



MINUTES

**City of Warsaw
Parks and Recreation Board
Park Board**

Tuesday, April 18, 2017, 5:15 pm - 6:15 pm

Pete Thorn Youth Center

In Attendance:

Bill Baldwin; Diane Quance; Heather Frazier; Larry Ladd; Larry Plummer; Michelle Boxell; Rick Paczkowski; Shaun Gardner; Sheila Wieringa

Not In Attendance:

Joe Thallemer; Steve Haines

I. CALL TO ORDER

Board Vice President Larry Ladd called the meeting to order.

II. APPROVAL OF PREVIOUS MEETING'S MINUTES

1. *March 2017 Minutes*

The March 2017, minutes were approved on a motion by Board Member Baldwin, seconded by Board Member Paczkowski.

Move: Bill Baldwin Second: Rick Paczkowski Status: Passed

III. UNFINISHED BUSINESS

1. *5 Year Master Plan*

Superintendent informed the Board the DNR had sent the Parks Department a letter advising they had accepted our 5-year Master Plan.

This will now allow the Parks Department to apply for Land and Water Conservation Grants for the next 5 years.

Each Board Member was also provided a condensed master plan book for reference during meetings.

IV. NEW BUSINESS

1. *Lakes Festival*

Dugan Julian, who is one of the main individuals in charge of planning and coordinating the Lakes Festival this year, informed the Board about the event. This year, the Lakes Festival will be held on Memorial Day weekend, which is a few weeks earlier than previous years. Reason for this is to grab more attention due to this weekend being the unofficial start of "lake season".

In collaboration with the Park's Department, the Friday of that weekend there will be a concert with performing band Parrots of the Caribbean. Also new this year, will be over 16 food vendors to help encourage program participation. There will be lumberjack shows, fireworks, kayak races, and even a Sunday Memorial Day Service.

The theme of this years Lakes Festival is highlighting the use of utilizing rain barrels. This is a joined effort with Green Engineering and does require pre-registration as well as costs \$20. The program only has 10 spots available at this point.

They have received permission from the BOW for road closures during this event.

2. *Activities Report*

Sheila Wieringa

Recreation Director Wieringa informed the Board that this past weekend was a new event, Brushes and Bunnies. The program had a maximum

registration of 30 people and 23 people were registered. Due to the positive feedback, the program will be continued for the following year. Each child was given a canvas, which they could paint and use stencils on, Easter baskets, and even got to meet the Easter bunny.

The skate park opens this Saturday (4/22/17) and will be open from 12-8pm. During this time, there will be goodie bags, give aways, prizes and food to help highlight the skate park and encourage participation. Some upcoming events include Mommy and Son Adventure, Touch a Truck, Fishing Derby, and Community Canoeing.

The big concerts were announced a few weeks prior and include:
Rockin' For Riley Concert: Fleetwood Mac Mania & Absolute Journey
Blues & BBQ: Tinsley Ellis & Blues DeVille
Country: Rodney Atkins & Raelynn

Wieringa advised she is still looking for lifeguards and that they can apply through the City website at: www.warsaw.in.gov

Recreation guides are available now both online or in the main park office. Additionally, several thousand have been provided to local businesses/organizations throughout Warsaw.

3. Maintenance Report

Shaun Gardner

Maintenance Director Gardner advised that the early spring weather has jump started their mowing and landscape management in the parks. The campground opened on April 15, 2017, and is filling up fast. Plans to have all the downtown flower boxes prepped are underway to ensure planting the first week of May.

4. Campground Host

Superintendent Plummer informed the Park Board about the possible benefits of having a campground host, for both additional support to our current campground manager as well as backup during the campground manager's days off.

Plummer provided the Board with a Waiver & Release Agreement for a Campground Host. Plummer advised that in collaboration with Human Resources and the City Attorney, Mike Valentine, that this document provides the necessary tools, job requirements, as well as their limitations for the host.

Plummer asked for the Board's approval of the Waiver & Release Agreement for a Campground Host.

A motion to approve the document was approved by Board Member Boxell, seconded by Board Member Baldwin.

Move: Michelle Boxell Second: Bill Baldwin Status: Passed

V. OTHER MATTERS TO COME BEFORE THE BOARD

Superintendent Plummer informed the Board that the new tractor came in earlier that day and they were just making some adjustments to it so that the Barber Surf Rake would be compatible with it. Hope is to use it later within the week.

Park Board Vice President Ladd also advised he had someone who had asked him about the after hours fishing permits and just wanted to get some clarification on the permits. Plummer advised that the individual must have a current fishing license to receive the after hours fishing passes. The passes are also only good for Center Lake and Pike Lake park properties. There is no fee to obtain or replace the permit.

In order to receive an after hours fishing pass an individual must come to the park office (117 E Canal Street) during business hours (7:30-4pm) and bring the following documents:

- Current/Valid Fishing License
- State issued ID

Ladd also asked about the small ice rink that was down town for an event, First Friday. Plummer advised the feedback received from that particular ice rink

rental was not as positive as what was expected and due to its quality was not a fair representative of what the park would provide.

Soil borings have been completed at both Central Park and Richardson-Dubois Park. Additionally the 3rd line has been marked at Lucerne Park for the Shoreline Stabilization Project. Within the next week or so, planting will continue.

VI. MEETING REVIEW

VII. ADJOURNMENT

There being no further matters to come before the Board, the meeting was adjourned.

Move: Michelle Boxell Second: Rick Paczkowski Status: Passed