



MINUTES

**City of Warsaw
Parks and Recreation Board
Monthly Park Board Meeting
Tuesday, July 19, 2016, 5:15 pm - 6:15 pm
Firemen's Building**

In Attendance:

Bill Baldwin; Heather Frazier; Larry Ladd; Larry Plummer; Michelle Boxell;
Shaun Gardner; Sheila Wieringa; Steve Haines

Not In Attendance:

Diane Quance; Joe Thallemer; Rick Paczkowski

I. CALL TO ORDER

Board President Steve Haines called the meeting to order.

II. APPROVAL OF PREVIOUS MEETING'S MINUTES

The June minutes were approved on a motion by Board Member Bill Baldwin, seconded by Board Member Michelle Boxell.

Move: Bill Baldwin Second: Michelle Boxell Status: Passed

III. UNFINISHED BUSINESS

1.5 Year Master Plan Update

Pat Brown from SITESCAPES referenced the handout provided earlier to all park board members, advising them of findings of what everyone thought should be either short or long-term goals. These projects can ultimately be changed depending on what everyone thought was appropriate. The park budget was not considered during this poll as this was solely to help both the board and park staff determine projects that should be completed in either a 5 year allotted amount of time or can be held off until after the 5 year mark. This poll can also help the Superintendent plan for future budgets to help incorporate these changes or projects. The next step, is for both Pat Brown and the Superintendent to get together and determine what projects are short-term, or should be completed within the next 5 years, and start to work on a budget as well as incorporate them into the 5 year master plan.

Superintendent Plummer did advise the Board that if we are ultimately chosen as the Stellar Community Designee, some of the projects which were deemed long-term would have to be completed within the next 5 years, so some changes could occur.

2.No Smoking in Parks

President Steve Haines, asked the board to consider and discuss the no smoking ban in Warsaw City Parks. Board Vice President Larry Ladd advised that although he is a non-smoker and does not like to be around cigarette smoke that ultimately being able to enforce an ordinance banning the use of tobacco in City Parks would seem unrealistic. Vice President Ladd advised that possibly adding signage throughout the parks, trails, and near playgrounds could help deter some of those who wish to smoke and could also give individuals in the park a reference to help self-police the issue. Vice President Ladd recommended to the Board that they deny an ordinance against non-smoking in City Parks from being recommended to the Council. Board Member Bill Baldwin seconded the

recommendation. A vote on Vice President Ladd's motion was put to the board with Vice President Ladd voting yes and Board Members Baldwin and Boxell voting no to the motion. The motion was denied.

Board Member Boxell made a motion to send a recommendation to the City Council banning smoking in the parks. Board Member Baldwin seconded the motion with a vote of 2-1, both Boxell and Baldwin voting in favor and Ladd voting against.

A recommendation will be given to the Council to approve an ordinance banning the use of cigarettes in Warsaw City Parks.

Move: Michelle Boxell Second: Bill Baldwin Status: Passed

IV. NEW BUSINESS

1. Playground Install Update

Maintenance Director Shaun Gardner informed the Board that the Apollo Fitness Structure was successfully installed at Lucerne park last week and is fully operational. Due to its sun exposure, Maintenance Director Gardner stated that he is looking at options for shading the equipment so that it reduces the temperature of the equipment during full sun exposure. Also at Lucerne Park, the new playground equipment is being installed and is expected to be fully installed by next week along with having the fiber installation completed as well.

2. Activities Reports

Recreation Director Sheila Wieringa informed the Board that overall park activities attendance is steady and that most

programs have been full. During fair week, activity participation seemed to decline a bit but has steadily increased back to normal range this week. Last Friday, the Mantis Skate park held a late night skate and pizza party for skaters. Both the canoeing and paddle boarding clinics and community times have been a huge success. Approval of the IAC Grant for the 2017 fiscal year concerts was awarded this month. This coming Friday is the Country Concert featuring Tracy Lawrence. Due to the temperatures, a misting tent, extra water, and an air conditioned trailer from the Fire Department will be on site.

V.OTHER MATTERS TO COME BEFORE THE BOARD

Superintendent Plummer stated that in conjunction with the Hal Heagy, from the Cemetery, that NIPSCO is currently installing meters for natural gas at both the Firemen's Building and the Pike Lake Campground. As a result, the propane tanks will be removed within the next few weeks and the transition will be complete.

VI.MEETING REVIEW

VII.ADJOURNMENT

There being no further matters to come before the board, the meeting was adjourned.

Move: Michelle Boxell Second: Bill Baldwin Status: Passed