &  
RECREATION**

**2017 - 2021 MASTER PLAN**

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**NEEDS ANALYSIS  
AND PRIORITIES**

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## NEEDS ANALYSIS AND PRIORITIES

### Determination of Recreational Needs

The needs assessment, is one of the most critical components of a parks and recreation master plan. A review of the current condition of the Warsaw park system, recreational opportunities, cultural, arts and history is vital so that the needs and deficiencies can be identified and an action plan can be prepared to address those needs. It is equally important to look at future opportunities to address recreational trends, the changing needs of residents of Warsaw and to incorporate these needs into the action plan.

The National Recreation and Park Association (NRPA) former standards were based on 10 acres per 1,000 people and is generally recognized as outdated in today's recreation and open space planning. NRPA suggests an alternative approach, which allows each community to define its own recreation needs based on its own unique blend of social and economic characteristics. The NRPA system approach looks at 3 important social changes: 1) the need to accommodate different cultures; 2) the need to include citizen opinion in the process; and 3) the identification of the wellness movement.

These new guidelines from NRPA specially looks at:

- Environmental Trends: pollution reduction, disappearing resources such as wetlands and forests and the greenhouse effect.
- Social Trends: the importance of wellness activities and desire to maintain diverse cultural heritage.
- Economic Trends: reductions in per capita leisure spending and the increasing cost of maintaining public facilities.
- Demographics Trends: marriage/divorce rates and growth of urban minorities.

Each community must review the guidelines individually in order to determine the most appropriate range, quantity and quality of recreational facilities and opportunities within their fiscal limits.

### Assessment of Recreational Needs

In Warsaw, 3 methods were used to evaluate the current, and future park along with the recreational needs. Standard-based needs depict what is needed based on a population number. Demand-based needs can be summarized as "what residents want" and represent what is most desired by the residents living in Warsaw. Resource-based needs depict what opportunities are available.

Standards Based: This approach uses the standards developed by NRPA in the mid-1990's, which are based on park acreage per 1,000 residents and specific number of recreation amenities per number of residents. These standards are then adjusted to determine a target Level of Service (LOS) for the City of Warsaw and used to assess the surplus or deficit of park acreage.

Demand Based: This approach uses public surveys, public input meetings, participation rates and usages to determine how the residents of Warsaw use and desire certain types of recreation facilities, park amenities and activities. Information is also used to help determine which land needs to be acquired, what facility provisions are needed and what programming needs to be provided.

Resource Based: This approach is based on the available resources to provide recreation opportunities, such as lakes, creeks, wetlands, open space, reuse of abandoned facilities, etc.

### **Park Definitions and Development Standards**

Warsaw Parks and Recreation Department has chosen to utilize the NRPA standards to develop its own park development and location criteria. NRPA standards used are drawn from the NRPA's Park, Recreation, Open Space and Greenway Guidelines. Characteristics specific to Warsaw that were considered include: geography, water resources, proximity to parklands managed by others, schools and current park sites and facilities.

The following is a summary of each park type, location criteria, size, service area, population benchmarks and typical facilities.

#### **Mini Parks / Tot Lots**

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Purpose:

- Address limited recreation and or aesthetic needs.
- Serve as a recreational and/or beautification space where acquisition of larger parkland is not possible.

Location Criteria:

- NRPA Standard: less than a 1/4 mile service radius
- WPRD Standard: less than 1/4 mile service radius, linked to community sidewalks and/or trails.

Size Criteria:

- NRPA Standard: 2,500 sq. ft. to 1 acre
- WPRD Standard: 10,000 sq. ft. to 1 acre.

Service Area and Population:

- NRPA Standard: former standard was 0.1 - 0.3 park acres per 1,000 population
- Warsaw Standard: 0.1 acre per 1,000 population

Facilities and Features:

- Play area for young children
- Benches and small picnic facilities
- Beautification/landscape highlights
- Utilize historic/cultural sites where available

Facilities and Features not included:

- Off-street parking
- Restrooms

Representative Sites:

- Funk Park
- Ker Park
- McKinley Park
- Kiwanis Park

*Comments: Because of their limited recreation value and associated operational/maintenance issues, mini parks/tot lots should be developed only as low maintenance beautification areas or small playgrounds for residents when no other space is reasonably available to a neighborhood park.*

## Neighborhood Parks

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### Purpose:

- Serve as the basic unit of the Warsaw park system and serve as the recreational and social focus of the neighborhood.
- Unique site characteristics and features will help create a sense of place.

### Location Criteria:

- NRPA Standard: 1/4 to 1/2 mile service radius
- WPRD Standard: 1/4 to 1/2 mile service radius, linked to community sidewalks and/or trails; within walking/bicycling distance; high visibility from surrounding streets for public safety

### Size Criteria:

- NRPA Standard: 5 acre minimum, 5-10 acres optimal
- WPRD Standard: 3-5 acres in low density neighborhoods and 5-10 acres in medium to high density neighborhoods

### Service Area and Population:

- NRPA Standard: former standard was 2 park acres per 1,000 population
- Warsaw Standard: 2 park acres per 1,000 population

### Facilities and Features:

- Children's playground
- Hard surface play court
- Open lawn play areas
- Picnic / sitting areas
- Security lighting
- Beautification/landscape highlights
- Utilize historic/cultural sites where available

### Facilities and Features not included:

- Programmed active recreational activities that would overuse the park
- Permanent restrooms

### Representative Sites:

- Beyer Park
- Bixler Park
- Kelly Park
- Lucerne Park
- Rarick Park
- Richardson-DuBois Park

*Comments: Neighborhood parks are the backbone of the Warsaw park system. Ker Park and Kiwanis Park are a small park sites that should be considered to be upgraded with additional facilities to allow it to serve as neighborhood parks.*

## Community Parks

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### Purpose:

- Serves a broader purpose than neighborhood parks. The focus is on meeting community-based recreation and gathering needs.

### Location Criteria:

- NRPA Standard: serves two or more neighborhood parks, 1/2 to 3 mile service radius
- WPRD Standard: 1/2 to 3 mile service radius. Consider schools & facilities when looking at community park locations.

### Size Criteria:

- NRPA Standard: 5 acre minimum, 30-50 acres optimal
- WPRD Standard: 5-20 acres, but ideally at least one park of 20-50 acres.

### Service Area and Population:

- NRPA Standard: former standard was 5-8 park acres per 1,000 population
- Warsaw Standard: 4 park acres per 1,000 population plus one 20 acre park

Facilities and Features:

- Large play structure
- Hard surface play courts
- Informal ball fields
- Open lawn play areas
- Picnic / sitting areas, both individual and reservable
- Water play (swimming pool, wading pool splash pad)
- Low impact activities - horseshoes, etc.
- Walking trails
- Security lighting

- Parking
- Beautification/landscape highlights
- Facilities for outdoor concerts, plays, farmer's market, weddings, etc.
- Utilize historic/cultural sites where available

Facilities and Features not Included:

- Extensive programmed adult athletic use

Representative Sites:

- Central Park
- Municipal Park

*Comments: The combined area of Central and Municipal Parks with Kiddieland Park serves as a community park. Pike Lake Park has potential to expand into the campground area and become a community park depending on the future of the campground. Kelly Park has been identified, in this master plan as potential to be developed into a small community park to further serve residents on the south side of town.*

**Natural Resource Areas**

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Purpose:

- Lands set aside for preservation of significant natural resources, open space and visual aesthetics

Location Criteria:

- NRPA Standard: none
- WPRD Standard: property that exhibits resource quality, diversity and balance of natural areas, and natural areas that contain multiple ecosystems

Size Criteria:

- NRPA Standard: variable
- WPRD Standard: sufficient size to protect resources

Service Area and Population:

- NRPA Standard: former standard was 0.75 -1 acres per 1,000 population

- Warsaw Standard: 7 acres per 1,000 population

Facilities and Features:

- Functioning ecosystem
- Wetlands
- Forests/woodlands
- Geologic features
- Protection of rare, threatened or endangered species
- Wildlife habitat
- Interpretive exhibits
- Trails
- Utilize historic/cultural sites where available

Representative Sites:

- Lake City Greenway - Beyer Farm Trail (44.87 acres)

*Comments: As natural resource areas become available, the Warsaw Parks and Recreation Department should investigate the potential of acquisition.*

## Specialty Areas

### Purpose:

- Park land or facility with a specialized use or purpose

### Location Criteria:

- NRPA Standard: none
- WPRD Standard: park site or facility that is unique to its purpose

### Size Criteria:

- NRPA Standard: none
- WPRD Standard: sufficient size to accommodate use

### Service Area and Population:

- NRPA Standard: none
- Warsaw Standard: city wide service area

### Facilities and Features:

- Unique or specialized facilities or features to serve purpose

### Representative Sites:

- Pike Lake Campground
- Mantis Skate Park
- Hire Park / BMX Track

*Comments: Specialty areas typically have specialized maintenance and operation requirements. A community ice rink, non-leash facility (dog park) or skate park are examples of a specialty area. It is suggested that these areas are developed in partnership with local groups or organizations.*



## Park Acreage Needs

The following chart identify the park acreage needs based on Warsaw Park's Level of Service (LOS) standards and guidelines.

PARK SITES	RECOMMENDED ACREAGE	EXISTING ACREAGE	GUIDELINES FOR 2014 POPULATION (13,179 pop.)	RECOMMENDED ACREAGE TO FILL GAP - PROJECTED 2020 POPULATION (14,000 est.)
<b><u>Mini Park / Tot Lot</u></b> Funk Park Ker Park McKinley Park	0.1 acre per 1,000 population	5 acres	1 acre	<b>0 acres</b>
<b><u>Neighborhood Park</u></b> Beyer Park Bixler Park Kelly Park Lucerne Park Rarick Park Richardson-DuBois Park	2 acres per 1,000 population	55 acres	27 acres	<b>0 acres</b>
<b><u>Community Park</u></b> Central Park w/ Municipal Park	4 acres per 1,000 population	26 acres	54 acres	<b>28 acres</b>
<b><u>Natural Resource Areas</u></b> Lake City Greenway - Beyer Farm Trail	7 acres per 1,000 population	44.87 acres	94.91 acres	<b>Minimum 50 acres</b>
<b><u>Specialty Areas</u></b> Pike Lake Campground Mantis Skate Park Hire Park / BMX Track	varies	39	n/a	<b>n/a</b>

**Comments:**

*The above matrix indicates a shortage of acreage for community parks and natural resource areas. Due to the heavy use of Central Park and Municipal Park any opportunities to develop a new community park or expanding Kelly Park should be explored. Warsaw Parks should also investigate opportunities to develop new mini parks/tot lots or neighborhood parks in residential areas lacking recreational space.*

### Recreational Needs

The following chart can help identify the recreational needs for Warsaw based on standards and guidelines. These are suggested standards and guidelines and not all may fit a particular community. Each deficiency is to be reviewed to see if appropriate for the community and if it will fit specific needs. Current recreational needs are being met in the community through facilities at Warsaw Parks, Warsaw Community Schools and other local organizations.

ACTIVITY/ FACILITY	RECOMMENDED FACILITIES PER POPULATION	EXISTING FACILITIES IN WARSAW AREA	RECOMMENDED FACILITIES FOR 2017 POPULATION (14,400 est.)	FACILITIES NEEDED
Badminton	1 per 5000	0	3	3
Basketball	1 per 5000	8	3	0
Handball	1 per 20,000	1	1	0
Tennis	1 court per 2000	4 (Parks) 10 (Schools)	7	0
Volleyball	1 per 5000	3	3	0
Baseball	1 per 5000 Lighted 1 per 30,000	4 0	3 non-lighted 1- lighted	0
Field Hockey	1 per 20,000	0	1	1
Football	1 per 20,000	1	1	0
Soccer	1 per 10,000	1	1	0
Golf-driving Range	1 per 50,000	0	---	---
Running Track	1 per 20,000	3	1	0
Softball	1 per 5,000	4	3	0
Multiple Recreation Court (basketball, volleyball, tennis)	1 per 10,000	0	1	1
Trails	1 system per region	1	1	0
Archery Range	1 per 50,000	0	---	---
Swimming Pools	1 per 20,000	2	1	0
Beach Areas	N/A	3	N/A	N/A

## Park Site Visits

Site visits were conducted at all park sites to review present conditions and potential improvements. This is important to help coordinate priorities with the actual parks.

Present: Larry Plummer, Shaun Gardner and Pat Brown

Conducted: April 7, 2016

### Municipal Park

- Future of Center Lake Pavilion?

### Bixler Park

- New shelter planned for 2016.
- Possible future boat ramp site.

### Central Park

- Drainage issues

### Hire Park

- Need to investigate drainage issues.

### Funk Park

- Continue landscape improvements.

### Nye Park

- Shelter is scheduled to be replaced in 2016
- Shoreline restoration is needed.
- Lacks an accessible picnic table site.

### Lucerne Park

- Renovate/replace amphitheater
- Replace older outdoor fitness equipment
- Replace/remove split rail fencing?

### Krebs Trailhead

- Add public art?
- Install exercise equipment?

### Beyer Park

- Paint shelter
- Remove merry-go-round and add tot lot play area.
- Replace/update play equipment.
- Install benches around play areas.

### Pike Lake Park

- Construct wider walk around restroom/concession building, remove steps and rework ramp.

### Pike Lake Campground

- Investigate expansion of campground

### McKinley Park

- Replace wood edging around play areas with concrete walks.

### Ker Park

- Replace/update play equipment - separate play areas for tots and 5-12 yrs.
- Construct shelter?
- Install drinking fountain.

### Rarick Park

- Drainage issues need to be investigated.
- Park experiences vandalism.
- Look at constructing a curb and sidewalk along Washington Street
- Look at moving play equipment to the south end of park.
- Remove backstop.
- Install "Galaxy" type play structure for older kids at north end of park.

### Richardson-Dubois Park

- Add grill with concrete pad next to shelter.
- Remove ball diamond - development skate park?
- Replace restroom building.
- Develop tot lot play area.

Kelly Park

- Investigate a total redevelopment of the park to develop a second community park.
- Replace/update play equipment.
- Develop accessible picnic sites and walkways
- Develop perimeter walkway.
- Look into connecting park to trail system.

Kiwanis Park

- Construct accessible walk from parking to shelter.
- Investigate the development of a small play area.
- Extend concrete walk around shelter pad for roof overhang.

Mantis Skate Park

- Create shade areas.
- Track use/costs to better identify participation.

**Indiana Statewide Comprehensive Outdoor Recreation Plan 2016-2020**

The State of Indiana Department of Natural Resources has adopted the Indiana Statewide Outdoor Recreation Plan 2016-2020 (SCORP) with recommended priorities. The State's priorities are based on the overall objectives of providing for a wide range of recreational opportunities and experiences.

**SCORP Vision Statement**

The SCORP is an information resource that quantifies and analyzes the state's outdoor recreation resources for the social, environmental, health, and economic benefit of citizens statewide. The SCORP is intended to support local, regional and state-level recreation decision making, as well as foster research, partnerships and cooperation among users, planners, government officials, nonprofits, and the private sector.

**SCORP Goals**

- Qualify Indiana for National Park Service Land and Water Conservation Fund (LWCF) state-side grants
- Set statewide priorities for funding of grants through LWCF, the Recreational Trails Program (RTP), and any other applicable funds available at state or federal levels
- Provide a quantitative analysis of outdoor recreation supply and demand statewide
- Improve the provision of outdoor recreation to all users

It is important to recognize and identify Warsaw Parks' priorities and opportunities in their relationship with the State's priorities and goals. Support that Warsaw Parks can provide in assisting the State meet their goals will improve the overall state-wide recreational opportunities and enhance its position in competition with federal and state funds. Many of the State's goals and priorities closely parallel to those of Warsaw Parks.

