

BOARD OF PUBLIC WORKS & SAFETY
FEBRUARY 3, 2017
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, February 3, 2017 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, and Mayor Thallemer. Also present, Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, WWTU Manager Brian Davison, City Planner Jeremy Skinner, Park Superintendent Larry Plummer Jr., Park Recreation Director Sheila Wieringa, Fire Chief Michael Wilson, Police Captain Kip Shuter, Police Officer RJ Nethaway, Street Superintendent Jeff Beeler, Cemetery Sexton Hal Heagy, City Engineer James Emans, H/R Director Jennifer Whitaker, Jerry Frush, InkFree News reporter Maggie Kenworthy, and Times-Union reporter David Slone.

ABSENT: Board member George Clemens.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the January 23, 2017 Regular Session were presented for approval. Motion made by Mr. Grose to approve the minutes, seconded by Mayor Thallemer, carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATIONS-

1. Police 2016 Annual Traffic Report.
(Information attached to minutes).

NEW BUSINESS-

BUS PURCHASE/POLICE-

Police Chief Scott Whitaker requested permission to purchase a 2002 Thomas bus from Kerlin Bus Sales. The bus will replace a 1991 Ford Econoline E350 and will be used by the Dive Team. Cost of the Thomas bus will be \$3,000.00 including the trade-in of the 1991 Ford. Motion made by Mr. Grose to approve the purchase, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

WAYNE TOWNSHIP/PARKS CONTRACT-

Park Superintendent Larry Plummer presented the 2017 Contract with Wayne Township for approval. Wayne Township agrees to pay the City \$75,000.00 in 2017 in support of the City Parks, and more specifically set forth within the agreement. Motion made by Mr. Grose to accept the contract, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached to minutes).

PARK CONTRACTS-

Park Recreation Director Sheila Wieringa requested approval of the following contracts:

Central Park Series:

1. Mary Miles – July 14, 2017 – Acoustic Folk - \$525.00.

Motion made by Mr. Grose to accept the contract, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached to minutes).

2. My Lost Tribe –August 18, 2017 –Rock - \$600.00.

Motion made by Mr. Grose to accept the contract, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached to minutes).

3. Smooth Edge 2 – July 28, 2017 – A Cappella - \$750.00.

Motion made by Mr. Grose to accept the contract, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached to minutes).

4. The Bulldogs – June 23, 2017 – 50's & 60's - \$1,600.00

Motion made by Mr. Grose to accept the contract, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached to minutes).

5. The J Taylors – August 11, 2017 – Big Band, etc. - \$1,000.00.

Motion made by Mr. Grose to accept the contract, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached to minutes).

6. Warsaw Community Schools-Use of Lakeview Middle School Auditorium/rain location for Central Park Concert Series and Blues & BBQ-\$400.00 as needed.

Motion made by Mr. Grose to approve the above contract, seconded by Mayor Thallemer, carried by unanimous vote. (Documentation attached).

7. Carrie Heflick, stagehand for Rock and Country concerts - \$240.00
8. Paul Lafferty, stagehand for Rock, Country, and Blues & BBQ concerts - \$360.00
9. Brett Leach, stagehand for Rock and Country concerts - \$240.00
10. Brian Neher, stagehand for Rock, Country and Blues & BBQ concerts - \$360.00
11. Bryan Slusher, stagehand for Rock and Country Concerts - \$240.00
12. Tim Smith, stagehand for Rock, Country, and Blues & BBQ concerts - \$360.00
13. Tad Heflick, stagehand for Rock and Country concerts - \$240.00

Motion made by Mr. Grose to approve the above contracts, seconded by Mayor Thallemer, and carried by unanimous vote. (Documentation attached to minutes).

HUSKY TRAIL PROJECT/AMENDMENT TO INDOT CONTRACT-

City Planner Jeremy Skinner presented an Amendment to the contract with INDOT in regards to the Husky Trail Project. The amendment increases the total allowable federal funds to \$2,678,913.42, an increase of \$262,000.00 from the original amount of \$2,416,000.00. The increase is due to design changes. Motion made by Mr. Grose to approve the \$262,000.00 increase, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

HUSKY TRAIL PROJECT/PAY APPLICATION/INDOT-

Mr. Skinner requested approval of payment to INDOT for the City's 20% match portion of the 80/20 match with the state for the Husky Trail road reconstruction project. The City's portion of the project is \$707,705.83. Motion made by Mr. Grose to approve the request, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

STAKING SERVICES/A&Z ENGINEERING/HUSKY TRAIL PROJECT-

Mr. Skinner requested a supplement to an existing contract with A&Z Engineering for right-of-way staking for the Husky Trail Project. The staking needs to be included for fiber optic relocation which will add \$750.00 for the additional services. Motion made by Mr. Grose to approve the supplement, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

MARKET STREET IMPROVEMENTS PHASE 2/PAY APPLICATION #17/B&P-

A Pay Application was presented for Phase 2 of the Market Street Improvements. VS Engineering is requesting a payment of \$11,608.58. Also included was LPA Voucher #17 to INDOT for Preliminary Engineering for 80% reimbursement. Motion made by Mr. Grose to approve the Pay Application and LPA Voucher (PE) #17, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

PAYMENT REQUEST #15/BUFFALO STREET REDEVELOPMENT PROJECT/REDEVELOPMENT AUTHORITY-

A payment request to Huntington National Bank in the amount of \$1,894.47 to American Structurepoint, Inc. for various services on the Buffalo Street Redevelopment Project was presented for approval. This is the fifteenth (15th) payment request presented to the Board from bond funds received and held at Huntington for the Redevelopment Authority Lease Rental Revenue Bonds 2015. Motion made by Mr. Grose to approve the request, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

OPEB REPORTING/H.J. UмбаUGH & ASSOCIATES-

An engagement letter from H.J. Umbaugh to provide services for Other Post-Employment Benefits (OPEB) reporting to the Department of Local Government Finance (DLGF) was presented for consideration. Umbaugh will provide an estimation of the City's liability using actuarial data. Cost of the services will be \$3,500.00 plus time and expense. Motion made by Mr. Grose to accept the letter, seconded by Mayor Thallemer, carried by unanimous vote. (Contract worksheet attached).

TRAVEL REQUESTS-

A list setting forth a total of five (5) travel requests was presented. Motion made by Mr. Grose approving the travel requests, seconded by Mayor Thallemer, and carried by unanimous vote. (List attached to minutes).

SPECIAL CLAIMS-

Clerk's office submitted a listing of claims for approval of payment. The claims total \$708,573.35. Motion was made by Mr. Grose to approve the claims for payment, seconded by Mayor Thallemer. Motion carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim dockets were presented for approval.

Regular Docket - \$133,141.10

EOM Docket - \$559,125.53

Pension Docket- \$41,502.66

Motion made by Mr. Grose to approve the claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote. (Copies attached to minutes).

OTHER MATTERS-

NEW HIRES/CHANGE IN PAYROLL REPORT-

A list of two (2) payroll changes was presented for approval: WWTU - one (1); Police - one (1). Motion made by Mr. Grose to approve the payroll changes, seconded by Mayor Thallemer, carried by unanimous vote. This item was walked-in and not listed on the agenda. (List attached).

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer