



## MINUTES

**City of Warsaw  
Parks and Recreation Board  
Regular Meeting (Parks)  
Tuesday, May 15, 2018, 5:15 pm - 6:15 pm  
Pete Thorn Youth Center**

### In Attendance

Bill Baldwin; Diane Quance; Heather Frazier; Jill Beehler; Larry Ladd; Larry Plummer; Michelle Boxell; Shaun Gardner; Sheila Wieringa; Steve Haines

### Not In Attendance

Joe Thallemer

### I. CALL TO ORDER

Park Board President Steve Haines called the meeting to order.

### II. APPROVAL OF PREVIOUS MEETING'S MINUTES

The April 2018, minutes were approved on a motion by Board Member Baldwin, seconded by Board Member Beehler.

Move: Bill Baldwin Second: Jill Beehler Status: Passed

### III. UNFINISHED BUSINESS

#### 1. *Central Park Master Plan*

Superintendent Plummer informed the Park Board that he has had a meeting and phone conference with Design Collaborative in reference to the Central Park Master Plan. The phone conference was earlier this morning and was with the office staff in reference to what they would like to

see in the office such as the design, rooms, organization and so on. The next step is to have a booth at the Lakes Festival Memorial Day Weekend.

After speaking with Dugan Julian, who is on the Lakes Fest Committee, the Design Collaborative booth will be placed on the "passports" for the festival. These passports are given to the public who then visit the booths on it and receive a stamp for each booth. This will help draw more people for public input to the booth to help plan the Central Park Master Plan. This will take place on May 26, 2018, from 11am-4pm.

#### IV. NEW BUSINESS

##### 1. *Willie Chili Dogs*

Willie 103.5 wants to continue using the Central Park West Shelter for their free Willie Chili Dogs event. This will happen one Wednesday per month on the following days from 11am-1pm (or until items are gone):

May 16, 2018

June 20, 2018

July 18, 2018

August 15, 2015

September 19, 2018

Again this event is free for the public where they will receive a hotdog cooked by Holy Smokes BBQ, chips or cookie, and a water.

A motion to approve the use of the West Shelter for Willie Chili Dogs was approved by Board Member Boxell, seconded by Board Member Ladd.

Move: Michelle Boxell Second: Larry Ladd Status: Passed

##### 2. *Rotary Park*

Superintendent Plummer updated the Park Board about the progress at Rotary Park. Shelter construction has started; however, due to needing some additional supplies it is at a halt. It is a very sturdy and detailed structure. This project will be ongoing throughout the year. As time allows, the maintenance staff will work on it to complete it.

### 3. Fireman's Fence

The Firemen's Building fence has been replaced by Custom Fencing. The park staff tore most of it down and cleared the area for the new fence. Phend and Brown has also placed an asphalt base on the parking lot of the Firemen's Building and are hoping to put the surface coat on this week, weather permitting.

Phend and Brown also placed an asphalt base down for the basketball court at Richardson-Dubois Park. This will need to cure for about 30-35 days before any sealing work can be done.

### 4. *Recreation Guide*

Recreation Director Wieringa advised that summer staff has started within the last few days and although her recreation staff positions are filled she is still looking for lifeguards. Due to the current shortage of lifeguards, we have 7 currently and typically have 12-15, the beaches will have the following tentative schedule: both Pike Lake and Center Lake Beaches will be swim at your own risk on Mondays and Tuesdays, lifeguards will be at both beaches Wednesdays through Fridays, and only one beach will have lifeguards on the weekends. If we get more lifeguards, the schedules will change to accommodate.

Wieringa also informed the Board that there are only 10 more days until the first Friday Night Central Park Concert Series first concert, which is in conjunction with the Lakes Festival!

## 5. *Maintenance Report*

Maintenance Director Gardner advised that the new swings around Pike Lake have been installed, downtown flower beds and mulching has been completed, and mowing & maintaining the parks has been in full gear. Shelter rentals along with picnic table and sawhorse rentals have also begun.

Both Gardner and Plummer wanted to take a minute and thank the maintenance staff for their hard work these last few weeks. With being 2 full time people short, the staff has really stepped up and have worked tremendously hard to get accomplished all that they have. Now that summer staff has started and more will be starting here in a week or so, it will help out even more.

## V. OTHER MATTERS TO COME BEFORE THE BOARD

Superintendent Plummer asked the Park Board to move the June meeting to the 2nd Tuesday (12th) so that we can review the budget prior to the due date of June 15, 2018.

## VI. MEETING REVIEW

## VII. ADJOURNMENT

There being no further matters to come before the Board, the meeting was adjourned.

Move: Jill Beehler Second: Michelle Boxell Status: Passed