

BOARD OF PUBLIC WORKS & SAFETY
MARCH 17, 2016
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Thursday, March 17, 2016 at 10:30 A.M. in the Council Chambers at City Hall. Board member Jeff Grose presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, and George Clemens. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, WWTU Manager Brian Davison, WWTU Payment Collections Officer Manager Mary Lou Plummer, Fire Territory Chief Mike Wilson, City Planner Jeremy Skinner, City Engineer James Emans, Warsaw Park Superintendent Larry Plummer, Jr., Parks Activity Director Sheila Wieringa, Police Chief Scott Whitaker, H/R Director Jennifer Whitaker, Alan Hoyt from HP Home Rescue, reporter Michelle Reed from InkFree News, and reporter David Slone from the Times-Union.

ABSENT: Mayor Joseph M. Thallemer.

The meeting was called to order by Mr. Grose, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the March 4, 2016 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATIONS-

None presented.

NEW BUSINESS-

HOUSING OPPORTUNITIES OF WARSAW, INC. (HOW)/SUBRECIPIENT AGREEMENT-

A "Subrecipient Agreement" between the City and Housing Opportunities of Warsaw was presented for approval. This agreement is a necessary requirement in conjunction with the Indiana Housing and Community Development Authority (IHCDA) grant. The City will engage the services of HOW to implement and administrate the programs. The terms are better described in the agreement that will be in effect until August 30th, 2017. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote. (Copy attached to minutes).

LEIN FORGIVENESS/WWTU PAYMENT OFFICE-

Alan Hoyt from HP Home Rescue came before the Board to ask for various charges to be pardoned on property located at 324 N. West Street that he recently acquired. Three sewage bill liens have been placed on the property totaling \$342.77. The property is in arrears \$152.88 on current fees. Mr. Hoyt plans to build a new home on the property and is asking for abatement of all the charges totaling \$495.65. After discussion Mr. Grose made a motion to waive the \$495.65 in accumulated charges, but Mr. Hoyt will need to pay the fees to release the liens, seconded by Mr. Clemens, carried by unanimous vote. (Information attached to minutes).

RELEASE OF LIEN/HARI OM, INC./3521 LAKE CITY HWY. /B&P-

City Planner Jeremy Skinner requested that a lien be released on property located at 3521 Lake City Highway. The \$1,000.00 lien was placed on the property, recorded document #F2003021564, by order of Lawrence J. Clifford, Code Enforcement Hearing Officer for the City on February 17, 2003. The lien was paid by Calloway Title & Escrow, LLC for Hari Om, Inc. on March 3, 2016. Motion made by Mr. Clemens to release the lien, seconded by Mr. Grose, carried by unanimous vote. (Information attached to minutes).

WILDMAN CONTRACT FOR UNIFORM AND RUG RENTAL/WWFT-

Fire Territory Chief Mike Wilson presented an agreement with Wildman Uniform for rental of mats and shop towels for both stations, and more specifically noted on the agreement. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote. (Contract worksheet attached to minutes).

WILDMAN CONTRACT FOR UNIFORM AND RUG RENTAL/WWTU-

Wastewater Treatment Utility Manager Brian Davison presented a twenty- four (24) month agreement with Wildman Uniform for rental of uniforms and more specifically noted on the agreement. Motion

made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote. (Contract worksheet attached to minutes).

CANON COPIER iRA C3325i/SANDS OFFICE EQUIPMENT/WWTU-

Mr. Davison presented another agreement with Sands Office Equipment to purchase a new Canon Copier at a price of \$6,609.61. The cost will be shared between the Wastewater and Stormwater Utilities. Motion made by Mr. Clemens to approve the purchase, seconded by Mr. Grose, carried by unanimous vote. (Information attached to minutes).

NEW HIRE/CHANGE IN PAYROLL REPORT-

A list of five (5) new hire/changes in payroll report was presented: Fire-1; Police-4. The list was dated "04/17/2016" but presented for approval on 03/17/2016. Motion made by Mr. Clemens to approve the report, seconded by Mr. Grose, carried by unanimous vote. (List attached).

CLAIM DOCKETS-

The following claim docket was presented for approval:

Regular Docket - \$1,796,362.35

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer