

MINUTES

**City of Warsaw
Parks and Recreation Board
Regular Meeting (Parks)
Tuesday, November 19, 2019, 5:15 pm - 6:15 pm
Council Chambers**

In Attendance

Bill Baldwin; Diane Quance; Heather Frazier; Jill Beehler; Joe Thallemer; Larry Ladd; Larry Plummer; Michelle Boxell; Shaun Gardner; Sheila Wieringa; Steve Haines

I. CALL TO ORDER

Park Board President Steve Haines called the meeting to order.

II. APPROVAL OF PREVIOUS MEETING'S MINUTES

The October 2019 minutes were approved on a motion by Board Member Baldwin, seconded by Board Member Beehler.

Move: Bill Baldwin Second: Jill Beehler Status: Passed

III. UNFINISHED BUSINESS

Mayor Thallemer updated the Park Board on the status of the ice rink/multi-use facility. There have been several meetings with the Building & Planning Department to help zone in on the tennis courts at Bixler Park as the footprint for the ice rink. The next steps would be to engage an architect and possibly an engineering firm. The next steps also include reaching out to others who are more involved in this type of facility to see how feasible of a process this is.

Initially, the location for this facility was in Central Park and Thallemer advised after listening to the Park Board and the public, he knows that is no longer the consideration for the placement of this facility. We are now zoning in strictly on Bixler Park where the existing tennis courts are located.

Park Board President Steve Haines advised one of the major concerns for this facility is the overall cost for maintenance, outside the initial build of the facility. Haines stated we had a very difficult time finding summer staff and is cautious with the fact that trend could follow suit for the winter months as well.

Superintendent Plummer informed Thallemer, he had asked both Park Board President Haines and Park Board Vice President Ladd to attend further meetings about the ice rink facility for Park Board presence.

Thallemer stated he plans to update the Park Board monthly on the progress of the ice rink facility.

1. Amphitheater Progress/Fees

Superintendent Plummer informed the Park Board the Lucerne Park Amphitheater construction is now complete based off the original drawing. Park Department maintenance staff has added in ornamental lighting, additional electric work and concrete work for a total cost of almost \$211,000. The amphitheater can now hold roughly 288 people.

Plummer asked the Park Board to establish a rental fee for the updated facility.

A motion to establish a new rental fee for both the Lucerne Park Amphitheater and Central Park Plaza of \$225, no damage deposit, adding additional verbage into the lease agreement regarding damages and additional charges for said damages was approved by Board Member Ladd, seconded by none.

A motion to establish a new rental fee for both the Lucerne Park Amphitheater and Central Park Plaza of \$200, no damage deposit, adding additional verbage into the lease agreement

regarding damages and additional charges for said damages was approved by Board Member Ladd, seconded by none.

A motion to establish a new rental fee for both the Lucerne Park Amphitheater and Central Park Plaza of \$175, no damage deposit, adding additional verbage into the lease agreement regarding damages and additional charges for said damages was approved by Board Member Boxell, seconded by Board Member Baldwin.

Vote was 3 to 2, with Board Members Boxell, Baldwin, and Beehler in favor and Board Members Haines and Ladd opposed.

Move: Michelle Boxell Second: Bill Baldwin Status: Passed

IV. NEW BUSINESS

1. *Review of Fees for Facilities*

Park Board President Haines reviewed each fee for our rental facilities. Park Board members did not ask for any increases or decreases in rental rates/fees.

2. *Maintenance Report*

Maintenance Director Gardner informed Park Board Members about several updates to the Firemen's Building including: new flooring, appliances, tables & chairs, and countertops. Lucerne Cabin # 2 is now ADA compliant with a handicapped accessible ramp. We now have two cabins at Lucerene Park, cabins 2 & 3, have ramps. Plans are in the future to make all cabins handicapped accessible.

Christmas lights in Central Park should be finished this Friday, which will give us ample time to test the lights in preparation for Light Up the Night on December 6, 2019. We have 2 new pixel trees. We have over 200,000 lights in Central Park. Young Tigers will continue to run the concession stand on Friday,

Saturdays, and Sundays. Rise N' Roll has donated donuts and McDonald's continues to donate hot cocoa and cups.

3. Recreation Report

Recreation Director Wieringa reviewed past programs and also updated the Park Board on future programs as well. Wieringa asked the Park Board to reach out if they wanted to volunteer again for the Light Up The Night event to help hand out glow necklaces.

Wieringa informed the Park Board we have collaborated with Hacienda for Give Back Night. For this event, Hacienda will give us 30% of each bill on December 11, 2019. This includes lunch and dinner, as long as you show them the coupon. The coupon can be a digital copy or a paper copy.

V. OTHER MATTERS TO COME BEFORE THE BOARD

VI. MEETING REVIEW

VII. ADJOURNMENT

There being no further matters to come before the Board, the meeting was adjourned.

Move: Jill Beehler Second: Michelle Boxell Status: Passed



Heather Frazier
Park Board Secretary