

MINUTES

PARK BOARD MEETING
FIREMEN'S BUILDING
February 9, 2016, 5:15 P.M.

The Warsaw Parks & Recreation Board met for its monthly meeting on February 9, 2016, at 5:15 PM at the Firemen's Building. Attendance was noted as follows:

PRESENT: Board Members Steve Haines, Larry Ladd, Diane Quance, Bill Baldwin, Rick Paczkowski, & Michelle Boxell. Also present: Park Superintendent Larry Plummer, Jr., Maintenance Director Shaun Gardner, Recreation Director Sheila Wieringa, & Secretary Heather Frazier

ABSENT:

GUESTS: Jan Orban, Tennis Association

CALL TO ORDER: Board Steve Haines called the meeting to order.

APPROVAL OF MINUTES: The minutes were approved on a motion by Board Member Baldwin, seconded by Board Member Ladd, all in favor.

UNFINISHED BUSINESS:

NEW BUSINESS:

Superintendent Larry Plummer reported to the Park Board that through continued collaboration with the Warsaw Community Tennis Association, who provides the instruction, the High School, who provides the facilities along with some equipment, and the Park's Department with Board approval we can again, in 2016, fund the tennis program, which is \$30/person or a maximum of \$6000. This has been offered for numerous years now and the contract remains the same as the previous year. Jan Orban from the Tennis Association informed the Park Board that the program continues to grow and had approximately 240 kids last summer alone. New attendees receive a new tennis racket, t-shirt, and other miscellaneous items. A motion to approve this year's contract was approved by Board Member Baldwin, seconded by Board Member Ladd.

Superintendent Plummer reviewed the projects completed in 2015, such as the renovation of the Nye Youth Cabin, repairs on the Beyer Farm Trail Boardwalk, playground equipment replacement and installation, parking lot repairs, tree replacement program, construction of new shelters, and ornamental light replacement. In addition to the projects completed the Warsaw Parks Department also collaborated with numerous other businesses to complete additional projects such as: installation of a new boat ramp and an ADA compliant pier through the collaboration with the Department of Natural Resources, Kosciusko Convention and Visitor's Bureau along with the Warsaw Planning Department helped with the installation of disc golf at Lucerne Park, Clean Water Art Project implemented at Central Park, and the Kiwanis Organization at Memorial Gardens.

Superintendent Plummer also informed the Park Board about the new equipment purchased for the Park's Department. Additionally, the Park Board was informed of numerous training opportunities Park's Department Staff had taken advantage of such as there are now two (2) employees who have successfully completed their Certified Playground Safety Inspectors along with training in pesticides and ornamental licensed applicators. With donations from Young Tiger Football Inc., Maple Leaf Farms, Hodgepodge, and Mark Skibowski Re-Max, the Park Department was able to add 5 new LED rope light figures. Also addressed were the incomes from 2014 compared to 2015, for each facility, showing an overall profit for 2015.

Recreation Director Wieringa reported to the Park Board the 2015 activities report. Wieringa went over the attendance for the concerts, which despite some unfavorable weather conditions, still had a large amount of attendees. Mommy Son Adventure in 2015, had an overall increase of 118% when compared to the attendance in 2014. Girl's Night Out program was cancelled in 2015 and replaced with Coffee and Canvas for 2016. 2015 was a successful year for the Recreation, Skate Park, and Aquatic's Division and thanks to all our sponsors and donors, who provided over \$45,000 of monetary donations and in-kind services/donations helped make the year so successful. Recreation Director Wieringa advised she is still able to receive donations/grants throughout the year, however, to make the 2016 Recreation Guide, donations/grants would need to be received no later than March.

Superintendent Plummer in collaboration with Maintenance Director Gardner and Recreation Director Wieringa, have been working with Ben Thornburg from Big Picture Imagery to work on a design to replace the Central Park Banners, which are from 2002. The reason for the new change is that the Park's Department is looking to highlight more of the programs and concerts offered in the park, rather than having generic banners promoting the City of Warsaw. Several examples were printed for the Park Board and the next step is to get a demo banner made for the next Park Board Meeting.

To stay mainstream and current with other Park Boards, Superintendent Plummer informed the Park Board that is has been considered to start using an internet based program for the meetings, meaning documents would be uploaded on-line and Board Members would need to use their phone, tablet, or laptop to review and see images. Although not an immediate change, it was brought up to inform Board Members on what future meetings could entail.

There being no further matters to come before the board, the meeting was adjured on a motion by Board Member Baldwin, seconded by Board Member Boxell all in favor.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "H. Frazier".

Heather Frazier
Secretary