

**Warsaw Redevelopment Commission  
November 07, 2016  
Minutes**

**Present:** Tim Meyer, Rick Snodgrass, Mike Klondaris, Jeremy Skinner (City Planner), Kim Arnold (Recording Secretary)

**Excused:** Jeff Grose, George Clemens, Curt Hermann, Mike Valentine (City Attorney)

***Pledge of Allegiance***

***President Tim Meyer opened the meeting.***

**NEW BUSINESS**

***Approval of October 03, 2016 Minutes*** – Motion was made by Snodgrass to approve the minutes from the October 03, 2016 meeting as presented. Klondaris seconded the motion. The motion passed unanimously.

***Approval of Claims*** – Motion was made by Klondaris to approve the claims as presented. Snodgrass seconded the motion. The motion passed unanimously.

***Troyer Contract Change 300 North***- City Planner Skinner presented a contract amendment with Troyer for the 300 North project due to storm-water and road issues. The upgraded contract will result in a complete redesign of County Road 300 North which will include lights, a side-path, curbing and storm-water drainage. Storm-water issues needed to be addressed prior to the completion of the project. Motion was made to approve the contract change for Troyer by Snodgrass. The motion was seconded by Klondaris. The motion passed unanimously.

***Structurepoint Contract Change North Buffalo Street***- City Planner Skinner presented a contract change for the North Buffalo Street project. The change to the contract will allow for environmental design and permitting and schematic design for the plaza. Discussion followed about design of the project. Motion was made by Snodgrass to approve the contract change. Klondaris seconded the motion. The motion carried unanimously.

***Transfer Request Letter***- City Planner Skinner presented a Transfer Request Letter to allow payment of \$600,000 to the Wastewater Department. It is an annual bond obligation. The request is to move \$27,000 from 474 000 444.000 Improvements other than Buildings to 474

000 449.000 Other Capital Outlays. Motion was made to approve the request by Snodgrass. The motion was seconded by Klondaris. The motion passed unanimously.

**Transfer Ordinance 2016-11-03-** City Planner Skinner presented Transfer Ordinance 2016-11-03 asking for permission to present the request to the Common Council in order to move \$39,700 from 472 000 449.000 Capital Outlays to 472 000 310.000 Professional Services. Motion was made by Klondaris to approve Transfer Ordinance 2016-11-03 to the Common Council for approval. Snodgrass seconded the motion. The motion passed unanimously.

**Scope of Work-** City Planner Skinner passed out a sample of a contract from HWC for members to consider before the December meeting. The contract would allow more project development within the City by a contracted firm. He stated he simply doesn't have the time it takes to develop more projects and we could possibly utilize an outside source to assist.

**The next regularly scheduled meeting will be Monday, December 05, 2016 at 4:00 pm.**

**Adjournment** – Motion was made by Klondaris to adjourn the meeting. Snodgrass seconded the motion. The motion passed unanimously.

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Tim Meyer, President

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Kim Arnold, Recording Secretary