

BOARD OF PUBLIC WORKS & SAFETY
MARCH 6, 2020
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, March 6, 2020 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, George Clemens and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, WWTU Manager Brian Davison, City Planner Jeremy Skinner, City Engineer James Emans, Park Recreation Director Sheila Wieringa, Street Superintendent Jeff Beeler, Police Chief Scott Whitaker, Human Resources Director Jennifer Whitaker, others as noted on the attached attendance sheet, reporter Kory Stoneburner-Betts from InkFree News, reporter Teresa Carrane from the Times-Union and Nick Deranek from WRSW.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the February 21, 2020 Regular Session were presented for approval. Board member Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

NEW BUSINESS-

ROAD CLOSURES/ST. PATRICK'S DAY EVENT-

Various Road Closures were presented for approval, they are as follows;

- June First Friday, extended closings of E. Market St. by Fribley Field.

Motion made by Mr. Grose approving the closure, seconded by Mr. Clemens , carried by unanimous vote.

- August First Friday, extended closings of Center, Market, and Buffalo Streets.

Motion made by Mr. Clemens approving the closure, seconded by Mr. Grose , carried by unanimous vote.

- First Friday, April thru December excluding June, 100 blocks of E. and W. Center St.; 100 blocks of N. and S. Buffalo Streets.

Motion made by Mr. Clemens approving the closure, seconded by Mr. Grose, carried by unanimous vote.

- St. Paddy's Day Party, Saturday March 14, 2020, 100 block of N. Buffalo St.

Motion made by Mr. Clemens approving the closure, seconded by Mr. Grose, carried by unanimous vote.

-Spooktacular, Friday October 30, 2020, 100 blocks of E. and W. Center St; 100 blocks of N. and S. Buffalo Street.

Motion made by Mr. Grose approving the closure, seconded by Mr. Clemens, carried by unanimous vote.

WILDMAN CONTRACT FOR UNIFORM AND RUG RENTAL-

A master agreement with Wildman Uniform for rental uniforms, mats, shop towels, and other direct sale products for all City departments, and more specifically noted on the agreement, was presented for approval. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

PARK CONTRACTS-

Park Recreation Director Sheila Wieringa requested approval of the following activity contracts:

- Warsaw Community High School Drama Department, 2 Princesses for Princess Tea Party, May 2, 2020, \$250.00

Mr. Grose made a motion to approve the contract, seconded by Mr. Clemens, carried by unanimous vote.

- Out of Favor Boys, Central Park Concert Series, June 26, 2020, \$1,000.00

Mr. Clemens made a motion to approve the contract, seconded by Mr. Grose, carried by unanimous vote.

- Smooth Edge 2, Central Park Concert Series, June 12, 2020, \$800

Mr. Clemens made a motion to approve the contract, seconded by Mr. Grose, carried by unanimous vote.

STEVE'S HAULING, EXCAVATING & SNOW REMOVAL, LLC. (STEVE'S HAULING) AGREEMENT-

City Planner Jeremy Skinner requested bid approval for Steve's Hauling to demolish a structure on property the City recently purchased at 123 E. Ft. Wayne Street. Steve's Hauling was the lowest bidder at a cost of \$7,500.00. Motion made by Mr. Grose to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

PAY APPLICATION #8/LPA VOUCHER (PE) #8/ANCHORAGE ROAD PROJECT/B&P-

Mr. Skinner presented a Pay Application to American Structurepoint, Inc. in the amount of \$30,876.41 for the Anchorage Road Project. Also included was LPA Voucher (PE) #8 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Preliminary Engineering (PE). Motion made by Mr. Clemens to approve the Pay Application and LPA Voucher (PE) #8, seconded by Mr. Grose and carried by unanimous vote.

CHANGE ORDER #1/CERTIFIED TECH PARK LIFT STATION-

Mr. Skinner presented Change Order #1 for the Certified Tech Park Lift Station. The contractor, G&G Hauling & Excavating has asked for an extension of the final completion date to May 1, 2020. No cost is associated with the change. Motion made by Mr. Clemens to approve the Change Order, seconded by Mr. Grose, carried by unanimous vote.

AGREEMENT WITH KOSCIUSKO COUNTY JAIL ADDICTION PROGRAM (JCAP)-

Police Chief Scott Whitaker presented an agreement with JCAP. The Police Department will donate \$10,000.00 in 2020 to go toward mental health treatment services for participants of the JCAP program. Motion made by Mr. Grose to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

AXON AGREEMENT-

Chief Whitaker requested permission to enter into a five-(5) year agreement with Axon who will provide 40 Taser 7's, battery packs, holsters, cartridges, certification bundle, instructor course voucher, and targets. Cost of the items and services is \$115,586.00, payable at \$23,117.20 annually. Motion made by Mr. Grose to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

WEST CENTER STREET PROJECT/FINAL PAY APPLICATION-

Street Superintendent Jeff Beeler presented a final pay application in the amount of \$22,565.34 to Phend and Brown for work completed on the West Center Street paving project. Motion made by Mr. Clemens to approve the pay application, seconded by Mr. Grose, carried by unanimous vote.

AECOM TECHNICAL SERVICES, INC./EAST MARKET STREET FLOW MONITORING-

An agreement with AECOM Technical Services, Inc. was presented for approval. AECOM will install three (3) flow monitors in the E. Market Street/Johnson Street/McKinley Street area for a three-month period. Cost of the agreement will be \$14,877.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

2020 FORD F450 4X4 IBAK CAMERA TRUCK-

Wastewater Utility Manager Brian Davison requested permission to purchase a 2020 Ford F450 4X4 IBAK Camera Truck. The truck will be purchased from Jack Doheny Company through Sourcewell at a cost of \$443,809.70. Motion made by Mr. Grose to approve the purchase, seconded by Mr. Clemens, carried by unanimous vote.

IFA-SRF #46/PLANT EXPANSION PROJECT/WWTU-

Disbursement Request #46 for \$2,725,054.00 to Kokosing Industrial, Inc. in regards to the Plant Expansion Project was presented for approval. This is Kokosing's 11th pay request. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Grose to approve the payment to Kokosing, seconded by Mr. Clemens, carried by unanimous vote.

IFA-SRF #47/PLANT EXPANSION PROJECT/WWTU-

Disbursement Request #47 for \$68,451.00 to Wessler Engineering in regards to the Plant Expansion Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Wessler Engineering, seconded by Mr. Grose, carried by unanimous vote.

IFA-SRF #54/SEWER REHABILITATION PROJECT/WWTU-

SRF Disbursement Request #54 for \$570.00 to Wessler Engineering in regards to the Sewer Rehabilitation Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2017. Motion made by Mr. Clemens to approve the payment to Insituform, seconded by Mr. Grose, carried by unanimous vote.

IFA-SRF #55/SEWER REHABILITATION PROJECT/WWTU-

SRF Disbursement Request #55 for \$29,733.00 to Insituform Technologies, USA LLC in regards to the Sewer Rehabilitation Project was presented for approval. This is Insituform's 7th pay request for the small diameter portion of the project. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2017. Motion made by Mr. Grose to approve the payment to Insituform, seconded by Mr. Clemens, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth nine (9) travel requests: Police-four (4); Human Resources-one (1); Fire-one (1); Mayor-one (1); Street-one (1); and Engineering-one (1), was presented for approval. Motion made by Mr. Clemens to approve the travel requests, seconded by Mr. Grose, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$1,241,887.19

EOM Docket - \$73,643.46

Pension Dockets - \$38,403.79

Motion made by Mr. Clemens to approve the claim dockets for payment, seconded by Mr. Grose, motion carried by unanimous vote.

OTHER MATTERS-

None noted.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk Treasurer