## Summary of Key Issues

Identification of issues is the key to any park and recreation master plan. If the issues facing a park and recreation department can be defined, then they can be prioritized in an orderly manner. The process used in the development of Warsaw's Park and Recreation Master Plan attempted to reach as many residents as possible to identify and reach a consensus on the issues.

The key issues identified in the planning process were:

- ♦ Continue short and long rang fiscal planning for park operations, maintenance and programs.
- ♦ Renovation, improvements and maintenance of existing park facilities.
- ♦ Development of new parks and facilities to meet growing needs.
- ♦ Trail development, specifically assisting and supporting the City of Warsaw's trail and greenways plans.
- ♦ Provide more recreational and educational opportunities, particularly programs for families and special events/concerts/festivals .
- ♦ Promote healthy and positive lifestyles.
- ♦ More effective promotion of park activities and events through social media, on-line opportunities, signage and announcements.

## Budget

Past changes in property tax structures in the State of Indiana, budgets of cities, towns and counties have been greatly affected. The Warsaw Parks and Recreation Department faced this challenge and has done well in meeting the needs of the community. Streamlining operations and expenses while pursuing additional revenue sources and grants will be a primary focus of the Warsaw Parks and Recreation Department.

The following recommendations are suggested:

- 1) Require all recreational programs be self-supporting as much as feasible.
- 2) Re-evaluate rental/usage fee schedule annually.
- 3) Investigate the possibility of a cumulative building fund account.
- 4) Work closely with local organizations, businesses and foundation on special projects.
- 5) Maintain and update 10-year preventative maintenance program

## Existing Parks and Facilities

Preserve, protect and maintain existing parks and facilities were all key issues identified. Main concerns focused on playgrounds, picnic areas (shelters and restrooms) and general maintenance and clean-up.

### **Park Facilities**

Additional and new park facilities were identified by the public as a need. The challenge to the Parks and Recreation Department is to identify funding opportunities for development.

The following recommendations are suggested:

- 1) Develop canoe/kayak rentals and launches.
- 2) Establish ice skating area(s).
- 3) Develop water splash pad(s).
- 4) Additional picnic sites and shelters.

### **Trails**

Become more involved with the development of the Lake City Greenway, especially with connections to park sites. The challenge will be to secure funding and grants for implementation. Presently, the Warsaw Planning Department is the lead in trail development for the City. Challenges include trail connections to areas north of US 30 Highway. A safe cross option for the highway must be developed.

The following recommendations are suggested:

- 1) The Park Department work with the City Planning Department on development and implementation of trails within Warsaw.
- 2) Assist in the search funding opportunities for trails and greenway development.
- 3) Work on opportunities to connect trails to city park sites.

### **Recreational Programs**

Additional and more diverse recreational programs were identified by the public as a need. The challenge to the Parks and Recreation Department is to monitor demographics and identify program opportunities and implement them.

The following recommendations are suggested:

- 1) Expand private/public partnerships to enhance recreational programs.
- 2) Expand and improve the use of the Park Department's web site and social media for program announcements, evaluations and registrations.
- 3) Continue outdoor concerts, special events and festivals.
- 4) Expand family programming.
- 5) Promote programs for healthy lifestyles.

### **Land Acquisition**

There are several key areas for land acquisition to help address the deficiency of park land in Warsaw. In addition, land adjacent to existing parks should also be a priority for acquisition as opportunities arise.

The following recommendations are suggested:

- 1) Acquire 20 acres minimum, for a new community park.
- 2) Acquire and develop neighborhood parks on north and east sides of town.
- 3) Acquire trail and greenway corridors as they become available.

### **Neighborhood Park Development**

As a goal to provide recreational opportunities to all residents of the community, improvements to neighborhood areas are needed. Schools can provide a recreational outlet with their playgrounds and open play fields. Coordination and cooperation with schools and the Park Department can help improve existing playgrounds and opportunities. As schools change or close, the Park and Recreation Board should study each area to determine the best methods to continue the recreational opportunities in that area.

East side of Warsaw is an area of town with established housing, no public park and limited recreational opportunities being provided. Lincoln Elementary School provides limited recreational opportunities. Warsaw Park and Recreation Department should investigate possible land acquisition for development of a neighborhood park.

North side of Warsaw is an area of town experiencing growth with no public park and limited recreational opportunities being provided. There is a need for park development, such as a small picnic shelter and playground for the children in the neighborhood. It should investigate possible land acquisition for development of a neighborhood park.

### **Staffing**

The goal of the Park and Recreation Board is to provide adequate staffing at the levels required to provide and maintain quality parks and program opportunities in Warsaw. The addition of a Program Assistant to the park staff would allow the Warsaw Parks and Recreation Department to grow and offer additional recreational programming to the community. An additional full time maintenance laborer would help with the growing needs.



**Priorities**

The issues were identified and broken down into components to better identify their priority. Below are the priority listings for the Warsaw Park and Recreation Board and Department.

Each issue was assigned a level of priority according to the following criteria:

1. Financial feasibility
2. Available manpower
3. Existing facilities
4. Need and overall impact
5. Practicality

Several issues were identified as a long term priority or action that may not be feasible to be accomplished during the five year master plan period. Even though some of the following issues may not be implemented in the next 5 years, they are listed here to help provide direction for the second 5 years and beyond. These are important issues to the residents and are documented, so they will not be lost and/or forgotten.

Each item was rated as:

“Short” term to be addressed within five years

“Long” term are future items.

**Priority Beyer Park**

Long	Construct trail (sidewalk w/ curb) to Pike Lake Park
Short	Develop kayak/canoe launch site
Short	Replace play equipment
Long	Develop tot lot play area
Short	Install benches around playground
Short	Shoreline stabilization / restoration

**Priority Bixler Park**

Short	Construct new restroom facility
Short	Shoreline restoration
Long	Renovate horseshoe courts
Long	Construct fishing pier
Short	Shoreline stabilization / restoration

**Priority Central Park**

Short	Update park sign on Detroit Street with electronic message board
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**Priority Hire Park**

Short	Construct restroom facility
Long	Renovate and pave parking lot
Short	Drainage improvements
Short	Improved seating and shade

**Priority Kelly Park**

Short	Dredge pond and bank stabilization
Long	Construct perimeter walking trail
Long	Conduct tree planting program
Long	Install ornamental site lights in park
Short	Construct accessible picnic sites (walkway and pad)
Short	Install swing benches
Long	Construct new parking area on south side of park
Long	Construct volleyball court
Short	Replace play equipment
Long	Connect to trail system
Short	Tennis court improvements
Short	Basketball court improvements
Long	Develop water spray pad
Long	Develop sledding hill

**Priority Ker Park**

Short	Construct small shelter over picnic table areas for shade
Long	Install swing benches
Long	Install landscape irrigation system
Short	Replace play equipment - separate areas for age groups
Short	Install drinking fountain
Long	Construct water spray pad

**Priority Kiddieland Park**

Short	Playground replacement (Galaxy structure)
Short	New tables and benches
Long	Add more site lights

**Priority Kiwanis Park**

Long	Shoreline restoration
Short	Construct accessible walk from parking to shelter
Short	Conduct tree planting program
Short	Develop small playground
Long	Extend concrete pad around shelter
Long	Shoreline stabilization / restoration
Long	Larger boat trailer parking spaces

**Priority Krebs Trailhead Park**

Long	Public art displays
Short	Install outdoor fitness equipment

**Priority Lucerne Park**

Short	Renovate cabins - door and window replacement
Long	Pave the aggregate fitness trail
Short	Construct accessible picnic sites (walkway and pad)
Long	Construct fishing pier
Short	Renovate or replace outdoor amphitheater
Short	Shoreline stabilization / restoration

**Priority McKinley Park**

Long	Install landscape irrigation system
Long	Install swing benches
Short	Replace existing wood borders with narrow concrete walk around play areas

**Priority Municipal Park**

Short	Renovate or replace Center Lake Pavilion
Short	Shoreline stabilization / restoration
Short	Establish canoe/kayak rentals
Long	Create water flow through pier

**Priority Nye Park**

Short	Shoreline restoration (continuation of LARE grant project)
Short	Develop kayak/canoe launch site
Short	Construct accessible picnic sites (walkway and pad)
Long	Install ornamental site lights in park
Short	Install swing benches
Short	Construct fishing pier
Short	Shoreline stabilization / restoration

**Priority Pike Lake Campground**

Short	Define walkway from Pike Lake Park/Campground to Lake City Greenway
Short	Shoreline stabilization / restoration
Short	Restroom renovations
Long	Expand campgrounds to east
Short	Develop laundry facilities

**Priority Pike Lake Park**

Long	Construct wider sidewalk around concession/restroom building
Long	Remove steps around concession/restroom building. Construct sloped walks
Long	Shoreline stabilization / restoration
Short	Renovate restrooms
Short	Establish canoe/kayak rentals
Long	Create water flow through pier

**Priority Pike Lake Park - Firemen's Building**

Short	Define and pave parking lot
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**Priority Rarick Park**

Short	Renovate play area, new play equipment
Short	Drainage improvements
Long	Construct curb/walk on Washington Street
Short	Relocate play equipment to south side of park
Long	Install Galaxy play structure for teens

**Priority Richardson-Dubois Park**

Short	Replace restroom building
Short	Renovate park drive and parking area
Short	Install swing benches
Short	Install grill near shelter
Short	Remove former ball diamond - develop skatepark
Short	Develop new tot lot play area next to existing play equipment
Short	Develop basketball court with lighting

**Priority Park Administration**

Long	Land Acquisition - south side of town (10-25 acres)
Long	Land Acquisition - north of US 30 (5-25 acres)
Long	Land Acquisition - east side of Hire Park for BMX expansion
Long	Land Acquisition - adjacent woodlands at Kelly Park
Long	Land Acquisition - east of football field at Richardson-Dubois Park
Long	Land Acquisition - new park site north of US 30 Highway
Long	Land Acquisition - new park site west of State Road 15
Long	Land Acquisition - new park site at Krebs's Trailhead
Long	Land Acquisition - new park site west side of city
Long	Land Acquisition - trailhead on Center Street

**Priority Additional Trails and Connections**

Long	Anchorage Road to Sunset Road
Long	Pedestrian/bicycle crossing on US 30 Highway
Long	Trail connection to YMCA
Short	Develop loop trail on Pike Lake Trail, neat cemetery
Long	Trail connection to Harrison Elementary School
Long	Trail connection between Eisenhower Elementary School and Kelly Park
Long	Develop lateral trails off proposed Cycle Track (Market Street / Central Park)
Long	South side of city near high school
Long	Interpretive signage along trails



# WARSAW PARKS & RECREATION

**2017 - 2021 MASTER PLAN**

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# **ACTION PLAN**

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## ACTION PLAN

To better project and anticipate the needs of the Park Department, two separate action plans have been prepared based on priorities. An action plan for park improvements identifies new and expanded facilities and capital improvements. A separate action plan for park maintenance is based on the 10-year preventative maintenance program. This action plan identifies annual routine and preventative maintenance measures to keep the parks, facilities and equipment in the best condition at an efficient costs.

### **2017-2021 Action Plan - Park Improvements**

The action plan matrix is a probable implementation schedule using the top priorities. The proposed action plan may need to be modified and adjusted annually to be a flexible working document, and some adjustments should be anticipated. Quantifiable benchmarks should be established to review and forecast for progress evaluation, based on a reasonable time frame.

The following pages reflect the proposed action plan matrix for each individual year of the 2017-2021 Master Plan. The action schedule outlines the proposed plan of action, site or facility, the estimated costs and possible funding sources.

<b>Proposed Plan of Action</b>	Identifies the proposed implementation element established from the priority list.
<b>Site or Facility</b>	Identifies location for the proposed implementation element.
<b>Estimated Costs</b>	Indicates what estimated costs should be anticipated for the element of action. (All dollar estimates are a result of certain assumptions, and may not reflect actual costs. They are strictly preliminary estimates to be used as budgeting tools.)
<b>Funding Source(s)</b>	Each action plan item has source(s) of possible funding identified.



## 2017 Park Improvements

Central Park	Update park sign on Detroit Street with electronic message board	\$20,000	Park Budget
Central Park	Park hours operational sign	\$10,000	Park Budget
Ker Park	Install drinking fountain	\$1,500	Park Budget
Kiwanis Park	Construct accessible walk from parking to shelter/ 4' walk around shelter pad	\$1,000	Park Budget
Lucerne Park	Renovate cabins - door and window replacement, ADA ramp	\$4,000	Park Budget
Nye Park	Pave parking lot at Nye Cabin	\$30,000	Park Budget
Pike Lake Campground	Shoreline stabilization / restoration (2017-2019 project)	\$20,000	Stormwater Budget
Richard-Dubois Park	Replace restroom building	\$80,000	Park Budget
Richard-Dubois Park	Install grill near shelter	\$500	Park Budget

**Total \$167,000**

## 2018 Park Improvements

Hire Park	Improved seating and shade	\$5,000	25% Park Budget
		\$15,000	75% Donation
Kelly Park	Install swing benches	\$8,000	Park Budget
Kelly Park	Replace play equipment	\$40,000	Park Budget
Kiwanis Park	Develop tot lot playground	TBD	Donations
Lucerne Park	Construct accessible picnic sites (walkway and pad)	\$2,000	Park Budget
Lucerne Park	Renovate or replace outdoor amphitheater	\$20,000	Park Budget
Municipal Park	Replace Center Lake Pavilion with new Ice Rink / Park Office (2018-2019 project)	TBD	Donations / Park Budget
Municipal Park	Shoreline stabilization / restoration (2018-2019 project)	\$15,000	Stormwater Budget
Nye Park	Shoreline stabilization / restoration (2018-2019 project)	\$15,000	Stormwater Budget
Pike Lake Campground	Shoreline stabilization / restoration (2017-2019 project)	\$20,000	Stormwater Budget
Pike Lake Campground	Restroom renovations	\$15,000	Park Budget
Richard-Dubois Park	Develop basketball court with lighting	\$30,000	Park Budget

**Total \$185,000**

**2019 Park Improvements**

Beyer Park	Replace play equipment	\$40,000	Park Budget
Beyer Park	Install benches around playground	\$3,000	Park Budget
Hire Park	Drainage improvements	\$2,000	Park Budget
Kelly Park	Construct accessible picnic sites (walk & pad)	\$2,000	Park Budget
Kiddieland	New tables and benches	\$15,000	Park Budget
Lucerne Park	Shoreline stabilization / restoration (2019-2021 project)	\$20,000	Stormwater Budget
Municipal Park	Replace Center Lake Pavilion with new Ice Rink / Park Office (2018-2019 project)	TBD	Donations / Park Budget
Municipal Park	Shoreline stabilization / restoration (2018-2019 project)	\$15,000	Stormwater Budget
Nye Park	Shoreline stabilization / restoration (2018-2019 project)	\$15,000	Stormwater Budget
Pike Lake Park	Renovate restrooms, remove steps with walk / ramp	\$20,000	Park Budget
Pike Lake Campground	Shoreline stabilization / restoration (2017-2019 project)	\$20,000	Stormwater Budget
Firemen's Building	Define and pave parking lot	\$25,000	Park Budget
Rarick Park	Renovate play area, new play equipment	\$40,000	Park Budget
Rarick Park	Construct curb and sidewalk along So. Washington Street	\$10,000	Park Budget
Park Administration	Recreation Programmer (full time)	TBD	Park Budget

**Total \$227,000**

**2020 Park Improvements**

Bixler Park	Construct new restroom facility	\$100,000	Park Budget
Kelly Park	Tennis court improvements	\$20,000	Park Budget
Kelly Park	Basketball court improvements	\$20,000	Park Budget
Ker Park	Replace play equipment - separate areas for age groups	\$80,000	Grant/Donation
Kiddieland	Playground replacement (Galaxy structure)	\$45,000	Park Budget
Lucerne Park	Shoreline stabilization / restoration (2019-2021 project)	\$20,000	Stormwater Budget
Municipal Park	Develop canoe/kayak pier/dock, purchase rental equipment	\$20,000	Park Budget
		\$20,000	Grant/Donation
Pike Lake Campground	Develop laundry facilities	\$10,000	Park Budget
Pike Lake Park	Develop canoe/kayak pier/dock	\$20,000	Grant/Donation
Richard-Dubois Park	Renovate park drive and parking area	\$65,000	Grant/Donation
Richard-Dubois Park	Install swing benches	\$8,000	Park Budget
Richard-Dubois Park	Develop new tot lot play area next to existing play equipment	\$30,000	Park Budget
Park Administration	Maintenance Laborer (full time)	TBD	Park Budget

**Total \$458,000**

## 2021 Park Improvements

Beyer Park	Shoreline stabilization / restoration	\$50,000	Stormwater Budget
Bixler Park	Shoreline stabilization / restoration	\$60,000	Stormwater Budget
Hire Park	Construct restroom facility	\$100,000	Park Budget
Ker Park	Install water spray pad	\$125,000	Grant/Donation
Ker Park	Construct small shelter over picnic table areas for shade	\$20,000	Grant/Donation
Kiwanis Park	Shoreline stabilization / restoration	\$40,000	Stormwater Budget
Krebs Trailhead	Install outdoor interactive equipment (music, art, etc.)	\$25,000	25% Park Budget
		\$75,000	75% Donation
Lucerne Park	Shoreline stabilization / restoration (2019-2021 project)	\$20,000	Stormwater Budget
McKinley Park	Replace existing wood borders with narrow concrete walk around play areas	\$1,000	Park Budget
Richard-Dubois Park	Remove former ball diamond - develop skatepark	\$60,000	Grant/Donation

**Total \$576,000**

### Action Plan Summary

	Total
2017 Park Improvements	\$167,000
2018 Park Improvements	\$185,000
2019 Park Improvements	\$227,000
2020 Park Improvements	\$458,000
2021 Park Improvements	\$576,000

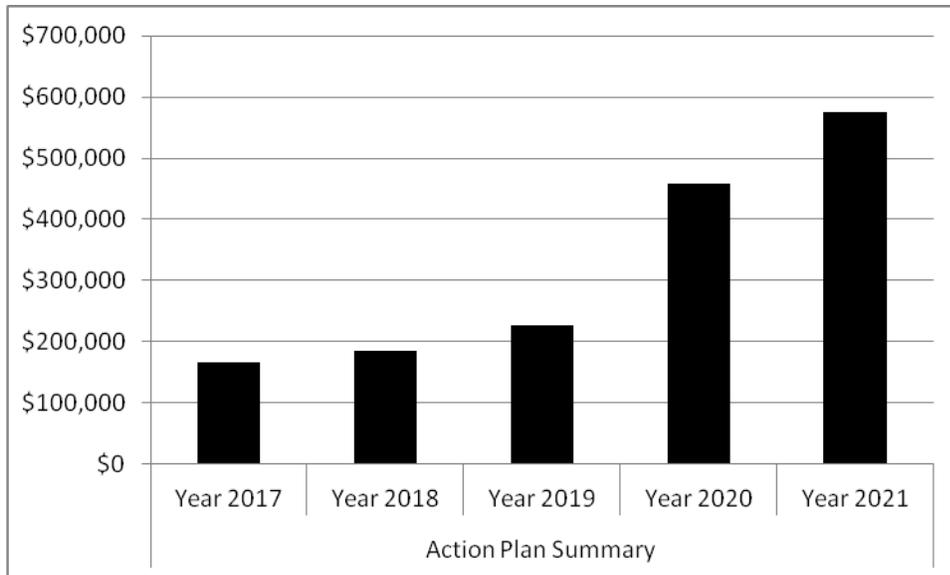
**Action Plan Total \$1,613,000**



**Action Plan Funding Breakdown**

<b>Park Budget</b>	
2017	\$147,000
2018	\$120,000
2019	\$157,000
2019	TBD (Park Office)
2020	\$253,000
2020	TBD (Park Office)
2021	\$126,000
<b>Grant/Donation</b>	
2020	\$185,000
2021	\$205,000

<b>Stormwater Budget</b>	
2017	\$20,000
2018	\$50,000
2019	\$70,000
2020	\$20,000
2021	\$170,000
<b>Donation</b>	
2018	\$15,000
2021	\$75,000



**2017-2021 Action Plan - Park Improvements**

Breakdown by Park Site / Facility

**Beyer Park**

2019	Replace play equipment	\$40,000	Park Budget
2019	Install benches around playground	\$3,000	Park Budget
2021	Shoreline stabilization / restoration	\$50,000	Stormwater Budget
2020	Construct new restroom facility	\$100,000	Park Budget
2021	Shoreline stabilization / restoration	\$60,000	Stormwater Budget
<b>Total</b>		<b>\$253,000</b>	

**Central Park**

2017	Update park sign on Detroit Street with electronic message board	\$20,000	Park Budget
2017	Park hours operational sign	\$10,000	Park Budget
<b>Total</b>		<b>\$30,000</b>	

**Firemen's Building**

2019	Define and pave parking lot	\$25,000	Park Budget
<b>Total</b>		<b>\$25,000</b>	

**Hire Park**

2018	Improved seating and shade	\$5,000	25% Park Budget
		\$15,000	75% Donation
2019	Drainage improvements	\$2,000	Park Budget
2021	Construct restroom facility	\$100,000	Park Budget
<b>Total</b>		<b>\$122,000</b>	

**Kelly Park**

2018	Install swing benches	\$8,000	Park Budget
2018	Replace play equipment	\$40,000	Park Budget
2019	Construct accessible picnic sites (walkway and pad)	\$2,000	Park Budget
2020	Tennis court improvements	\$20,000	Park Budget
2020	Basketball court improvements	\$20,000	Park Budget
<b>Total</b>		<b>\$90,000</b>	

**Ker Park**

2017	Install drinking fountain	\$1,500	Park Budget
2020	Replace play equipment - separate areas for age groups	\$80,000	Grant/Donation
2021	Install water spray pad	\$125,000	Grant/Donation
2021	Construct small shelter over picnic table areas for shade	\$20,000	Grant/Donation
<b>Total</b>		<b>\$226,500</b>	

**Kiddieland**

2019	New tables and benches	\$15,000	Park Budget
2020	Playground replacement (Galaxy structure)	\$45,000	Park Budget
<b>Total</b>		<b>\$60,000</b>	

**Kiwanis Park**

2017	Construct accessible walk from parking to shelter/ 4' walk around shelter pad	\$1,000	Park Budget
2018	Develop tot lot playground	TBD	Donations
2021	Shoreline stabilization / restoration	\$40,000	Stormwater Budget
<b>Total</b>		<b>\$41,000</b>	

**Krebs Trailhead**

2021	Install outdoor interactive equipment (music, art, etc.)	\$25,000	25% Park Budget
		\$75,000	75% Donation
<b>Total</b>		<b>\$100,000</b>	

**Lucerne Park**

2017	Renovate cabins - door and window replacement, ADA ramp	\$4,000	Park Budget
2018	Construct accessible picnic sites (walkway and pad)	\$2,000	Park Budget
2018	Renovate or replace outdoor amphitheater	\$20,000	Park Budget
2019	Shoreline stabilization / restoration (2019-2021 project)	\$20,000	Stormwater Budget
2020	Shoreline stabilization / restoration (2019-2021 project)	\$20,000	Stormwater Budget
2021	Shoreline stabilization / restoration (2019-2021 project)	\$20,000	Stormwater Budget
<b>Total</b>		<b>\$86,000</b>	

**McKinley Park**

2021	Replace existing wood borders with narrow concrete walk around play areas	\$1,000	Park Budget
<b>Total</b>		<b>\$1,000</b>	

**Municipal Park**

2018	Replace Center Lake Pavilion with new Ice Rink / Park Office (2018-2019 project)	TBD	Donations / Park Budget
2018	Shoreline stabilization / restoration (2018-2019 project)	\$15,000	Stormwater Budget
2019	Replace Center Lake Pavilion with new Ice Rink / Park Office (2018-2019 project)	TBD	Donations / Park Budget
2019	Shoreline stabilization / restoration (2018-2019 project)	\$15,000	Stormwater Budget
2020	Develop canoe/kayak pier/dock, purchase rental equipment	\$20,000	Park Budget
		\$20,000	Grant/Donation
<b>Total</b>		<b>\$70,000</b>	

**Nye Park**

2017	Pave parking lot at Nye Cabin	\$30,000	Park Budget
2018	Shoreline stabilization / restoration (2018-2019 project)	\$15,000	Stormwater Budget
2019	Shoreline stabilization / restoration (2018-2019 project)	\$15,000	Stormwater Budget
<b>Total</b>		<b>\$60,000</b>	

**Pike Lake Campground**

2017	Shoreline stabilization / restoration (2017-2019 project)	\$20,000	Stormwater Budget
2018	Shoreline stabilization / restoration (2017-2019 project)	\$20,000	Stormwater Budget
2018	Restroom renovations	\$15,000	Park Budget
2019	Shoreline stabilization / restoration (2017-2019 project)	\$20,000	Stormwater Budget
2020	Develop laundry facilities	\$10,000	Park Budget
<b>Total</b>		<b>\$85,000</b>	

**Pike Lake Park**

2019	Renovate restrooms, remove steps with walk / ramp	\$20,000	Park Budget
2020	Develop canoe/kayak pier/dock	\$20,000	Grant/Donation
<b>Total</b>		<b>\$40,000</b>	

**Rarick Park**

2019	Renovate play area, new play equipment	\$40,000	Park Budget
2019	Construct curb and sidewalk along So. Washington Street	\$10,000	Park Budget
<b>Total</b>		<b>\$50,000</b>	

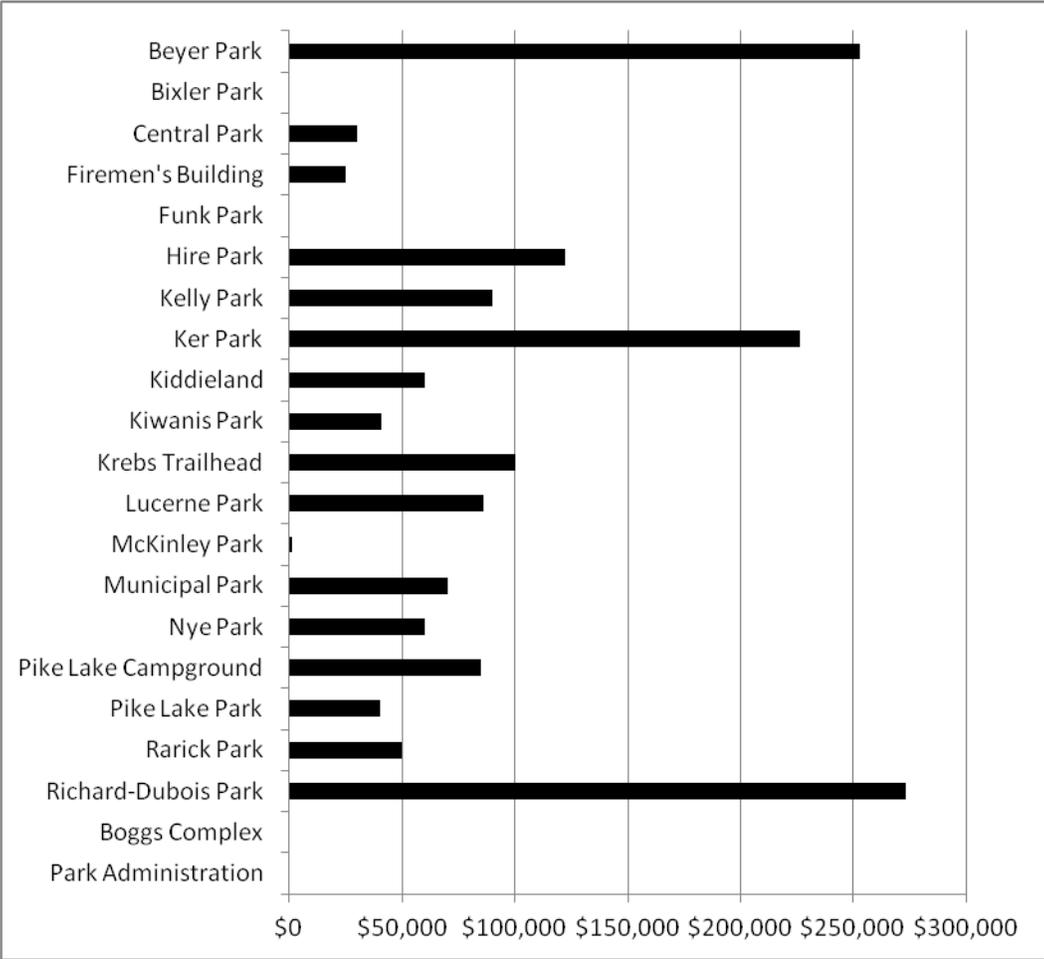
**Richard-Dubois Park**

2017	Replace restroom building	\$80,000	Grant/Donation
2017	Install grill near shelter	\$500	Park Budget
2018	Develop basketball court with lighting	\$30,000	Park Budget
2020	Renovate park drive and parking area	\$65,000	Grant/Donation
2020	Install swing benches	\$8,000	Park Budget
2020	Develop new tot lot play area next to existing play equipment	\$30,000	Park Budget
2021	Remove former ball diamond - develop skatepark	\$60,000	Grant/Donation
<b>Total</b>		<b>\$273,500</b>	

**Park Administration**

2019	Recreation Programmer (full time)	TBD	Park Budget
2020	Maintenance Laborer (full time)	TBD	Park Budget
<b>Total</b>		<b>\$0</b>	

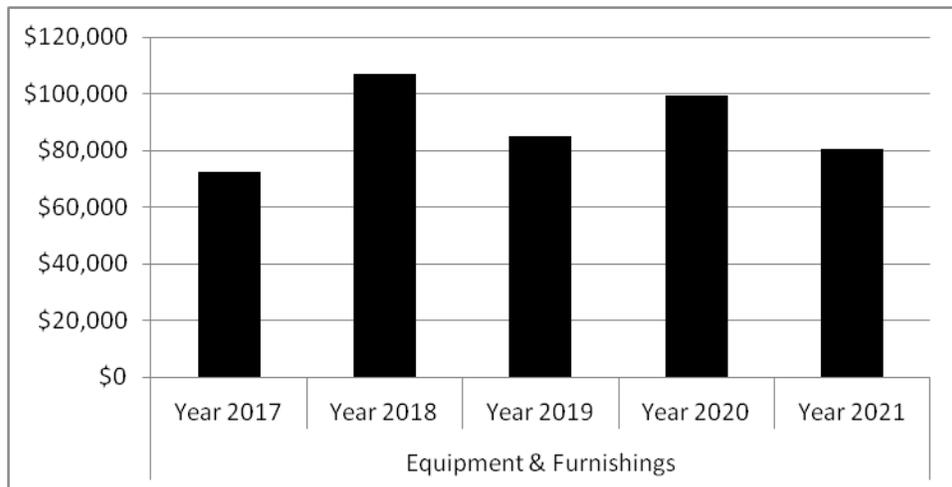
Action Plan Breakdown by Park



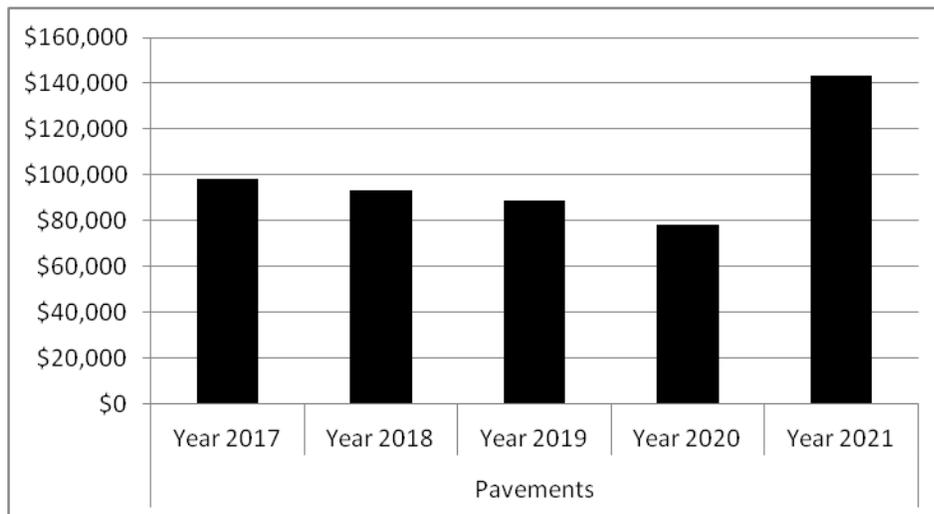
**2017-2021 Action Plan - Park Maintenance**

The action plan matrix below are routine and preventative maintenance tasks for each park site and facility. The proposed action plan will need to be modified and adjusted annually to be a flexible working document, and some adjustments should be anticipated. Quantifiable benchmarks should be established to review and forecast for progress evaluation, based on a reasonable time frame.

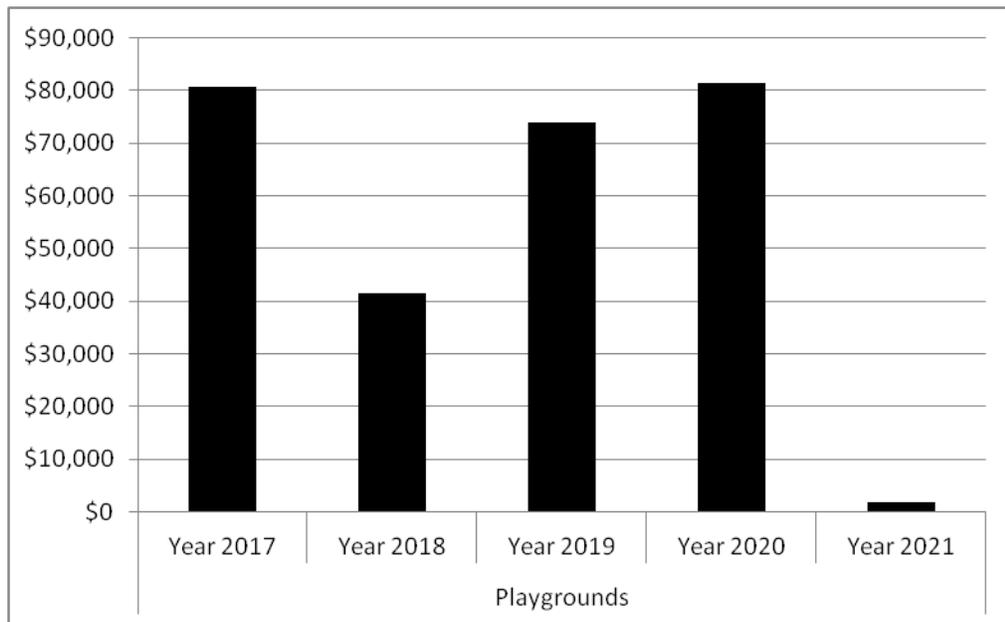
<b>EQUIPMENT &amp; FURNISHINGS</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Beyer Park	\$1,100	\$700	\$1,100	\$800	\$2,100
Bixler Park	\$1,100	\$5,700	\$1,100	\$1,300	\$2,100
Central Park	\$30,500	\$31,500	\$30,500	\$38,000	\$32,500
Funk Park	\$200	\$200	\$200	\$500	\$200
Hire Park	\$400	\$400	\$400	\$400	\$600
Kelly Park	\$400	\$1,100	\$400	\$1,100	\$700
Ker Park	\$1,500	\$400	\$200	\$200	\$200
Kiddieland Park	\$2,100	\$6,500	\$1,500	\$2,300	\$1,500
Kiwanis Park	\$200	\$600	\$200	\$1,400	\$500
Krebs Park	\$200	\$400	\$200	\$400	\$200
Lucerne Park	\$3,400	\$2,400	\$1,200	\$2,900	\$1,200
McKinley Park	\$1,800	\$1,800	\$1,800	\$1,800	\$2,200
Municipal Park	\$2,300	\$10,700	\$2,300	\$4,100	\$4,500
Nye Park	\$700	\$1,100	\$6,700	\$1,100	\$2,600
Pike Lake Park	\$3,100	\$3,900	\$3,100	\$4,500	\$5,500
Pike Lake Campground	\$4,400	\$3,400	\$11,900	\$11,800	\$3,400
Rarick Park	\$100	\$6,000	\$100	\$3,100	\$100
Richardson-DuBois Park	\$2,700	\$12,000	\$2,000	\$4,200	\$2,900
Park Office	\$300	\$300	\$2,300	\$300	\$300
Boggs Complex	\$5,800	\$8,000	\$5,800	\$7,400	\$5,800
Park Maintenance	\$10,100	\$10,100	\$12,100	\$11,600	\$11,600
<b>Annual Total</b>	<b>\$72,400</b>	<b>\$107,200</b>	<b>\$85,100</b>	<b>\$99,200</b>	<b>\$80,700</b>



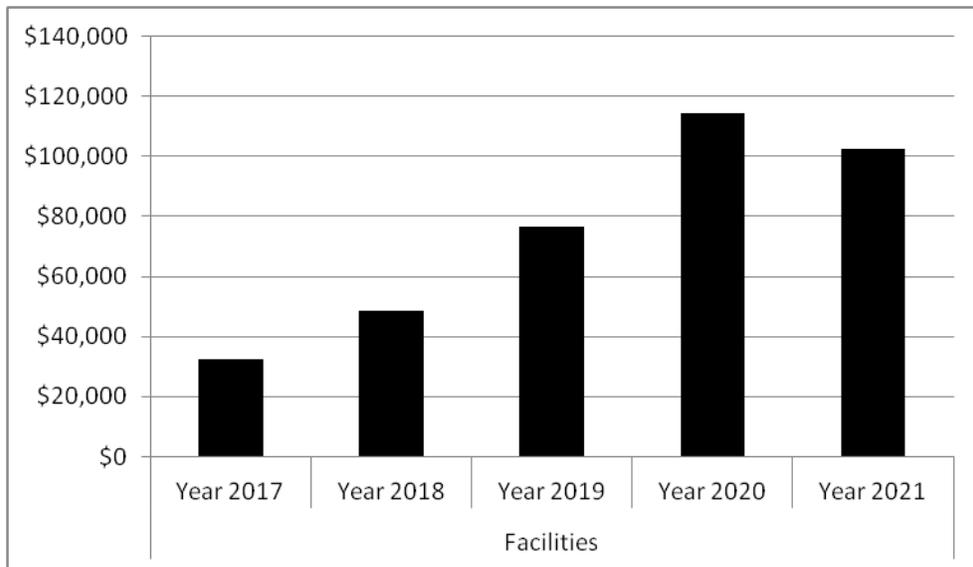
<b>PAVEMENTS</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Beyer Park	\$600	\$15,600	\$600	\$600	\$600
Bixler Park	\$600	\$600	\$12,600	\$600	\$600
Central Park	\$18,000	\$7,900	\$7,900	\$10,900	\$12,900
Funk Park	\$0	\$0	\$0	\$0	\$0
Hire Park	\$0	\$0	\$0	\$0	\$0
Kelly Park	\$10,300	\$300	\$300	\$300	\$10,300
Ker Park	\$10,000	\$0	\$0	\$0	\$0
Kiddieland Park	\$0	\$0	\$0	\$10,000	\$0
Kiwanis Park	\$3,000	\$0	\$0	\$0	\$0
Krebs Park	\$0	\$0	\$0	\$2,000	\$0
Lucerne Park	\$9,600	\$15,300	\$600	\$600	\$76,600
McKinley Park	\$0	\$0	\$0	\$0	\$0
Municipal Park	\$800	\$20,000	\$800	\$800	\$800
Nye Park	\$1,000	\$0	\$0	\$10,000	\$3,000
Pike Lake Park	\$600	\$600	\$60,000	\$600	\$6,600
Pike Lake Campground	\$5,500	\$5,000	\$5,000	\$16,500	\$1,000
Rarick Park	\$0	\$0	\$0	\$5,000	\$0
Richardson-DuBois Park	\$20,000	\$20,000	\$0	\$20,000	\$0
Park Office	\$100	\$8,000	\$100	\$100	\$100
Boggs Complex	\$2,500	\$0	\$0	\$0	\$30,000
Park Maintenance	\$15,500	\$200	\$700	\$200	\$700
<b>Annual Total</b>	<b>\$98,100</b>	<b>\$93,500</b>	<b>\$88,600</b>	<b>\$78,200</b>	<b>\$143,200</b>



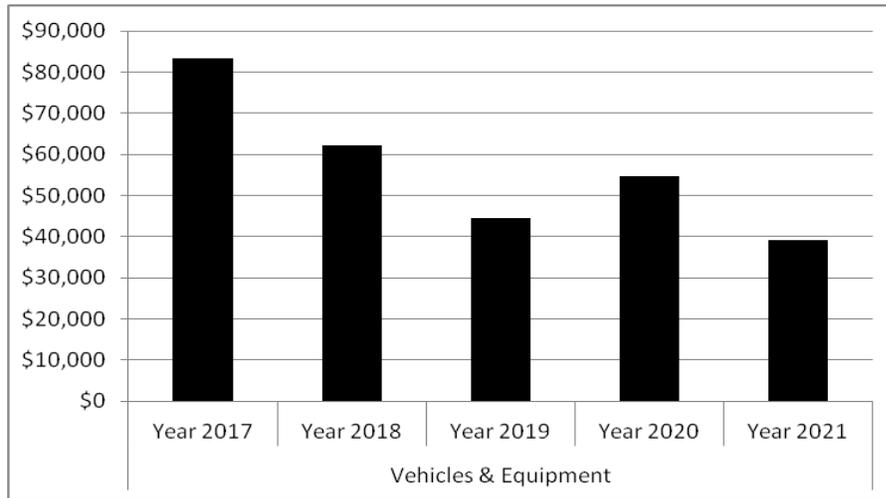
<b>PLAYGROUNDS</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Beyer Park	\$300	\$0	\$30,000	\$0	\$0
Bixler Park	\$0	\$0	\$0	\$0	\$0
Central Park	\$0	\$0	\$0	\$0	\$0
Hire Park	\$0	\$0	\$0	\$0	\$0
Kelly Park	\$500	\$40,000	\$0	\$500	\$0
Ker Park	\$80,000	\$0	\$0	\$0	\$0
Kiddieland Park	\$0	\$0	\$0	\$80,000	\$0
Kiwanis Park	\$0	\$0	\$0	\$0	\$0
Krebs Park	\$0	\$0	\$0	\$0	\$0
Lucerne Park	\$0	\$700	\$400	\$500	\$700
McKinley Park	\$0	\$0	\$500	\$0	\$0
Municipal Park	\$0	\$0	\$0	\$0	\$0
Nye Park	\$0	\$0	\$0	\$0	\$0
Pike Lake Park	\$0	\$0	\$0	\$500	\$0
Pike Lake Park Campground	\$0	\$0	\$0	\$0	\$0
Rarick Park	\$0	\$0	\$43,000	\$0	\$400
Richardson-DuBois Park	\$0	\$700	\$0	\$0	\$700
<b>Annual Total</b>	<b>\$80,800</b>	<b>\$41,400</b>	<b>\$73,900</b>	<b>\$81,500</b>	<b>\$1,800</b>



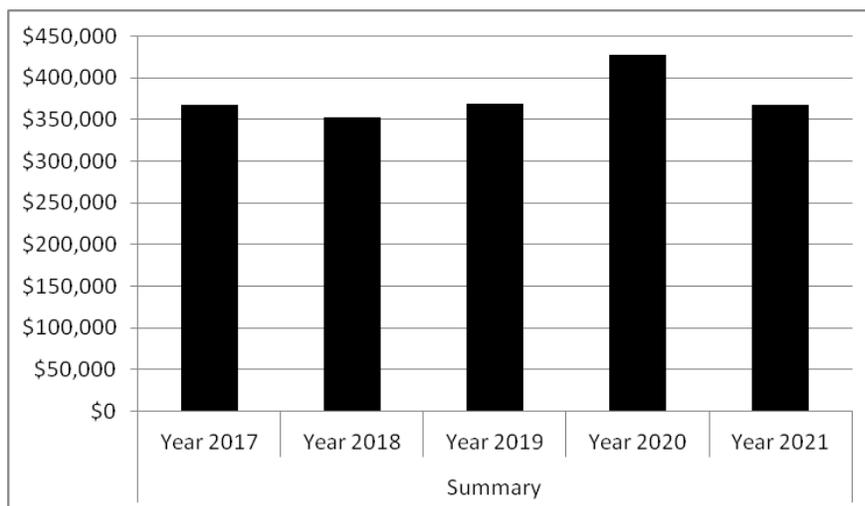
<b>FACILITIES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Beyer Park	\$400	\$0	\$0	\$0	\$400
Bixler Park	\$300	\$300	\$2,300	\$700	\$300
Central Park	\$5,400	\$0	\$29,000	\$5,000	\$1,400
Hire Park	\$0	\$0	\$0	\$0	\$70,000
Kelly Park	\$500	\$400	\$0	\$0	\$800
Ker Park	\$0	\$0	\$0	\$1,500	\$0
Kiddieland Park	\$500	\$0	\$0	\$0	\$0
Kiwanis Park	\$0	\$0	\$0	\$0	\$400
Krebs Park	\$0	\$800	\$0	\$1,000	\$800
Lucerne Park	\$11,300	\$28,400	\$10,800	\$6,900	\$9,300
McKinley Park	\$0	\$0	\$0	\$500	\$0
Municipal Park	\$1,000	\$1,000	\$20,000	\$8,000	\$10,000
Nye Park	\$0	\$0	\$0	\$500	\$0
Pike Lake Park	\$1,400	\$900	\$5,000	\$800	\$4,250
Pike Lake Campground	\$2,000	\$600	\$200	\$0	\$2,800
Richardson-DuBois Park	\$0	\$0	\$0	\$70,000	\$400
Park Office	\$700	\$1,600	\$1,400	\$9,000	\$600
Boggs Complex	\$0	\$500	\$0	\$500	\$0
Park Maintenance	\$9,000	\$14,000	\$8,000	\$10,000	\$1,000
<b>Annual Total</b>	<b>\$32,500</b>	<b>\$48,500</b>	<b>\$76,700</b>	<b>\$114,400</b>	<b>\$102,450</b>



<b>VEHICLES/EQUIPMENT</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Vehicles	\$35,000	\$25,000	\$35,000	\$25,000	\$30,000
Tractors/Equipment	\$35,000	\$0	\$0	\$0	\$0
Riding Mowers	\$7,500	\$8,500	\$7,800	\$7,800	\$7,500
Misc. Equipment	\$5,800	\$28,800	\$1,800	\$21,800	\$1,800
<b>Annual Total</b>	<b>\$83,300</b>	<b>\$62,300</b>	<b>\$44,600</b>	<b>\$54,600</b>	<b>\$39,300</b>



<b>SUMMARY</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Equipment & Furnishings	\$72,400	\$107,200	\$85,100	\$99,200	\$80,700
Pavements	\$98,100	\$93,500	\$88,600	\$78,200	\$143,200
Playgrounds	\$80,800	\$41,400	\$73,900	\$81,500	\$1,800
Facilities	\$32,500	\$48,500	\$76,700	\$114,400	\$102,450
Vehicles/Equipment	\$83,300	\$62,300	\$44,600	\$54,600	\$39,300
<b>Annual Total</b>	<b>\$367,100</b>	<b>\$352,900</b>	<b>\$368,900</b>	<b>\$427,900</b>	<b>\$367,450</b>



## Budget Projections

The challenge for the Warsaw Parks and Recreation Department, as it is with any parks and recreation department, is finding and generating adequate revenue to provide and maintain parks, facilities and programs at the levels desired by the community. Coordination with Warsaw's Common Council is vital to maintain adequate budgets. Also, the need to look for and to generate additional income will need to be increased. All possibilities for grants, donations and volunteers should be explored to help achieved the goals of the master plan.

The possibility of establishing additional non-reverting accounts should be investigated. These accounts could be for specific facilities/programs and tied to users fees associated with that facility/program. With this method, the monies collected from the users could be used to improve or provide those particular facilities or programs; thus allowing tax monies, collected from both users and non-users of the parks, to be used in other needed areas. In the future, the Warsaw Parks and Recreation Department will have to investigate the possibility of creative financing or other revenue generating activities to maintain the Warsaw parks. A trend that is beginning to grow is partnerships with private groups to develop facilities in parks for both private and public use.

### **Parks and Recreation Department Five-Year Budget Planning**

Based on the proposed funding sources and action plan, projected budgets for the Warsaw Parks and Recreation Department were prepared for the 2012-2016 period. The following chart illustrates the impact the proposed action plan would have on the Park Department's budget.

**1 - Personal Services**

*Staff levels were adjusted with a minimum cost of living. A new full time Recreation Programmer added in 2019 and a full time maintenance laborer added in 2020*

**2 - Supplies**

*Expenses for supplies will increase with calculated inflation, increased recreational programs and preventative maintenance tasks.*

**3 - Other Services and Charges**

*Inflation rates were calculated for basic services such as utilities and telephone. Fees for professional services were listed for assistance in potential grant applications on proposed park developments. Cost for specific preventative maintenance tasks are also included.*

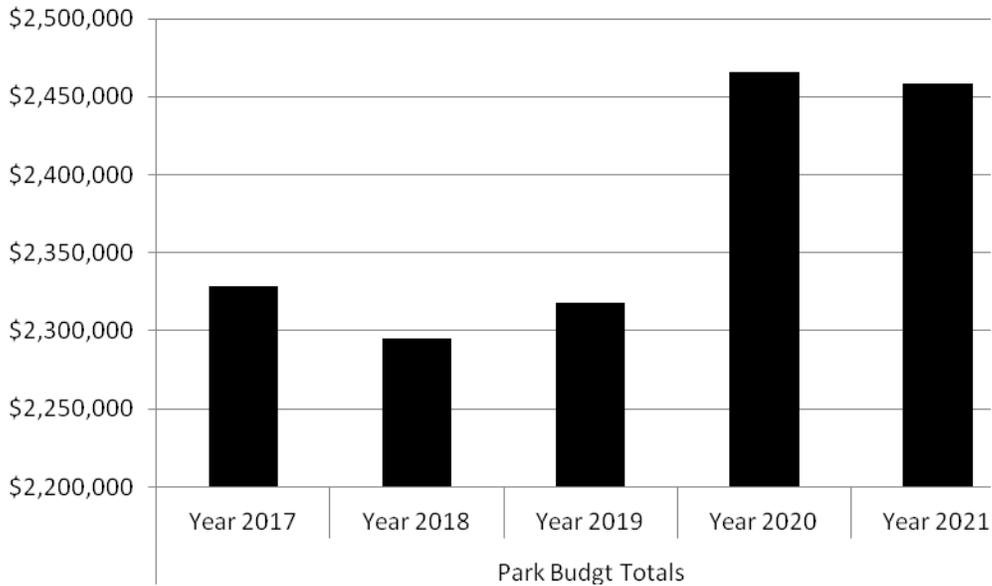
**4 - Capital Outlays**

*Projects, as listed in the action plan, are proposed to be completed with funding as indicated if available. Gifts and donations should be pursued to offset costs for these improvements.*

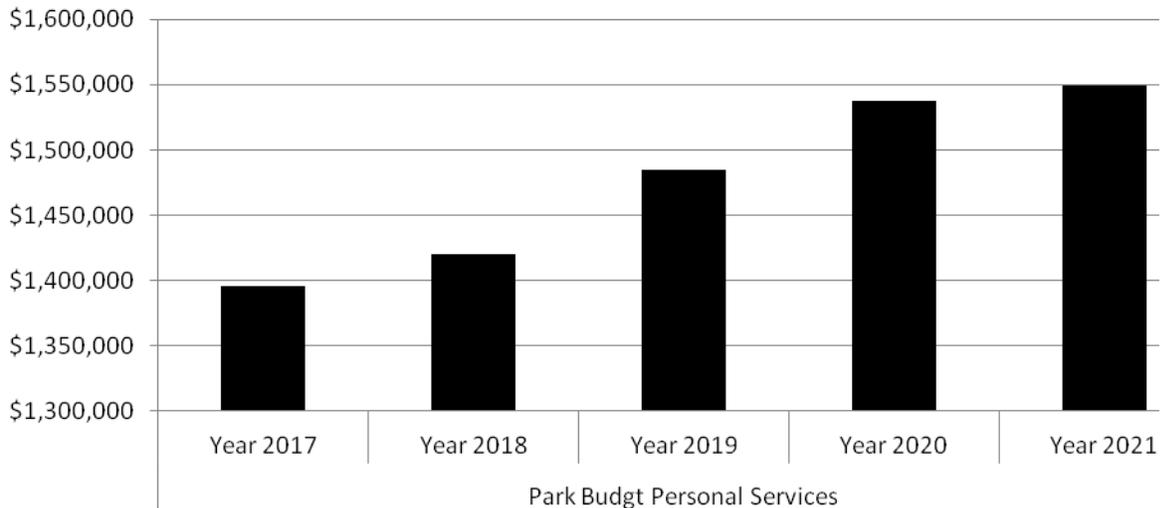
<b>1 - PERSONAL SERVICES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Salaries and Wages	\$931,059	\$949,680	\$989,176	\$1,019,176	\$1,029,367
Medical Insurance	\$305,436	\$305,436	\$323,463	\$341,463	\$341,463
PERF	\$81,278	\$85,471	\$89,025	\$91,725	\$92,643
FICA	\$71,226	\$72,650	\$75,671	\$77,966	\$78,746
Unemployment	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Other Personal Services	\$1,900	\$2,000	\$2,100	\$2,200	\$2,300
<b>Subtotal</b>	<b>\$1,395,899</b>	<b>\$1,420,237</b>	<b>\$1,484,435</b>	<b>\$1,537,530</b>	<b>\$1,549,519</b>
<b>2 - SUPPLIES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Office Supplies	\$3,200	\$3,200	\$3,200	\$3,500	\$3,500
Operating Supplies	\$98,800	\$98,800	\$99,000	\$99,500	\$100,000
Repairs and Maintenance Supplies	\$132,200	\$110,000	\$110,000	\$115,000	\$115,000
Other Supplies	\$300	\$300	\$300	\$300	\$300
<b>Subtotal</b>	<b>\$234,500</b>	<b>\$212,300</b>	<b>\$212,500</b>	<b>\$218,300</b>	<b>\$218,800</b>
<b>3 - OTHER SERVICES &amp; CHARGES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Professional Services	\$69,600	\$69,600	\$70,000	\$72,000	\$72,000
Communications and Transportation	\$29,000	\$29,000	\$30,000	\$31,000	\$31,000
Printing and Advertising	\$22,000	\$22,000	\$22,000	\$23,000	\$23,000
Insurance	\$44,100	\$44,100	\$44,100	\$44,100	\$44,100
Utility Services	\$134,400	\$134,400	\$134,400	\$134,400	\$134,400
Repairs and Maintenance	\$88,300	\$100,000	\$70,000	\$70,000	\$70,000
Rentals	\$25,500	\$25,500	\$25,500	\$25,500	\$25,500
Debt Services	\$0	\$0	\$0	\$0	\$0
Township Assistance - Direct Relief	\$0	\$0	\$0	\$0	\$0
Township Assistance - Administration	\$0	\$0	\$0	\$0	\$0
Other Services and Charges	\$82,200	\$82,200	\$82,200	\$82,200	\$82,200
<b>Subtotal</b>	<b>\$495,100</b>	<b>\$506,800</b>	<b>\$478,200</b>	<b>\$482,200</b>	<b>\$482,200</b>
<b>4 - Capital Outlays</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Land	\$25,000	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$100,000	\$100,000
Improvements Other than Buildings	\$0	\$0	\$0	\$0	\$0
Machinery and Equipment	\$177,900	\$155,900	\$142,900	\$127,900	\$107,900
Other Capital Outlays	\$0	\$0	\$0	\$0	\$0
<b>Subtotal</b>	<b>\$202,900</b>	<b>\$155,900</b>	<b>\$142,900</b>	<b>\$227,900</b>	<b>\$207,900</b>
<b>TOTAL</b>	<b>\$2,328,399</b>	<b>\$2,295,237</b>	<b>\$2,318,035</b>	<b>\$2,465,930</b>	<b>\$2,458,419</b>

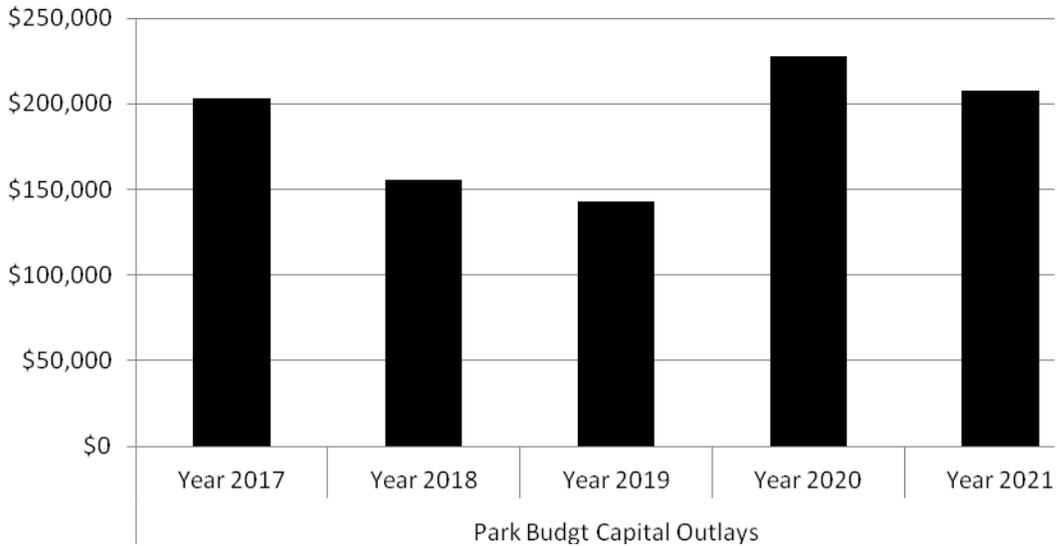
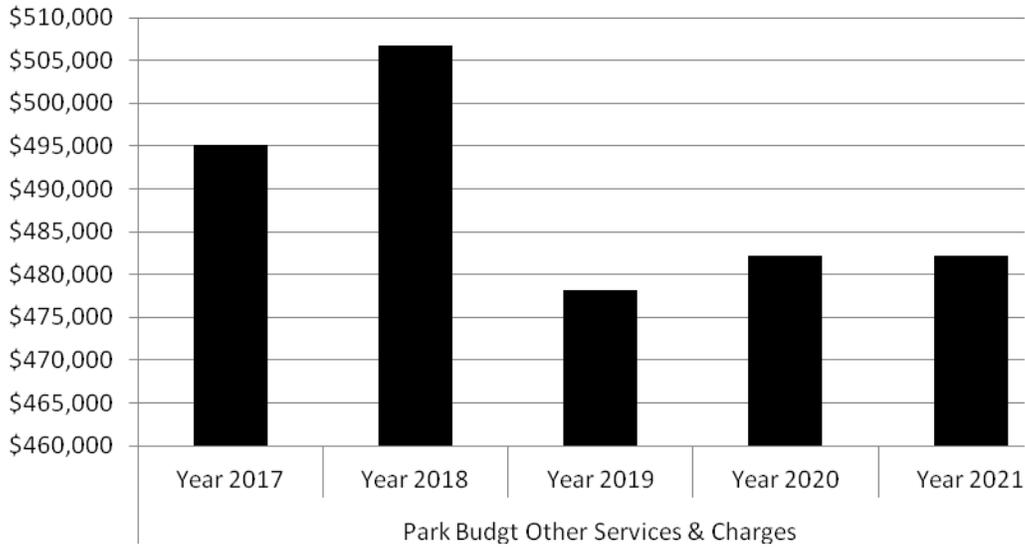
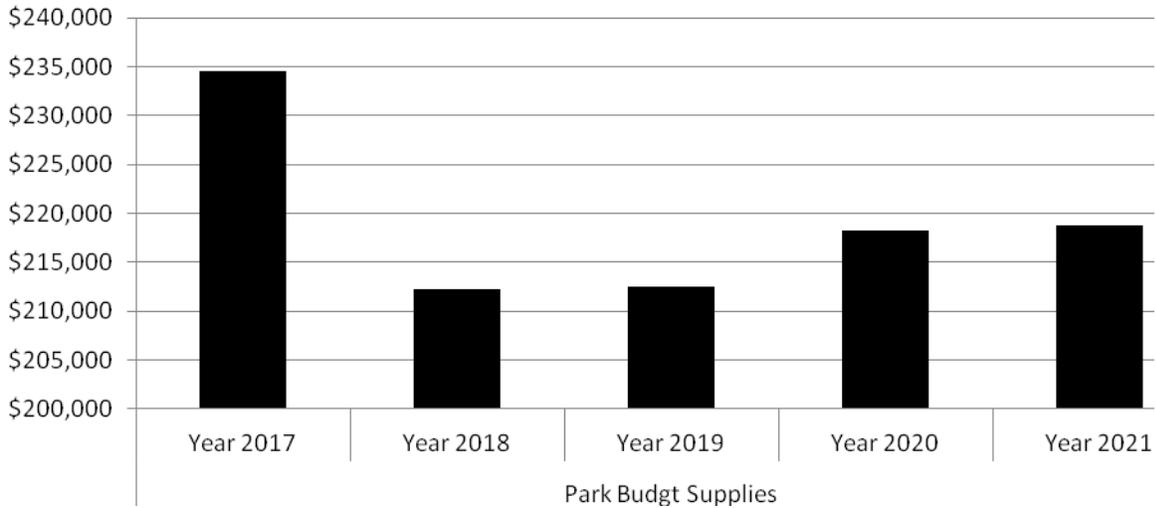
**2017-2021 Proposed Park Budget Summary**

	2017	2018	2019	2020	2021
1 - Personal Services	\$1,395,899	\$1,420,237	\$1,484,435	\$1,537,530	\$1,549,519
2 - Supplies	\$234,500	\$212,300	\$212,500	\$218,300	\$218,800
3 - Other Services and Charges	\$495,100	\$506,800	\$478,200	\$482,200	\$482,200
4 - Capital Outlays	\$202,900	\$155,900	\$142,900	\$227,900	\$207,900
<b>TOTAL</b>	<b>\$2,328,399</b>	<b>\$2,295,237</b>	<b>\$2,318,035</b>	<b>\$2,465,930</b>	<b>\$2,458,419</b>



**2017-2021 Proposed Park Budget Breakdown**





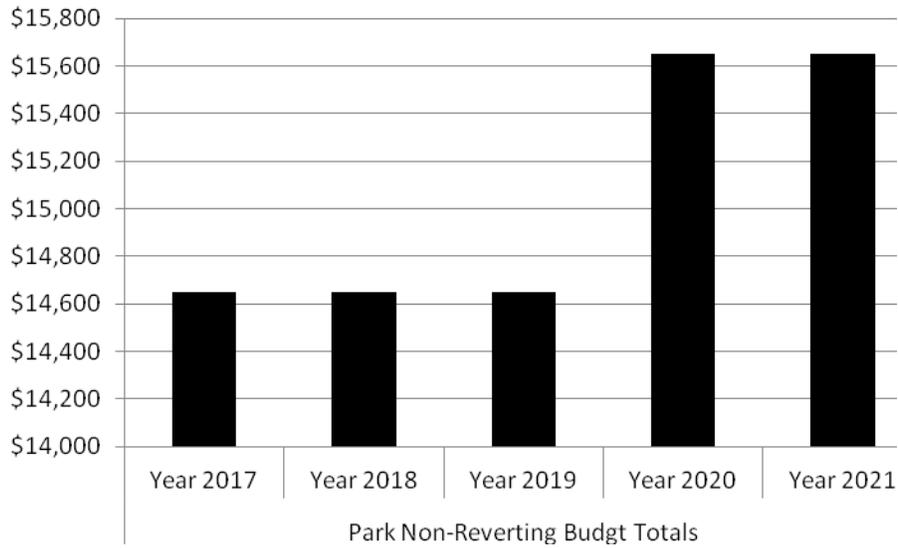
**2017-2021 Proposed Non-Reverting Budgets**

Monies collected from program fees are used to offset operating costs of programs.

<b>1 - PERSONAL SERVICES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Salaries and Wages					
Medical Insurance					
PERF					
FICA					
Unemployment					
Other Personal Services					
<b>Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>2 - SUPPLIES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Office Supplies					
Operating Supplies	\$4,850	\$4,850	\$4,850	\$4,850	\$4,850
Repairs and Maintenance Supplies					
Other Supplies	\$2,700	\$2,700	\$2,700	\$2,700	\$2,700
<b>Subtotal</b>	<b>\$7,550</b>	<b>\$7,550</b>	<b>\$7,550</b>	<b>\$7,550</b>	<b>\$7,550</b>
<b>3 - OTHER SERVICES &amp; CHARGES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Professional Services					
Communications and Transportation					
Printing and Advertising	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400
Insurance					
Utility Services					
Repairs and Maintenance					
Rentals					
Debt Services					
Township Assistance - Direct Relief					
Township Assistance - Administration					
Other Services and Charges	\$5,700	\$5,700	\$5,700	\$6,700	\$6,700
<b>Subtotal</b>	<b>\$7,100</b>	<b>\$7,100</b>	<b>\$7,100</b>	<b>\$8,100</b>	<b>\$8,100</b>
<b>4- CAPITAL OUTLAYS</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Land					
Buildings					
Improvements Other than Buildings					
Machinery and Equipment					
Other Capital Outlays					
<b>Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$14,650</b>	<b>\$14,650</b>	<b>\$14,650</b>	<b>\$15,650</b>	<b>\$15,650</b>

**2017-2021 Proposed Park Non-Reverting Budget Summary**

	2017	2018	2019	2020	2021
1 - Personal Services	\$0	\$0	\$0	\$0	\$0
2 - Supplies	\$7,550	\$7,550	\$7,550	\$7,550	\$7,550
3 - Other Services and Charges	\$7,100	\$7,100	\$7,100	\$8,100	\$8,100
4 - Capital Outlays	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$14,650</b>	<b>\$14,650</b>	<b>\$14,650</b>	<b>\$15,650</b>	<b>\$15,650</b>



## Financial Planning

After the priorities have been established for the master plan, the top priorities were then broken down into the different years of implementation. The proposed five-year action plan represents a listing of issues which address top priorities only. The action schedule outlines the proposed plan of action, site or facility, the estimated costs and possible funding sources. The following are possible funding sources for implementation of the action plan:

- ♦ Parks General Budget
- ♦ Gifts & Donations
- ♦ Grant Funds
- ♦ City Funds
- ♦ General Obligation Bond

### **Local Finance Tools**

Limitations on City of Warsaw and the Park & Recreation Department to fund the variety of parks and facilities, in need by the residents are challenges to address. Overcoming these limitations and constraints will require the use of the various sources of funds available. Below is a brief description of the principal resources available to the Warsaw Parks and Recreation Department for implementing programs and developing facilities for recreational purposes within the City of Warsaw.

### **Revenue Sources**

Revenues available to the City to repay debts for construction or improvements as well as ongoing services, can be classified into two categories: flow or ongoing sources, and those of limited or one-time duration. Within the ongoing category are taxes including property, special use taxes, or special district taxes. This category includes fees and charges for service, which by law must relate to and be proportionate to the actual cost of delivering the service.

The use of fees for services especially in high demand, high utilization recreation programs has become the most practical and reliable source of funding for the future. It forces programs to respond more rapidly to changes in tastes, but concurrently provides some insulation from the fluctuations of the general fund. However, Warsaw Park and Recreation does not currently have high-end fees that it can charge for payments on construction costs.

Parks & Recreation General Budget -- Annual tax allocations from the general town tax levy could be utilized for both staffing, maintaining and financing capital improvements within the Park Department. However, general tax dollars may not be available for extensive capital improvements.

Non-Reverting Account Funds -- Monies collected from certain fees and rentals can be placed in one of two non-reverting accounts. Funds are available from the non-reverting operating account to offset operation costs from administration of programs within the Parks and Recreation Department. Funds from the non-reverting capital account are available for capital improvements in the Parks and Recreation Department. The Park Board should investigate the possibility of establishing non-reverting accounts.

### **Long-Term Debt Financing**

Bonds have been the most popular financing mechanism for funding local government improvements because of their relative ease of issue, their past tax shelter features, and the stability of the issuing bodies. Even with the tax deductions vastly reduced, they remain staples of government bodies that have created innovative means of overcoming the tax disadvantages.

General obligations bonds are guaranteed by the City of Warsaw general fund and are typically issued to pay for major capital facilities, land acquisition, or renovation of existing facilities. If approved, these bonds would be paid by an increase in the allowable ad valorem tax or a specific County tax such as CAGIT, CEDIT or LOIT. The payback period, depending on competitive conditions, can be as long as thirty years for these bonds. Many factors will affect this figure, including:

- ♦ Organized opposition to bonds from the electorate.
- ♦ Other bond amounts for other needs such as roadways, prisons, buildings, schools, etc.

Revenue bonds are secured by a pledge of revenues from an income-producing “enterprise” such as a use facility where periodic service charges or fees are collected from those who use the facility. They are most appropriate for items such as golf courses, equestrian centers, swimming pools and centers that have admission or use charges. These bonds cannot be secured by the taxing power of government, but can be guaranteed by assessments or special taxes imposed on properties within designated districts.

Lease-purchase arrangements require that a local government entity determine if it intends to acquire a new or renovate a public facility. This facility is then constructed, already owned, or purchased by a vendor corporation. The local government entity signs a lease agreement with the corporation to use the facility. An underwriting firm then buys the lease obligation from the vendor corporation. The local government entity makes the lease payments to the bank, which in turn allocates the payments to the holders of the lease. At the end of the lease period, the facility is turned over to the local government entity for a nominal sum, or title passes to the local government entity at no cost. In Indiana, this may take the form of a build/operate/transfer agreement. The local government participating in any of these leasing arrangements must appropriate the funds for the lease payments from some revenue source. If that source is user charges for the facility being leased, then the burden is equitably placed on the users. However, it is more difficult to assign equitable burden when the source of repayment is the general fund.

### **New Services**

Enhance, where possible, non-taxpayer funding of park operations by identifying new services and/or upgrading charges that can generate funding to cover maintenance and long-term renovation costs.

### **Additional Tax Support**

Seek additional CAGIT/CEDIT/LOIT tax funding for parks as they support visitors to the Warsaw and Kosciusko County area.

### Land Donation

Aggressively seek donations of land or funds to purchase land.

### Cumulative Capital Improvement Funds

The Park and Recreation Law 36-10-3-20, allow money to be placed in a fund for the purposes of acquiring land or making specific capital improvements. The Park and Recreation Department can also make requests to the City Council for funds from the general CCI Fund for specific projects. (Note: A CCI Fund cannot be established if a Recreational Impact Fee is in place).

### Recreational Impact Fees

The Indiana General Assembly passed an impact fee bill that created an alternative funding mechanism for infrastructure improvements in fast growing areas. The essence of the legislation was to allow local governments the option of passing onto new residents the costs of building the new infrastructure expected by those same residents. Indiana State Code #36-7-4-1300, permits municipalities to create a Recreation Infrastructure Impact Fee to shift part of the cost of new and expanded park facilities from the community at large to the new developments that are generating the need for those new and expanding facilities. Impact fees, however, cannot be used to finance improvements needed to overcome existing deficiencies in park facilities.

### State Funding Sources

Indiana creates grant funding for local park and recreation improvements each year. All grant programs may a local match but once received can be used as the local share of matching funds required by federal grants. By applying for, and receiving state grant funding, the City of Warsaw can leverage these grants to receive federal grant funding with a minimum of local investment.

### Donations

Donations to the Warsaw Park Department are to be actively solicited. However, the ability to name facilities, parks, entire programs and/or other activities or areas after individuals, organizations or businesses that make donations is strictly limited to the Park Board. Minor annual donations to fund programs for recognition can occur more frequently than naming of parks, areas and/or facilities. Naming of these areas to recognize individuals, organizations or businesses can only occur if they have made substantial donation of funds, land and/or other resources to the specific park, area and/or facility.



**A MATRIX OF LOCAL FINANCING TOOLS**

The following chart outlines the various types of financing and it can be used for parks and recreation.

<b>Type of Financing</b>	<b>What It Is</b>	<b>Who Pays</b>	<b>How Funds are Being Used</b>	<b>Why It's Being Used</b>	<b>Areas It's Being Applied</b>	<b>How Long It Lasts</b>
<b>Property Tax</b>	tax on real property	commercial and residential property owners	park, open space, and recreation: maintenance, operations, and capital improvements	increased usership and demand; growth management; water quality improvements; public safety issues	urban, suburban, and rural areas	tax ongoing or increased for a defined time period
<b>Special Assessment District</b>	separate units of government that manage specific resources within defined boundaries	residents of the district through property taxes, user fees, or bonds	park, open space, and recreation: maintenance, operations, acquisition, and capital improvements	increased usership and demand; growth management; water quality improvements;	typically urban and suburban areas	tax ongoing or increased for a defined time period
<b>Sales &amp; Use Tax</b>	tax on the sales of goods or services	purchase of goods or services	park, open space, and recreation: maintenance, operations, acquisition, and capital improvements	increased usership and demand; growth management; water quality improvements; public safety issues	urban, suburban, and rural areas	tax ongoing or increased for a defined time period
<b>Real Estate Transfer Tax</b>	tax on the sale of property	sometimes the seller, sometimes the buyer	park land acquisition (proceeds are often deposited into land banks)	increased usership and demand; growth management	typically fast-growing rural and suburban areas	one-time cost to home seller or buyer
<b>Impact Fee</b>	one-time fee to off-set costs of infrastructure caused by new development	developer of a project	park, open space, and recreation: acquisition and development	growth management	typically fast-growing rural and suburban areas	one-time cost to developer
<b>Bond- General Obligation</b>	loan taken out by a city or county against the value of the taxable property	city or county through taxes paid by property owners	park, open space, and recreation: acquisition and capital improvements	increased usership and demand; growth management; water quality improvements; public safety issues	urban, suburban, and rural areas	bonds are typically issued for 15, 20 or 30 years

<b>Bond-Revenue</b>	loan paid from the proceeds of a tax levied for the use of a specific public project, or with the proceeds of fees charged to those who use the facility	city or county through taxes paid by general population or user of a service	park, open space, and recreation: acquisition and capital improvements	increased usership and demand; growth management; water quality improvements; public safety issues	urban, suburban, and rural areas	bonds are typically issued for 15, 20 or 30 years
<b>Mitigation</b>	developer set-aside of land	developers of a project	wetlands and natural areas: acquisition and protection	natural resource protection	suburban and rural areas	one-time cost to developer
<b>User Fee</b>	fee that covers the cost of a service	anyone who chooses to take advantage of a service	park, and recreation: maintenance and operations	increased park usership	urban, suburban, and rural areas	one-time cost to user
<b>Tax Increment Financing</b>	financing mechanism used to stimulate economic development in a blighted area	property owners when redevelopment results in increased property values	park: acquisition and capital improvements	economic development	urban areas	ongoing



## **GRANT PROGRAMS**

Grants are an important funding mechanism for park departments. It is a way to stretch and match monies to accomplish projects and improvements. Grants are available at federal, state, local and private levels. The challenge for park departments is to maintain a continuous search for available grants and apply for those that fit their needs.

### **Moving Ahead for Progress in the 21st Century**

MAP-21, the Moving Ahead for Progress in the 21st Century Act was signed into law by President Obama on July 6, 2012, to fund surface transportation programs. MAP-21 is the first long-term highway authorization enacted since 2005.

Eligible Activities: Funds may be used for projects or activities that are related to surface transportation and described in the definition of "Transportation Alternatives."

- Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation.
- Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
- Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users.
- Construction of turnouts, overlooks, and viewing areas.
- Community improvement activities.
- Environmental mitigation activity, including pollution prevention / pollution abatement activities and mitigation.
- The recreational trails program under 23 USC 206.
- The safe routes to school program under §1404 of SAFETEA-LU.
- Planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways

### **Indiana Heritage Trust**

The Indiana Heritage Trust was established in 1992, to ensure that Indiana's rich natural heritage would be preserved and enhanced for present and succeeding generations. The purpose of the Indiana Heritage Trust Program (IHT) is to acquire state interests in real property that are examples of outstanding natural resources and habitats or have historical or archaeological significance or provide areas for conservation, recreation, protection or restoration of native biological diversity within the state of Indiana. Indiana Heritage Trust buys land from willing sellers to protect Indiana's Rich natural Heritage for wildlife habitat and recreation. General Assembly appropriations, Indiana Heritage Trust celebrated its 20th anniversary in 2012, by permanently protecting more than 4,300 acres in 11 counties.

### **IDNR Division of Forestry - Urban Forest Conservation Grants**

The Urban Forest Conservation (UFC) Grants are intended to help communities develop long term programs to manage their urban forests. Grantees may conduct projects that target program development, planning and education are emphasized. Projects funded in the past include activities such as conducting tree inventories, developing tree maintenance and planting plans, writing tree ordinances, conducting programs to train municipal employees and the public, purchase or development of publications, books and videos, hiring consultants or city foresters, etc. Local municipalities, not-for-profit organizations and state agencies are eligible to apply for \$2,000 to \$20,000.

**IDNR - DIVISION OF OUTDOOR RECREATION-SUMMARY OF GRANT PROGRAMS**

Grant rounds and funding may vary pending state or federal approval.

Grant Program	Hometown Indiana	Wabash River Heritage Corridor Fund	Recreational Trails Program (RTP)	Land and Water Conservation Fund (LWCF)	Shooting Range
	Applications may include land acquisition and/or facility construction and renovation. Indoor and outdoor facilities are eligible for assistance.	Eligible projects include campsites, river access sites, trails, and other enhancements.	Applications may include land acquisition and/or development, maintenance, and ethics education of multi-use trails.	Applications may consist of land acquisition and/or outdoor recreation facility construction or renovation.	Application may consist of development (not purchase) of rifle, handgun, shotgun, and archery opportunities.
<b>Funding Source</b>	State Legislature	Dedicated Funding	Federal	Federal	Federal
<b>% Match</b>	50/50	80/20	80/20	50/50	75/25
<b>Min/Max Amount</b>	\$10,000-200,000	\$25,000 min/\$150,000 max	\$10,000-150,000	\$10,000-200,000	\$10,000-No Cap
<b>Grant Rounds</b>	Funds not currently available	Applications due by October 1	Applications due by May 1	Applications due by June 1	Applications due by December 31
<b>Eligibility</b>	Municipal Corporation & 5-Year Park and Recreation Plan	Units of Governments (preferably Park Boards) and 501(c)(3) not-for-profits. Projects must be located in one of the 19 counties along the Wabash River Corridor	Units of Governments and 501(c)(3) not-for-profits	Park Board & 5-Year Park and Recreation Master Plan	Units of Governments and Not-for-profit corporations
<b>Funds Available</b>	\$0.00	Approx. \$400,000	Approx. \$1,000,000	Estimated \$500,000	Varies

## **Park & Recreational Grants**

### **Lowe's Charitable and Educational Foundation**

The Lowe's Charitable and Educational Foundation has works to improve the communities and schools they serve. The foundation supports nonprofit organizations and public institutions that support public education and community improvement and has grant funds available for playground projects (\$5,000-\$25,000).

### **Miracle's Grants for America's Children**

Up to \$5 million in grant money is available to schools and parks around the country who want to purchase new playground equipment through Miracle's Grants for America's Children program. Miracle, a playground manufacturer for over 80 years, awards grants for purchase of equipment based on an assessment of the current playground equipment proposal, size of project, and amount of grant funding available.

### **KaBOOM!**

Dr. Pepper Snapple & KaBOOM! offer \$15,000 grants to qualifying U.S.-based organizations to be used toward the purchase of playground equipment that will be built using the KaBOOM! community-build model. These partners also offer \$750 grants to communities who want to make their playgrounds cleaner, safer, and more inviting. In addition, KaBOOM! And Dr. Pepper Snapple offer joint-use grants for communities who partner with schools to open recreation facilities to the public during non-school hours. These grants are solely for the expansion or creation of joint use agreements. There is a rolling deadline for this set of grants.

### **Shade Structure Grant Program**

The American Academy of Dermatology's Shade Structure Grant Program awards grants to public schools and non-profit organizations for installing permanent shade structures for outdoor locations that are not protected from the sun, such as playgrounds. Each grant is valued at up to \$8,000, which includes the structure and installation.

### **Lego Children's Fund**

Lego aims to help local and national non-profit organizations committed to helping children develop their creativity and learning skills through constructive play. It awards quarterly grants with special interest paid to collaborative efforts and in providing matching funds to leverage new dollars into the receiving organization. Typical awards range between \$500-\$5,000.

### **U.S. Department of Agriculture Rural Development Community Facility Grants**

This grant program assists in the development of essential community facilities, primarily in rural communities with a population fewer than 20,000. Funds from this program can be used to construct, enlarge, or improve community facilities for health care, public safety, and community and public services. Funds can also provide for the purchase of equipment required for a facility's operation. Public entities such as municipalities, counties, non-profit corporations, and tribal governments are eligible to apply.

### **Let's Play Initiative**

Dr. Pepper Snapple Group has made a three-year, \$15 million commitment, as part of KaBOOM!'s Let's Play Initiative, to help construct and improve playground areas. Municipalities and non-profit organizations with a playground or outdoor recreational space that is currently unsafe for children can apply for construction grants. The Initiative also offers Let's Play Completion Grants, which can be used toward the completion or improvement of an existing playground. This grant program has an ongoing deadline. In addition, there are also opportunities for communities to partner with school districts to apply for Joint Use Grants to open school recreation facilities to the public during non-school hours.

### **KidsGardening.org**

The National Gardening Association has sponsored this grant for four years, aiming to support community organizations with child-centered garden programs. Priority is given to programs that have these components: educational focus or curricular/program, integration to reinforce academics, life skills, instruction, (e.g. nutrition, growing one's own food, learning to be responsible) developing environmental stewardship, and encouraging students to make positive choices for themselves and the planet. As the title implies, grants are available to states in the Midwest: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, and Wisconsin.

### **Tony Hawk Foundation Skatepark Grants**

Opportunity for charities and state or local agencies to apply for Tony Hawk Foundation Skatepark Grants to facilitate and encourage the design, development, construction, and operation of new skatepark facilities, primarily located in low-income communities in the United States. Grant cycles are typical January and July of each year.

### **Community Facilities Grant Program**

The Community Facilities Grant program is funded by the Department of Agriculture (USDA). This program provides grants to communities with fewer than 20,000 residents to construct and renovate facilities used for public service, health care, recreation, community service and public safety. Funds are also used to purchase equipment that is needed to operate the facilities. Eligible applicants include nonprofit organizations, municipalities, towns, districts and tribal government agencies. Areas with the lowest population and income levels receive higher grant considerations. Up to 75 percent of the project costs are covered by the grant. The amount of funding is dependent on the median income and population of the applicant entity.

### **Small Cities Community Development Block Grant Program**

The Department of Housing and Urban Development (HUD) sponsors the state-administered Community Development Block Grant (CDBG) program. Grants from this program are used to acquire real estate property for public use, demolish blighted structures, and construct and renovate public service facilities, recreational facilities, and public and private buildings. Funds are also used to support economic development activities including assisting micro-enterprises. Grants are administered by states to cities and counties with fewer than 50,000 and 200,000 residents respectively. Up to 3 percent of the grant can be allocated to cover technical assistance and administrative expense.

### **OTHER FUNDING SOURCES**

Below are a few funding options that may be available to the Warsaw Parks Department/Board that should be investigated.

- ♦ Tax Incremental Financing
- ♦ Cumulative Building Fund
- ♦ Private Foundations
- ♦ Indiana Committee for the Humanities
- ♦ Indiana Arts Committee
- ♦ Indiana Department of Aging and Community Services
- ♦ Environmental Education Act, U.S. Department of Health and Human Services
- ♦ Indiana Federal Property Program
- ♦ Indiana Department of Commerce
- ♦ Economic Development Administration
- ♦ Department of Education
- ♦ President's Council on Physical Fitness and Sports
- ♦ Army Corps of Engineers
- ♦ The Nature Conservancy
- ♦ Acres, Inc.
- ♦ The Trust for Public Land
- ♦ The Lilly Community Assistance Program
- ♦ Fish America Foundation
- ♦ Memorial Giving
- ♦ Deferred Giving
- ♦ Capital Fund Drive Campaign

A funding strategy must rely on a multiple of revenue options, not on one or two sources, to make the Park Department and individual programs more self supporting. Park agencies across the country are successfully supplementing proceeds with alternate funding sources.

Below are a few funding options that the Warsaw Parks should investigate:

Advertising Sales: This revenue source is selling tasteful and appropriate advertising for park and recreation-related items such as program catalogs, and other visible products or services that are consumable or permanent. This opportunity will expose the advertiser's product, information or service to many people.

Catering Permits and Services: This is a license to allow caterers to work in the park system on a permit basis for a specific period of time. A set fee or a percentage of food sales is returned to the Park Department.

Concession Management: Concessions come from retail sales or rentals of soft goods, hard goods, or consumable items. The Park Department contracts for the service or receives a portion of the gross percentage or a portion of the full revenue dollars, which incorporate a profit after expenses.

Cost Avoidance: The Park Department must take the position that it cannot be everything for everyone. The Warsaw Parks and Recreation Department must be driven by the market/demand and stay with the department's core mission. By altering its role as direct provider, the Park Department will save money as it decides whether to provide a particular facility or program. Savings could be realized through partnering, outsourcing, or deferring to another provider of a service and/or facility.

Easements: This revenue source is available when the Park Department allows utility companies, businesses, or individuals to develop an improvement below ground on its property for a set period of time and a set dollar amount, which is received by the Park Department annually.

Equipment Rental: The revenue source is available when equipment such as tables, chairs, tents, stages, bicycles, skates, roller blades, and other items are rented and used for recreation.

Entertainment Fees: This fee is on ticket sales for major entertainment venues such as concerts, tournaments, special events or sporting events. This fee is based on the earnings vendors receive from their ticket sales.

Foundation/Gifts: These dollars, raised from tax-exempt, non-profit organizations, are established with private donations to promote specific causes, programs, activities, or issues. They offer a selection of opportunities to fund projects such as capital campaigns, gift catalogs, fund-raisers, endowments, and sales of items.

Greenway Utility: When greenway utilities are established, they are used to finance the acquisition of greenways and greenway/trail development by selling the development rights underground for fiber-optic types of businesses.

Irrevocable Remainder Trusts: These trusts are set up with individuals who desire to leave a portion of their wealth to the Park Department in a trust fund that allows the fund to grow over time. The Park Department can use a portion of the interest to support specific park and recreation facilities or programs designated by the trustee.

Land Trust: Many communities have developed land trusts to help secure and fund the cost of acquiring land that needs to be preserved and protected for open space and greenway purposes.

Licensing Rights: This revenue option allows the Park Department to license its name on all resale items that private or public vendors use when they sell clothing or other items containing the name of the Park Department. The typical licensing fee is 6 percent to 10 percent of the cost of the resale item.

Life Estates: This source is available when a person wants to leave his or her property to the Park Department in exchange for living on the property until his or her death. This revenue source is very popular for wealthy individuals because their estates will otherwise be heavily taxed upon their death, and their children might have to sell this property because of probate costs. This opportunity, which allows the individual to receive a fair tax deduction annually on the property while leaving a life estate, is good for the Park Department because it does not have to pay for the land.

Merchandising Sales: This revenue source comes from the public or private sector on resale items from gift shops and stores for either all sales or a set gross percentage.

Naming Rights: Many cities have begun selling the naming rights for new buildings or renovations of existing buildings and parks to cover the associated development cost.

Non-Profit Land Holder: It can be very helpful to have a non-profit land holder to initially accept donations of land intended for open space and parkland. These can serve to facilitate tax benefits to the donors and can help to deal with acquisition timing issues.

Parking Fees: This fee applies to parking at selected destination facilities to help offset capital and operational costs.

Permits (Special-Use Permits): These special permits allow individuals to use specific park property for financial gain. The Park Department either receives a set amount of money or a percentage from the gross service revenues.

Special Fund-Raisers: Many park and recreation departments have annual special fund-raisers to help cover specific programs and capital projects.

Ticket Sales/Admissions: This revenue source is based on accessing facilities for self-directed activities. These user fees help offset operational costs.

Utility Roundup Programs: Some park and recreation agencies have worked with their local utilities to set up a program that allows a consumer to “round up” the consumer’s actual utility invoice to the nearest dollar, with revenues being dedicated to parks and recreation.

The aforementioned potential funding sources are not intended as an exhaustive list of available sources. In carrying out its responsibilities, the Warsaw Parks and Recreation Department will continue to research various federal grant-in-aid programs and private sector resources, which could be utilized in the development of park and recreation projects.



## Guidelines for Park Maintenance

To strive and enhance our maintenance operations which allow the park patrons to safely use and enjoy our park sites and facilities.

- ♦ To provide our users the best opportunity to have an enjoyable experience.
- ♦ To increase the level of maintenance in park sites in order to preserve and improve their aesthetics and usability for our residents
- ♦ Public Safety
- ♦ Patrons service
- ♦ Quick response time

### Maintenance Targets

1. To have all Parks and Recreation areas and facilities clean, safe and orderly.
  - a. Follow established maintenance standards for daily tasks.
  - b. Conduct regular inspections to perform preventative maintenance to get optimum life from facilities and equipment. Repair or replace damaged facilities and equipment as quickly as possible.
2. Develop and maintain a comprehensive maintenance manual to provide a systematic approach to accomplish maintenance tasks, justify budget requests, and serve as a communication tool.
  - a. Develop and maintain site utility information on park maps.
  - b. Maintain Material Safety Data Sheets (MSDS) records and update quarterly.
  - c. Develop and maintain opening and closing instruction manual for all seasons with calendar.
  - d. Maintain inventory of park amenities.
  - e. Maintain playground safety records and strive for Consumer Product Safety Commission (CPSC) standards.
3. Maintain a 10-year preventative maintenance program for park sites, facilities, equipment and vehicles. Review preventative maintenance program quarterly and update as needed
4. Continued education for employees with specialized licenses.
5. Continue employee safety training.
  - a. Equipment use
  - b. Health hazards
  - c. Personal Protective Equipment
6. To increase staff motivation.
  - a. Implement and maintain an employee recognition system.
7. Maintain effective internal communication

8. Maintain adequate funding and explore additional options other than general funds to maintain park sites and facilities. To determine short/long term financial needs of park maintenance.
  - a. Maintain capital improvement plan.
  - b. Determine future facility and supply needs of park maintenance.
  - c. Determine future staffing needs of park maintenance.
  - d. Develop annual budget for Park Maintenance Division.
  
9. To strategically utilize funds.
  - a. Track maintenance expenses with budget sheets.
  - b. Obtain frequent updates on budget status and check against current records.



## Guidelines for Recreational Programming

Today people have many choices for recreational activities with malls, school activities, entertainment centers, outdoor recreation, etc. and the opportunities are increasing. Warsaw Park and Recreation Department compete directly for recreation dollars with other service providers and private businesses (health clubs, country clubs, etc.), amusement parks, hobby clubs, and travel and tourism. It is important to identify who is providing services to which age group, in hopes to encourage cooperation and avoid duplication.

Recreation and leisure time is changing. People have less unstructured time, so length of programs and sessions may be reduced. Activities are leaning to move towards unstructured, individual, and drop-in programs, rather than large groups. There is an increase for family-oriented programs and more programming for women and girls. Health, wellness, and fitness are seen as a lifestyle that emphasizes the integration of physical, mental, and spiritual well-being. Today Park and Recreation Departments are forming strategic alliances with health, social services, and educational agencies to offer more comprehensive health and wellness assistance. At last, people are selecting quality over quantity - a first class experience in the form of excellent customer service, programs, and facilities.

Promotion and marketing of park and recreation facilities and programs will require more attention. Warsaw Park and Recreation Department does an outstanding job of getting the word out on its programs. However, to increase participation an increase effort in marketing will be required.

The Warsaw Parks and Recreation Department continually improves to meet the recreational and leisure needs of individuals, families and groups. The following guidelines help direct the Recreation/Activities Division:

- ♦ Every park user has the right and equal opportunity to pursue recreation and leisure in a manner that relates to their individual needs to fulfill a leisure lifestyle.
- ♦ The Parks and Recreation Department should have an understanding of the wants, needs, desires and expectations that the park user has in relation to the recreation and leisure experience.
- ♦ The Parks and Recreation Department should provide programs that appeal to a full spectrum of potential park users at affordable costs.
- ♦ Sports, recreation and leisure programs should afford every park user a quality environment that is safe, accessible, affordable and pleasing.
- ♦ Every park user has the right to be treated in a dignified manner, with full respect for his or her heritage, age, sex, religion, condition of life and ability.

### **Recreation Programming Targets**

The identification of goals and objectives for the Recreation/Activities Division will help direct the Parks Department to become more effective. As objectives are accomplished, it will move one step closer reaching goals. The primary goal of the Recreation/Activities Division is to provide quality sports, recreational, cultural and educational programs and services which meet the needs of all age groups; and promotes a healthy lifestyle in the community.

1. To determine target markets and community needs:
  - a. Conduct consistent program evaluations at every program to offer the opportunity for suggestions and feedback
  - b. Annually assess community recreation offerings to determine voids and duplicated services
2. To improve marketing consistency and full utilization of resources:
  - a. Develop marketing plan for use specific to programs, events, and other communication
  - b. Assess effectiveness of marketing methods for each program based on evaluation and verbal feedback
  - c. Explore new methods of outreach and marketing that will reach target groups.
  - d. Increase utilization of free marketing tools - social media, city website, community calendars, festival guides, etc.
3. To develop improved, more convenient program registration process:
  - a. Investigate and implement online registration and payment process through website
4. To improve program efficiency and effectiveness:
  - a. Complete program staff report following the close of every program.
  - b. Provide program evaluations for patron feedback at all programs.
  - c. Re-locate or re-schedule programs, as necessary, to provide better access to general population.
  - d. Re-evaluate programs annually for participation rates, effectiveness, interest levels, appropriate fees, etc.
5. To build and maintain community partnerships:
  - a. Establish communication with organizations, such as Kosciusko County Senior Services and Baker Youth Club, to ensure special interest group needs are being met within the community.
  - b. Build partnerships with recreational organizations and business to offer new and increased recreational opportunities.
  - c. Partner with local businesses and organizations to involve their services in program plans.
  - d. Develop more relevant and interesting sponsorship opportunities/packages, including encouraging active participation of organizations in events.
  - e. Develop more affordable sponsorship opportunities for small businesses and organizations with limited budgets and resources.

6. To increase non-reverting program registration revenue:
  - a. Utilize "total cost recovery" approach for all program fees.
  - b. Increase utilization of pricing incentives (i.e. BOGO (Buy One Get One) or discounted pricing for advanced registration).
  - c. Utilize excess program supplies to implement additional revenue-generating programs at little or no additional cost to the division.
7. To seek new grant opportunities to improve and increase services:
  - a. Apply for grant funding for established programs to ensure stability or to expand program elements.
  - b. Apply for grant funding to establish new programs or services that eliminate deficiencies.
8. To develop effective volunteer program to supplement staffing levels:
9. To participate in continued learning and networking in order to provide more effective services:
  - a. Increase participation in professional organizations (i.e. Indiana Parks and Recreation Association - IPRA)
  - b. Communicate with area recreational organizations to coordinate programming and services
  - c. Participate in university internship programs



## Vision and Opportunities

The residents of Warsaw are fortunate to have City leadership, a Park Board and Park staff that can see a vision for the growth and development of the community. There are many opportunities to enhance the community and the parks of Warsaw.

**City of Warsaw Comprehensive Plan:** The City's plan for growth and development highlights several opportunities for parks and recreation.

**Objective 5.9:** *Further implement a wayfinding system to provide direction to local City assets. Wayfinding system signs and materials should utilize the City's brand strategy in its design (e.g. color and logo).*

**Objective 5.11:** *Further diversify the recreational offerings at parks, creating unique themes for major parks and investigate offerings that are not available in the region.*

**Objective 4.10:** *Add a city park on the north side of the City to serve new residential developments.*

**Objective 4.12:** *Inventory and monitor environmental features that are unique, large in size, irreplaceable, or contain a rich diversity of plants and wildlife. Consider incentives that encourage the permanent protection of these environmental features.*

**Buffalo Street Development:** Proposed development will focus on connecting the downtown area with Central Park and Center Lake with high density housing. Proposed development would require relocation of park offices.



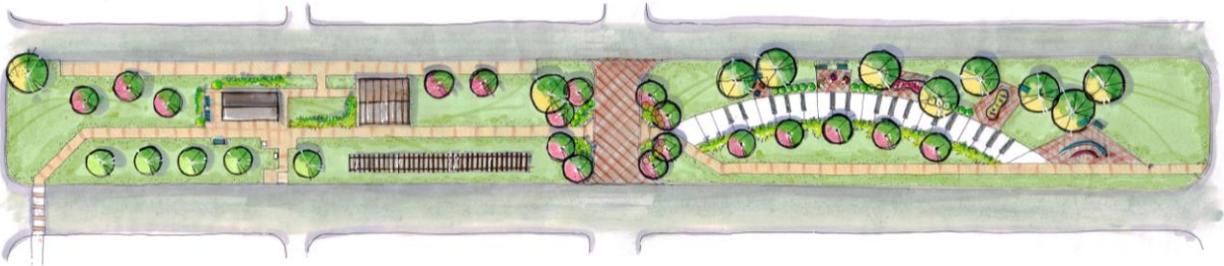
Conceptual plan for Buffalo Street Development area. Housing will line Buffalo Street and a new lakefront plaza will be the highlight. Improved pedestrian access from this area to the downtown and parks will be a focus.

Proposed concept for lakeside plaza to open up views to the lake and opportunities.

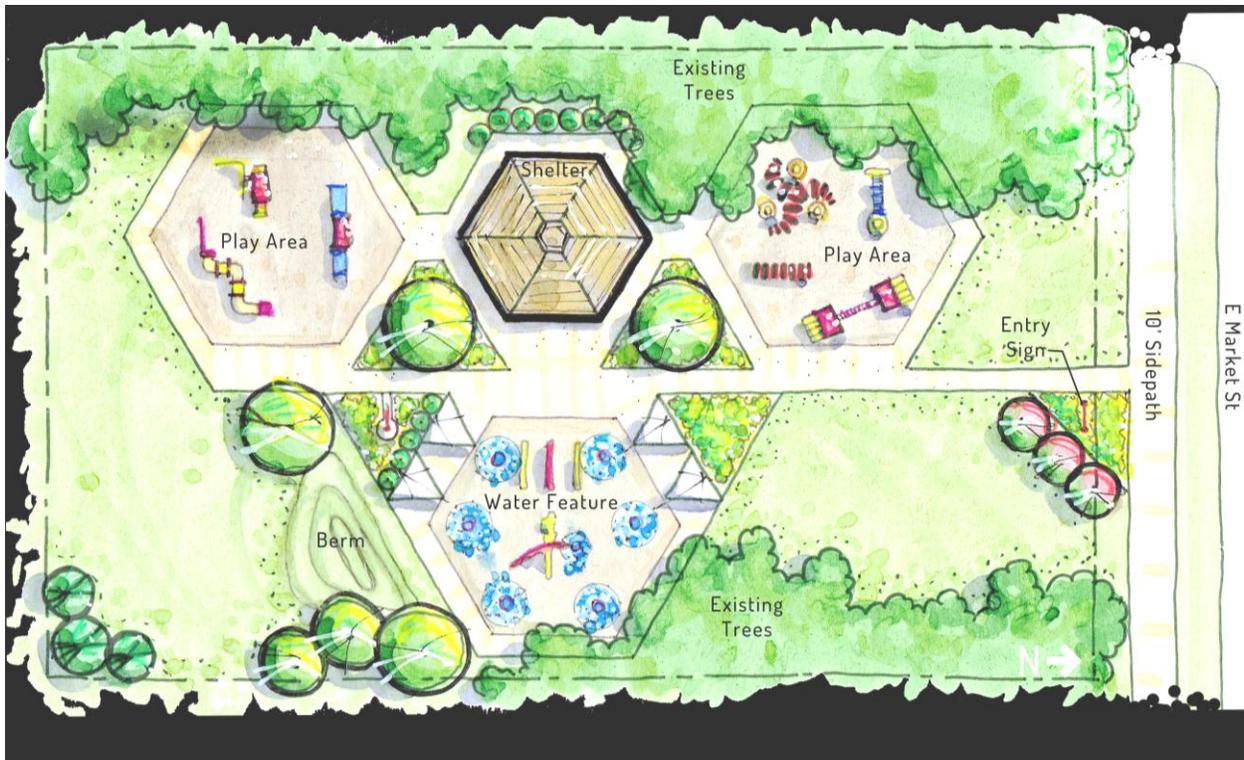


**Municipal Park Ice Rink / Park Office:** The K21 Health Foundation is interested in developing an ice rink for the community. This provides an opportunity to renovate and/or replace the current Center Lake Pavilion with an ice rink / park office facility. This facility would provide fun outdoor activities for families during the winter and serve as an outdoor pavilion in the summer. K21 envisions this project to provide not only recreational opportunities but actually foster a stronger sense of community throughout the winter months.

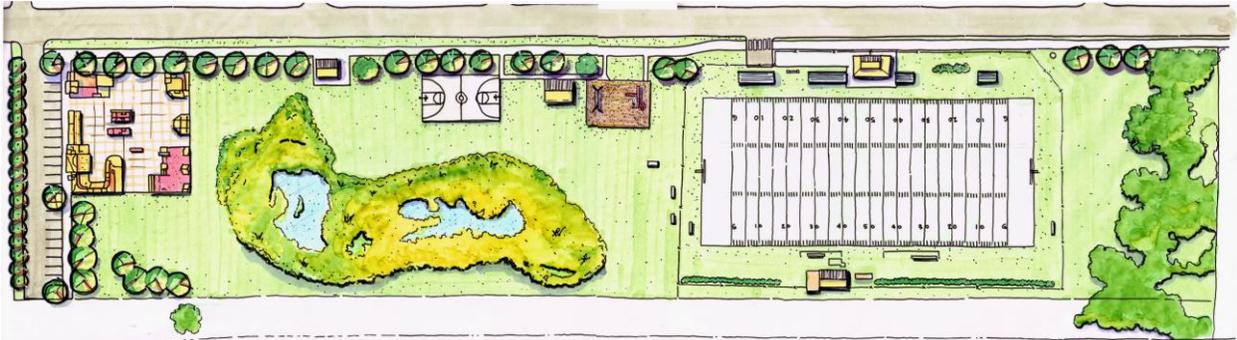
**Krebs Trailhead Park:** Warsaw's new park is a linear park that highlights music and the arts. Musical play equipment and sculpture will be throughout the park. The conceptual plan shows the plans for development.



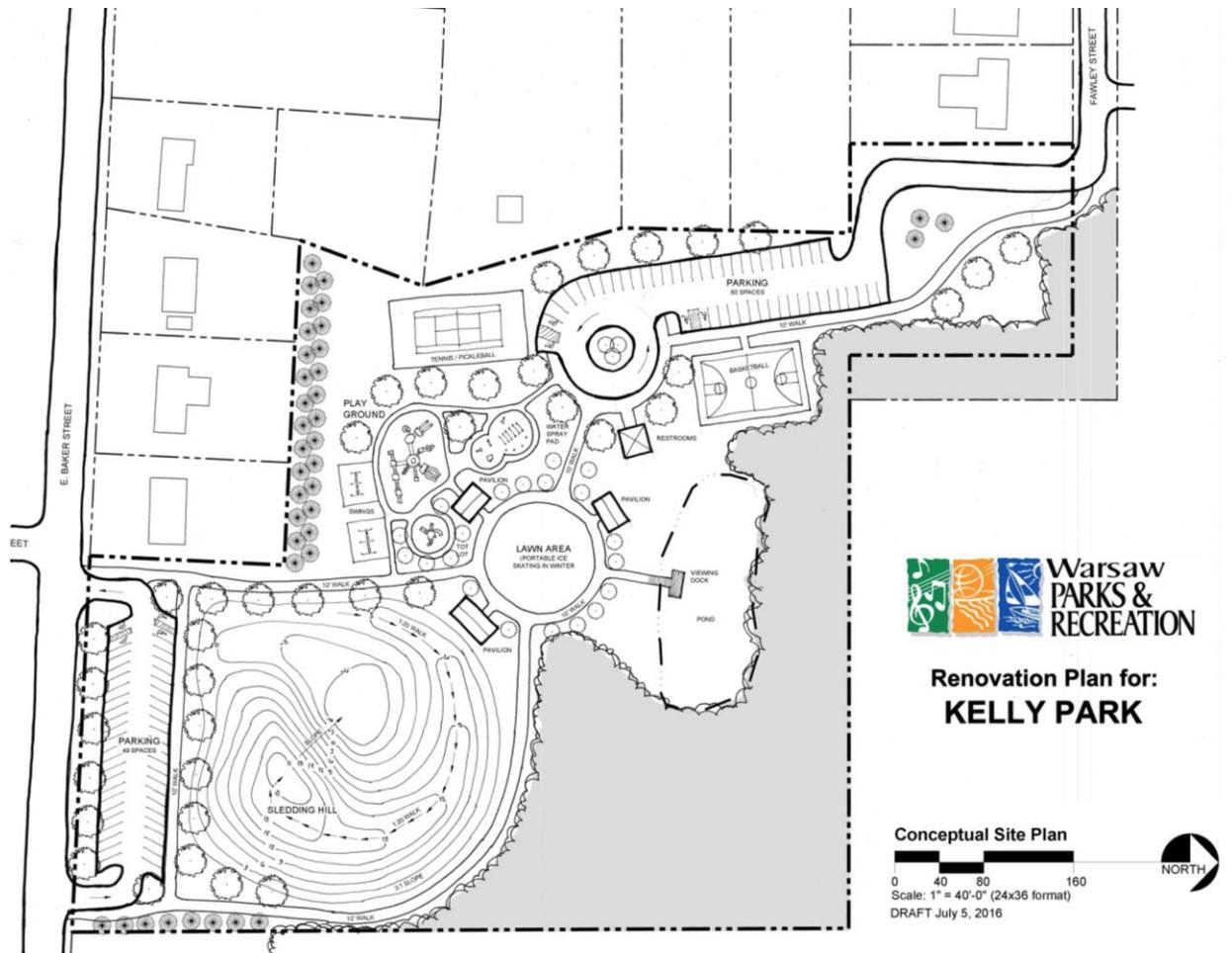
**Ker Park:** Conceptual plan to update a neighborhood park to better serve the families and kids in the immediate area. Proposed plans include update play areas, new shelter and a water feature.



**Richardson-DuBois Park:** This park is located on East Market Street, part of the City's improvement area. Conceptual plan includes parking, basketball, play areas, restroom facility and relocation of the Boggs Skate Park to this location.



**Kelly Park:** Opportunity to renovate the park for a second community park that will better serve the southern side of the city and relieve congestion at Central Park. The development of a sledding hill will help meet a need for winter activities. Concept focuses on family activities.





# WARSAW PARKS & RECREATION

2017 - 2021 MASTER PLAN

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## APPENDIX

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