

# MINUTES

**City of Warsaw  
Parks and Recreation Board  
Regular Meeting (Parks)  
Tuesday, April 16, 2019, 5:15 pm - 6:15 pm  
Council Chambers**

## In Attendance

Bill Baldwin; Diane Quance; Heather Frazier; Jill Beehler; Larry Ladd;  
Larry Plummer; Michelle Boxell; Shaun Gardner; Sheila Wieringa; Steve  
Haines

## I. CALL TO ORDER

Park Board President Steve Haines called the meeting to order.

## II. APPROVAL OF PREVIOUS MEETING'S MINUTES

The March 2019 minutes were approved on a motion by Board  
Member Boxell, seconded by Board Member Baldwin.

Move: Michelle Boxell Second: Bill Baldwin Status: Passed

## III. UNFINISHED BUSINESS

## IV. NEW BUSINESS

### 1. *Schematic Design Center Lake Pavilion*

Superintendent Plummer reviewed the schematic designs from Design Collaborative in reference to the possible renovation of the Center Lake Pavilion. There were 2 designs, specifically involving the interior of the Pavilion that were shown along with the costs of both. Plummer advised the Parks Department staff preferred the open truss design; however, we do understand that it is more expensive than the other layout, which is similar to how the Pavilion is today.

Plummer stated that the costs are not for top of the line items but are still good products that are cost competitive. The next phase of the project is to move forward with design development and construction documents. Once that phase is done, then anytime in the future, if/when the time comes to renovate the Pavilion, bids can start almost immediately.

A motion to approve the next phase of the project to start the design development for the Center Lake Pavilion was approved on a motion by Board Member Ladd, seconded by Board Member Beehler.

Move: Larry Ladd Second: Jill Beehler Status: Passed

## 2. *Lucerne Park Amphitheater*

Plummer provided construction layouts of the Lucerne Park Amphitheater to the Park Board. The design will be similar to that of the Central Park Plaza. It will hold about 260 people, will be wheelchair accessible, and the stage will be moved closer to the seating area. Construction will come in at or below \$150,000 and the Parks Department will provide the lighting. During the construction of the Buffalo Street Project, 5 of our ornamental lights needed to be removed. We have refurbished these and will place these at Lucerne Park. We are also in talk with NIPSCO to increase the electrical at the park to accommodate 200 amp service. This will provide plenty of power for any future park events at that location.

The next step is to move forward with the bid process, so construction can start. Ideally, we would like construction to begin no later than June.

Additionally, Plummer advised the Park Board that the rental fee would need to be adjusted to accommodate the updates to the facility. He asked the Board to think about this for future meetings.

A motion to approve moving forward with the bid process for the Amphitheater was approved by Board Member Boxell, seconded by Board Member Baldwin.

Move: Michelle Boxell Second: Bill Baldwin Status: Passed

### 3. *Grants Kelly Park*

Plummer informed the Board that both grants, one from the K21 Community Foundation and one from the Dr. Dane & Mary Louise Foundation, were granted totaling nearly \$63,000.00. These grants will be used at Kelly Park to integrate a permanent Pickle Ball Court.

### 4. *Maintenance Report*

Maintenance Director Shaun Gardner informed the Park Board that restrooms in all parks have been opened, with the exception of Central Park restrooms which are temporarily closed due to plumbing issues. Picnic tables have been moved to the parks as well as under the shelters. More sand has been dropped off at the beaches and they have been swept with the Barber Surf Rake. The campground is now open and running. Water has been turned on at every site, the courtesy piers are in, we filled low spots in with rock, each site has a fire ring and picnic table and the office is up and running. Mowing season has officially started.

### 5. *Recreation Report*

Recreation Director Sheila Wieringa advised that the 2019 Recreation Guides should be available either this Thursday or

Friday. She is still looking for someone for the skate park and needs about 10 more lifeguards.

#### V. OTHER MATTERS TO COME BEFORE THE BOARD

Superintendent Plummer further advised that we need about 4-5 more seasonal laborers, who must be over the age of 18. Rotary Park is being prepped for the climbing rock structures. Additionally, replacement picnic tables are being put in at Kiddie Land.

#### VI. MEETING REVIEW

#### VII. ADJOURNMENT

There being no further matters to come before the Board, the meeting was adjourned.

Move: Jill Beehler Second: Michelle Boxell Status: Passed



Heather Frazier  
Park Board Secretary