

BOARD OF PUBLIC WORKS & SAFETY
NOVEMBER 04, 2011
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, November 04, 2011 at 10:30 A.M. in the Council Chambers at City Hall. Board Member Joseph Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board member Charles Smith. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Superintendent of Public Works Lacy Francis, WWTU Manager Brian Davison, WWTU Payment Office Manager Mary Lou Plummer, Fire Chief Mike Rice, Jeff Hersha and Brian Houghton from Jones & Henry Engineers, H/R Director Jennifer Whitaker, Police Chief Scott Whitaker, Police Lieutenant Kip Shuter, Libbie Tom from the Housing Opportunities of Warsaw, various bidders/visitors as noted on the attached attendance sheet, and Times Union reporter Jennifer Peryam.

ABSENT: Mayor Ernest B. Wiggins

The meeting was called to order by Mr. Thallemer, followed by the Pledge of Allegiance.

MINUTES –

The minutes from the October 21, 2011 Regular Session were presented for approval. Board member Smith made a motion to accept the minutes as presented, seconded by Mr. Thallemer, motion carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATIONS-

1. WWTU Payment Office; Release of lien for 121 N. Union St. and initialization of monthly billing for 820 S. Union St.

UNFINISHED BUSINESS-

None noted.

NEW BUSINESS –

WARSAW HOUSING AUTHORITY – RELEASE OF LIENS/ MORTGAGES–

Libbie Tom from Housing Opportunities of Warsaw, Inc. requested release of liens on mortgages held by the City on the following owners of properties (each property had two liens):

1. Fernando J. and Kirstyn Niebbia – Document #2001-09-0271 & #2001-11-1964.
2. Terry L. and Vickie L. Myers – Document #2001-07-1881 & #2001-11-0899.
3. Maria Ybarra – Document #2001-06-0180 & #2001-10-1444.

She reported all owners have satisfied the 10-year affordability period for the forgivable portion of the rehab loans. Motion made by Mr. Smith to approve the release of mortgages, seconded by Mr. Thallemer carried by unanimous vote. (Documentation attached to minutes).

OPEN BIDS FOR CONTRACT #19/WWTU-

Sealed bids for the Center Street Force Mains-Contract #19 were opened. This is a re-bid for this phase of the project. The work consists of furnishing and installing approximately 3,600 linear feet of 18-inch HDPE (alternate 16-in. PVC); 5,400 linear feet of 20-inch PVC; and 4,800 linear feet of 24-inch HDPE (alternate 20-in. PVC & FPVC) force mains by means of open cut construction and directional drilling. The engineers' original estimate for the project was \$2,500,000.00. Bids were received from:

- | | |
|---|------------------------------|
| 1). Phend & Brown - | \$3,147,369.00 |
| | 2,970,734.00 (Alternate Bid) |
| 2). Allstar Construction & Excavating - | 3,006,880.00 |
| | 2,904,930.00 (Alternate Bid) |

Jones and Henry Engineering will review the bids and make a recommendation to the Board at a later date.

OPEN BIDS FOR CONTRACT #18/WWTU-

Sealed bids for the Center Street Pump Station, Contract #18 were opened. The work consists of converting the City's existing Treatment Plant #1 into a pump station with a bar screen, grit removal channels, equalization basins and submersible pumps. Bids were received from:

- | | |
|--|----------------|
| 1). Grand River Construction Inc. - | \$2,454,000.00 |
| 2). Robert E. Crosby Construction Inc. - | 2,542,671.00 |
| 3). Gerig-Ottenweller Contracting Inc. - | 2,486,000.00 |
| 4). Michiana Contracting Inc. - | 2,466,580.00 |

Jones and Henry Engineering will review the proposals and make a recommendation to the Board at a later date.

DUPERON MECHANICAL SCREEN, WASHER, COMPACTOR PROCUREMENT PROJECT/WWTU-

Sealed proposals for the Mechanical Screen Proposal for the Center Street Pump Station were opened during the October 7, 2011 meeting. The proposals were evaluated and based on their evaluation matrix, Jones & Henry Engineers, LTD has made a recommendation that the project be awarded to Duperon Corporation at a cost of \$158,000. Motion made by Mr. Smith to accept the recommendation, seconded by Mr. Thallemer, carried by unanimous vote. (Information attached to minutes).

PURCHASE OF ARTICULATED BOOM LIFT/WWTU-

WWTU Manager Brian Davison presented several quotes to purchase a JLC Articulated Boom Lift for WWTU Plant #2. He received quotes from Chicago Industrial Equipment for a 2000 lift at \$19,975.00, MacAllister Rental, LLC for a 1999 lift at \$19,500.00, and Air Worx Construction Equipment & Supply for a 2001 lift at \$19,500.00. Mr. Davison recommends purchasing the lift from Air Worx since it is a newer piece of equipment. Motion made by Mr. Thallemer to purchase the equipment from Air Worx, seconded by Mr. Smith, carried by unanimous vote. (Information attached to minutes).

SUPPLY BIDS OPENING -

The following bids for 2012 Supplies were opened and read aloud:

Item #1 Limestone:

1. G & G Hauling & Excavating, Inc. – Bid Bond.
2. Rock Industries, Inc. – Bid Bond.
3. Irving Materials, Inc. (IMI) – Bid Bond

Item #2 Ready Mix Concrete:

1. Kuert Concrete, Inc. – Check.
2. Aggregate Industries – Bid Bond.

Item #3 Flowable Backfill Material:

1. Kuert Concrete, Inc. – Check.

Item #4 Bituminous Material:

1. Phend & Brown, Inc. – Bid Bond.
2. Niblock Excavating, Inc. – Bid Bond.
3. Brooks Construction Company – Bid Bond

Item #5 Concrete Curbing:

1. Phend & Brown – Bid Bond

Item #6 Concrete Flatwork:

1. Phend & Brown – Bid Bond
2. Sterling Contracting (less than 5 yards) – Check
3. Sterling Contracting (more than 5 yards) – Check

Mr. Thallemer stated all bids will be taken under advisement and awarded at the November 18, 2011 Board of Works meeting.

REQUEST TO PURCHASE TRUCK/STREET-

Street Department Superintendent Lacy Francis Jr. presented a quote to purchase a newer vehicle to be used as a salt truck. The current 1986 Ford used as a salt truck has 150,000 miles on the odometer plus corrosion and rust on the body that is rendering it unusable. Mr. Francis is requesting to purchase a 1995 Ford L8000, from Selking International, Fort Wayne, Indiana for

\$13,195.00. After discussion, motion made by Mr. Thallemer to accept the quote/purchase, seconded by Mr. Smith, carried by unanimous vote. (Documentation attached to minutes).

City Attorney Mike Valentine excused himself from the meeting.

WARSAW COMMUNITY SCHOOLS-ICE MELTING MATERIALS-

Street Superintendent Lacy Francis presented to the Board for approval a Memorandum of Understanding Agreement For Ice Melting Materials. This is an agreement between the City of Warsaw and Warsaw Community Schools for the sole purpose of jointly purchasing ice melting material. Motion made by Mr. Smith to approve the agreement, seconded by Mr. Thallemer, carried by unanimous vote. (Memorandum of Understanding attached to minutes).

NEW HIRES/REHIRES/CHANGES –

None presented

TRAVEL REQUEST/HR-

Human Resource Director Jennifer Whitaker presented the following travel requests; two (2) employees from the Police Department, three (3) from WWTU. Motion made by Mr. Smith approving the requests, seconded by Mr. Thallemer, carried by unanimous vote. (List attached to minutes).

SPECIAL CLAIMS –

None submitted.

CLAIM DOCKET–

The following claim docket was presented for approval.

Regular Docket - \$656,936.74

EOM Docket - \$2,124,409.42

Pension Docket - \$44,980.67

Motion made by Mr. Thallemer to approve all claims for payment, seconded by Mr. Smith, motion carried by unanimous vote.

ADJOURN –

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer