

## MINUTES

### PARK BOARD MEETING November 15, 2011

#### 5:15 PETE THORN CENTER

The Warsaw Park & Recreation Board met for its monthly meeting on November 15, 2011 at 5:15 PM at the Pete Thorn Center.

Attendance was noted as follows:

**PRESENT:** Board President Bill Baldwin, Board Members Steve Haines, Diane Quance, Dan Robinson, John Sadler and Michelle Boxell. Also present: Park Superintendent Jon Garber, Parks Director Larry Plummer, Activities Director Staci Young, and Secretary Carol Raisler.

**ABSENT:** None

**GUESTS:** Pat Brown, SiteScapes and Jennifer Peryam, Times-Union.

**CALL TO ORDER:** President Baldwin called the meeting to order.

**APPROVAL OF MINUTES:** The October 18, 2011 minutes were approved on a motion by Board Member Sadler, seconded by Board Member Haines.

#### **UNFINISHED BUSINESS:**

Pat Brown, SiteScapes Inc. was present to request the adoption of the 5-Year Master Plan. Some discussion followed as to the flexibility of the Master Plan once it's been adopted by the Board. A motion was made by Board Member Haines to adopt the following Resolutions as written, seconded by Board Member Sadler.

- \*2011-01 Adopting the 2012-2016 5-Year Master Plan
- \*Requesting Eligibility for Land & Water Conservation Fund
- \*2011-02 Americans with Disabilities Act
- \*Assurance of Compliance of Section 504 of the Rehabilitation Act of 1973

Park Supt. Garber, presented for discussion and review, a proposed Pete Thorn Center Gymnasium Rental Request Form and Rental Agreement. After a review of other rental facilities that matched the space available for use, a fee of \$40/hour was decided. Board Members discussed liability issues and were in agreement to have the City Attorney, Mike Valentine, peruse the information and provide any feedback. A motion was made by Board Member Sadler to have the City Attorney review the agreement, seconded by Board Member Haines.

#### **NEW BUSINESS:**

Parks Director, Larry Plummer, informed the Board that the preparation of Central Park for Holiday Light Displays has been completed. The Office, Pavilion and Salvation Army signs will be lit before Thanksgiving as is the tradition. Young Tigers Concession money purchased twelve (12) new LED Snowflakes for light poles and rope lights for the East and West shelters. An LED Christmas tree was placed in the upper fountain area. The purchase was made possible with donations from Grossnickle Eye Care Center and IU Goshen Health. Approximately 200,000 lights will be lit December 2 for first Friday.

In other matters, Park Supt. Garber informed the board that 20 trees, purchased to replaced those damaged in a July 22nd storm, were due to arrive the following week.

There being no further matters to come before the board, the meeting was adjourned on a motion by Board Member Boxell, seconded by Board Member Haines.

Respectfully Submitted,

Carol Raisler  
Secretary