

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

March 5, 2019

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, March 5, 2019 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Gordon Nash, Brandon Schmitt, Mike Klondaris and Jeanie Stackhouse. Also present Fire Chief Michael Wilson, Recording Secretary Shirley Fetrow and Fire Territory Attorney Andrew Grossnickle

ABSENT: None

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum.

MINUTES –

After no additions or corrections were noted, Board Member Klondaris made a motion to approve the February 5, 2019, Minutes as written; seconded by Board Member Stackhouse. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORT – JANUARY 2019 – Chief Wilson summarized the monthly response report for January 2019. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – JANUARY 2019 – Chief Wilson summarized the Operating Fund (Fund 103) expenditure report for January 2019. Mayor Thallemer entertained a motion to approve. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson summarized the Equipment Replacement Fund (Fund 410) expenditure report for January 2019. Mayor Thallemer entertained a motion to approve. Board Member Schmitt made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Mayor Thallemer noted there were no expenditures for the City Capital Projects Fund (Fund 406) for January 2019. Mayor Thallemer entertained a motion to approve. Board Member Stackhouse made a motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

FIRE DEPARTMENT RESPONSES 2014 – 2018 – Chief Wilson provided a breakdown of incidents over a 5-year period from January 2014 through December 2018.

2019 KOSCIUSKO COUNTY FIREMEN'S ASSOCIATION SUPPORTED TRAINING – Chief Wilson provided the Fire Territory Board Members a copy of a letter to all Kosciusko County Fire Departments inviting them to training the department will be doing in 2019. Chief Wilson noted the department has offered to help other training instructors in the county to host the Firefighter I/II class in the Fall of 2019 as well as full use of the District 2 Training Facility. Chief Wilson is also looking into putting on a Fire Investigator Class in conjunction with the Kosciusko

County Prosecutor's Office. This is a state-funded class. Chief Wilson would be the lead instructor. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

BEERS MALLERS BACKS & SALIN, LLP FEE AGREEMENT/EMPLOYMENT LETTER – Fire Territory Attorney Andrew Grossnickle noted the terms have remained the same for 2019. There were no changes to the hourly rate or to the retainer amount required under the Agreement. After no questions were raised, Mayor Thallemer entertained a motion to approve. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS – Chief Wilson reviewed the travel requests presented for approval. After no questions were raised, Mayor Thallemer entertained a motion to approve the travel requests. Board Member Schmitt made a motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

Chief Wilson noted that at last month's meeting he asked for permission to apply for the Narcan grant supported by the Indiana State Department of Health. Chief Wilson was notified late Friday afternoon that the grant request was approved. Chief Wilson provided an approval letter asking the Fire Territory Board permission to receive the grant. Mayor Thallemer entertained a motion to approve the acceptance of the grant. Board Member Nash made a motion to approve; seconded by Board Member Stackhouse. All members present were in favor. (Documentation attached to Minutes).

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

A list of today's guests is attached.

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Stackhouse made the motion to adjourn; seconded by Board Member Schmitt. All members present were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Brandon Schmitt, Board Member

Dr. Joseph Thallemer, Board Member