



## MINUTES

**City of Warsaw  
Parks and Recreation Board  
Regular Meeting (Parks)  
Tuesday, January 16, 2018, 5:15 pm - 6:15 pm  
Pete Thorn Youth Center**

### In Attendance

Bill Baldwin; Diane Quance; Jill Beehler; Joe Thallemer; Larry Ladd; Larry Plummer; Michelle Boxell; Shaun Gardner; Sheila Wieringa; Steve Haines

### Not In Attendance

Heather Frazier

### I. CALL TO ORDER

Park Board President Steven Haines called the meeting to order.

### II. APPROVAL OF PREVIOUS MEETING'S MINUTES

The November 2017, minutes were approved on a motion by Board Member Baldwin, seconded by Board Member Beehler.

Move: Bill Baldwin Second: Jill Beehler Status: Passed

### III. UNFINISHED BUSINESS

#### 1. *CivicRec Update*

Program/rental software

Superintendent Plummer informed the board about an update on where we are at in the implementation of the new rental & program software through

Civic Rec. Plummer advised their has been a few trainings, and both Sheila and Heather have been transferring information as well as sending Civic Rec current forms that we use. The goal is for the program to go live in March.

#### IV. NEW BUSINESS

##### 1. *Oath of Office*

Larry Ladd

Mayor Thallemer thanked Larry Ladd for his service on the Park Board. Mayor Thallemer sworn in Larry Ladd for another term on the Park Board.

##### 2. *Activities Report*

Sheila Wieringa

Recreation Director Wieringa provided the board with a proposed list of events and programs along with their fees for 2018. Wieringa stated she only is requesting a change to the price of one program and to set the fee for a new program. Due to a new program theme/activity list for Nature Camp, Wieringa asked that the fee be dropped from \$10/participant to \$5 and that the fees for a new program called Princess Tea Party be \$10/participant.

A motion to approve the program fee and implement a new program fee was approved on a motion by Board Member Ladd, seconded by Board Member Boxell.

Move: Larry Ladd Second: Michelle Boxell Status: Passed

##### 3. *Maintenance Report*

Maintenance Director Shaun Gardner informed the Park Board that the Christmas Display is down and that the nice weather helped the process. Additionally, the concession stand ran by Young Tiger Football made \$2114 and donated it all to the Parks Department for future displays. Maintenance staff has been plowing, salting, and removing snow from sidewalks and additionally have started working on the picnic tables and sawhorse tables.

#### V. OTHER MATTERS TO COME BEFORE THE BOARD

Superintendent Plummer advised Center Lake at Central Park will be the hosting site for the Supra Boats Pro Wakeboard Tour, scheduled for August 4, 2018. The event and the event staff are self-sufficient and will have some sponsor tents and such set up along the beach area. Because there is no admission gate, the event is free for all to attend. This is the 26th year for the tour. The Center Lake Conservation Association has approved the tour. Organizers are currently working with DNR to get their approval for the event as well.

Set up for the event will start to occur that Wednesday but the main event is scheduled for Saturday, August 4th. Center Lake was a prime spot for them due to location, lake size, and the beach front for spectators.

#### VI. MEETING REVIEW

#### VII. ADJOURNMENT

There being no further matters to come before the Board, the meeting was adjourned.

Move: Jill Beehler Second: Bill Baldwin Status: Passed

