

MINUTES

**City of Warsaw
Parks and Recreation Board
Regular Meeting (Parks)
Tuesday, January 15, 2019, 5:15 pm - 6:15 pm
Council Chambers**

In Attendance

Bill Baldwin; Diane Quance; Heather Frazier; Jill Beehler; Larry Ladd; Larry Plummer; Michelle Boxell; Shaun Gardner; Sheila Wieringa; Steve Haines

I. CALL TO ORDER

Park Board President Steve Haines called the meeting to order.

II. APPROVAL OF PREVIOUS MEETING'S MINUTES

The November 2018 minutes were approved on a motion by Board Member Baldwin, seconded by Board Member Boxell.

Move: Bill Baldwin Second: Michelle Boxell Status: Passed

III. UNFINISHED BUSINESS

IV. NEW BUSINESS

1. *Oath of Office (Jill Beehler)*

Mayor Thallemer sworn in Library Representative, Jill Beehler, into the Park Board.

2. *Election of Officers*

Park Board President Steve Haines opened nominations for the President. Vice President Ladd advised that he would like to re-nominate Haines. This motion was seconded by Board Member Baldwin. There were no additional nominations for Park Board President.

Park Board President Steve Haines also opened nominations for Vice President. Park Board President Steve Haines re-nominated Larry Ladd and this motion was seconded by Board Member Boxell. There were no additional nominations for Park Board Vice President.

Move: Second: Status: Passed

3. *Pickleball Kelly Park*

Superintendent Plummer advised that back in September of 2017, the Board was approached by a group of pickle ball enthusiasts who had asked for Board approval to start the process of integrating a permanent pickle ball court at Kelly Park. It was decided during that Board meeting that additional research on the current tennis court usage at Kelly Park and possible funding needed to be sought before Board approval. It was determined throughout the remainder of the season that on most occasions, only one court or half of the current tennis courts located at Kelly Park are being used.

Mayor Thallemer stated that he had spoke with Plummer on several occasions about the public's interest in a pickle ball Court. Thallemer further explained that Plummer informed him, that they were collecting data since the September meeting due to the requests at that time as well. Thallemer advised that he has had several requests from individuals in the community on the need for a permanent court and how beneficial it would be to the City.

Dave, a local pickle ball enthusiast, informed the Park Board that he is being contacted constantly from individuals wishing to learn the game and trying to find a location to play it. At this moment, there are some stationary courts, where nets and so forth have to be transported in order to play. At this time, there is no permanent pickle ball court in Kosciusko County.

It was brought to our attention that their is also a grant available through K21 Foundation, along with Dr. Dane and Mary Louise Miller Foundation, that would help fund the project. The current courts at Kelly Park would need to be widened about 10 ft to provide adequate distance between the tennis court and the pickle ball court. This would allow one side to remain a permanent tennis court and the other to accommodate 4 permanent pickle ball courts. We have a meeting with Phend & Brown on Thursday for estimates.

Superintendent Plummer asked for the Board's permission to apply for the K21 Foundation Grant along with the Dr. Dane and Mary Louise Foundation Grant for the pickle ball courts.

A motion to allow grant submissions were approved by Board Member Beehler, seconded by Board Member Ladd.

Move: Jill Beehler Second: Larry Ladd Status: Passed

4. *Maintenance Report*

Maintenance Director Gardner advised all Christmas display items were removed and stored within 2 weeks. Young Tiger Football again donated all the proceeds from the concession trailer for a total donation of \$2011. The concession trailer was only open Friday thru Sundays and it was just as successful as previous years, where it was open throughout the week. Site preparation has started at Kelly Park to accommodate the new playground equipment, which will be installed early this spring once the ground thaws. Refurbishing the picnic tables and sawhorse tables has started and due to recent weather, snow removal has started as well.

Both Plummer and Gardner wanted to let the Board know that there are plans at Kelly Park to integrate an additional parking lot near the sledding hill area. We've had a few complaints about parking on Baker Street, which is located by the hill, and ask that those visiting the park utilize the parking lot off of Fawley Street.

5. Recreation Report

Recreation Director Wieringa reviewed the activity numbers from past events, which have occurred since the last Park Board Meeting in November. She also advised that she now has a full time administrative assistant. Both Wieringa and her full time administrative Assistant have been recently Safe Sitter Certified. This allows them to train school aged children on proper baby-sitting techniques from first aid, how to discuss pay, and child appropriate activities. The dates for the upcoming classes are when local schools are closed.

Wieringa also provided a document which listed the upcoming events, new events and their associated fees. Wieringa asked for Park Board approval for the 2019 event and program fees.

A motion to approve the new fees was approved by Board Member Boxell, seconded by Board Member Beehler.

Move: Michelle Boxell Second: Jill Beehler Status: Passed

V. OTHER MATTERS TO COME BEFORE THE BOARD

Plummer stated that he had received permission from the BOW to continue with the Pavilion office/renovation schematic process with Design Collaborative. This process takes about 5-8 weeks and will give a more detailed outline on cost estimates.

Plummer advised that the Mayor had contacted him because the WCDC had approached him and asked about something to help with the snow removal around downtown. The WCDC contributed \$10,000.00 towards the purchase of a Kubota to help with the snow removal, which left a remaining \$7000.00. The Kubota is equipped with a brush on the front to remove snow and also has a tank on the back, which can then spray the side walks with a salt brine to help prevent ice build up. This process takes a little under 2 hours to complete and is the Park's Department responsibility. To help make the Kubota even more versatile, a mower deck will be purchased to help with park maintenance in the summer.

VI. MEETING REVIEW

VII. ADJOURNMENT

There being no further matters to come before the Board, the meeting was adjourned.

Move: Larry Ladd Second: Jill Beehler Status: Passed



Heather Frazier
Park Board Secretary