

**Warsaw Redevelopment Commission
December 05, 2016
Minutes**

Present: Tim Meyer, Rick Snodgrass, Mike Klondaris, George Clemens, Curt Hermann, Mike Valentine (City Attorney), Jeremy Skinner (City Planner), Kim Arnold (Recording Secretary)

Excused: Jeff Grose

Pledge of Allegiance

President Tim Meyer opened the meeting.

NEW BUSINESS

Approval of November 07, 2016 Minutes – Motion was made by Snodgrass to approve the minutes with the correction of adding Clemens as excused from the November 07, 2016 meeting. Clemens seconded the motion. The motion passed unanimously.

Approval of Claims – Motion was made by Clemens to approve the claims as presented. Klondaris seconded the motion. The motion passed unanimously.

County Road 300 North Project- Meyer turned the meeting over to City Planner Skinner. He explained the bid is to be awarded this year (2016). The bids will be opened on December 14th. He would like to award the bid at the December 16, 2016 Board of Public Works meeting. City Planner Skinner needs to be granted the authority to accept the bids and the Redevelopment Commission could approve them by email in order to get the contract approved by the end of the calendar year of 2016 in order to use 2016 funds for the 300 North Project. He would email the bids to Redevelopment Commission members for approval and include the tabulations before any member would approve it by email. In January the acceptance and approval would be formalized. It was approved unanimously by the Redevelopment Commission members they will vote by email after the bids are received. Contracts will be emailed, signed and returned before the end of the year. Construction will start in the spring of 2017. No action is required.

HWC Scope of Services- City Planner Skinner handed out an updated contract from HWC for informational purposes only. Additions, changes or corrections can be made to the contract before approval in January. This copy is for review and informational purposes only.

2017 Redevelopment Schedule- The 2017 schedule was presented for approval. Motion was made by Klondaris to approve the schedule. Clemens seconded the motion. The motion passed unanimously.

Old City Hall Presentation- Tim Meyer gave Dave Taylor on behalf of Lakeland Art Association five minutes to present a plan referencing interest in leasing the building located at 302 S. High Street from the City. Mr. Taylor explained the building would be used as a City/County Art Museum, open eleven months of the year. Discussion followed.

Curt Hermann, by virtue of the end of his term on the Warsaw School Board, will be leaving the Redevelopment Commission. The Board thanked him for his service to the Community and the Redevelopment Commission.

The next regularly scheduled meeting will be Monday, January 09, 2017 at 4:00 pm.

Adjournment – Motion was made by Snodgrass to adjourn the meeting. Clemens seconded the motion. The motion passed unanimously.

Tim Meyer, President

Kim Arnold, Recording Secretary