

BOARD OF PUBLIC WORKS & SAFETY
AUGUST 19, 2016
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, August 19, 2016 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Mayor Thallemer, Jeff Grose and George Clemens. Also present, Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Park Superintendent Larry Plummer, Jr., Fire Territory Chief Mike Wilson, Police Chief Scott Whitaker, Police Captain Kip Shuter, Cemetery Sexton Hal Heagy, HR Director Jennifer Whitaker, David Gustafson, Jerry Frush, Cindy Dobbins, Mike Klondaris, Ron Shoemaker InkFree News reporter Deb Patterson, and Times-Union reporter David Slone.

ABSENT: None.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the August 5, 2016 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

UNFINISHED BUSINESS-

URBAN RETREND/ENCROACHMENT AGREEMENT/B&P-

An encroachment agreement between the City and Urban Retrend, who wants to encroach upon the east-west alleyway between the building located at 114 S. Buffalo Street and City Hall, 102 S. Buffalo Street, was presented for approval. Mayor Thallemer explained the encroachment and Board members Mr. Grose and Mr. Clemens gave their thoughts on the encroachment. Council members Cindy Dobbins, Jerry Frush, Mike Klondaris, and Ron Shoemaker also spoke on matters regarding the encroachment as well. After discussion, Mr. Grose made a motion to approve the encroachment agreement, seconded by Mr. Clemens, carried by unanimous vote.

NEW BUSINESS-

STREET CLOSURE REQUEST/FAMILY SAFETY DAY/WWFT-

Fire Territory Chief Mike Wilson requested part of Canal Street be closed on Saturday, September 10, 2016 from 10:00 a.m. until 4:00 p.m. for Family Safety Day held in Central Park. Motion made by Mr. Clemens to approve the closing, seconded by Mr. Grose, carried by unanimous vote. (Information attached to minutes).

CUBMOBILE RACES 2016/STREET CLOSURE-

Police Lieutenant Kip Shuter requested closures of N. Indiana Street from the first alley north of Center Street to the parking lot at Central Park; Main Street from High Street to the drive-way of WWFT Station #1; and Fort Wayne Street from Buffalo Street to the rear parking lot entrance of the Zimmer Building on Saturday, September 17, 2016 from 6:00 am to 1:00 pm for the annual Cubmobile races. Mr. Grose made a motion to allow the street closures, seconded by Mr. Clemens, carried by unanimous vote. (Documentation attached to minutes).

LAKE CITY MEDIA AGREEMENT/PARK-

Park Superintendent Larry Plummer Jr. requested to enter into an agreement with Lake City Media. The agreement will use resources from both entities to create and build the Classic Rock and Country Concerts held in Central Park and other matters as specified in the agreement. Motion made by Mr. Clemens, to approve the agreement, seconded by Mr. Grose, carried by unanimous vote. (Copy attached to minutes).

TRAVEL REQUESTS-

A list setting forth ten (10) travel requests, Fire-7; Police-2; and Clerk-1, was submitted for approval. Motion made by Mr. Clemens approving the travel requests, seconded by Mr. Grose, carried by unanimous vote. (Info. attached to minutes).

NEW HIRES/REHIRES/CHANGES REPORT-

Human Resources Director Jennifer Whitaker provided for approval four (4) changes of payroll/new hires report listing WWTU-1; B&P-1; Police-1; and Fire-1 (co-op student). Motion made by Mr. Grose to approve the requests as presented, seconded by Mr. Clemens, carried by unanimous vote. (Copy attached).

CLAIM DOCKETS-

The following claim docket was presented for approval.

Regular Docket - \$1,280,450.41

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer