

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY
February 2, 2016
4:00 P.M.
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, February 2, 2016 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Mike Klondaris, Gordon Nash, Sheila Burner and Joe Streeter. Also present Fire Chief Michael Wilson, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

Absent: None

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance. Mayor Thallemer noted a quorum.

MINUTES –

After no additions or corrections were noted, Board Member Klondaris made a motion to accept the January 5, 2016 Minutes as written; seconded by Board Member Streeter. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS –

Mayor Thallemer asked all guests present to stand and state their name for the benefit of the Board.

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY ACTIVITY REPORT – DECEMBER 2015 – Chief Wilson summarized the monthly activity report for December. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORT – DECEMBER 2015 – Chief Wilson summarized the monthly expenditure report for December. Mayor Thallemer entertained a motion to approve the appropriations as presented. Board Member Streeter made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

MARTIN RILEY STATION 3 PRESENTATION – Chief Wilson began the power point presentation, prepared by Martin Riley with information and statistics assistance by Chief Wilson, with a brief history on the land purchase and evolution of the current station plans. Representatives from Martin Riley, Jack Daniel and Aimee Shimasaki, explained in detail the layout of the basement, first floor and second floor plans.

Chief Wilson asked for approval to accept the design plans as presented in order to move forward to obtain more precise costs and a means of finance. Mayor Thallemer suggested a consensus to what has been presented. Mayor Thallemer did not feel an approval was needed as the information presented was as expected in a schematic, conceptual form, and giving permission to proceed to gather more information would be the correct procedure at this time.

Mayor Thallemer asked for clarification from Martin Riley on the term “safe structure/community shelter”. Mr. Daniel stated the shelter was put under the living quarters in the basement area. Mr. Daniel indicated that giving the potential number of people that may use the shelter two stair exits were designed into the plans along with restroom facilities to accommodate people for a short period of time.

Mayor Thallemer also asked for clarification of the exterior area used for training. Chief Wilson indicated that due to the proximity of the residential area to the station, weekend exterior training would be limited on the weekends.

Mayor Thallemer noted that questions had been raised in the past regarding the ground and drainage on the property. He indicated his understanding was the design, placement and positioning of the station collaborated with the flow. Former Chief Brubaker explained that four or five posts are still on the property that have been used for GPS readings over the past year. These readings will give an indication on the ground settlement. Former Chief Brubaker noted that one corner of the property had bad soil but has been engineered for the fill to support the station. Mr. Daniel stated that soil borings had been taken before the work began in order to have a good understanding of the geological makeup of the site knowing that fill material could be put into place, and specifications were written on soil placement. Mr. Daniel noted it has been a very intentional site preparation process. Mayor Thallemer asked for clarification on the orientation of the facility based on how the flow would drain off. Former Chief Brubaker indicated that by doing the dirt work as discussed, it alleviated the need to position the station based on drain flow.

Mayor Thallemer raised the question if a consensus from the Board Members to pursue more detailed information was made, would the next step for Martin Riley be to put together a proposal to engineer the spec. Mr. Daniel indicated yes.

Mayor Thallemer posed the question to Martin Riley regarding their studies on future trends in the fire service. Mr. Daniel indicated that there was a time when apparatus size continued to grow and their biggest challenge was expanding the door size to accommodate apparatus size. Also, additional interior height helps with training exercises. Martin Riley feels they have included everything they can reasonably foresee in the world of firefighting to accommodate the building.

Mayor Thallemer indicated a motion had been made previously on the floor and entertained a second motion. Board Member Nash seconded the motion. Mayor Thallemer noted this was primarily an informal resolution/consensus to move ahead to the next step. No further discussion. All members present were in favor. (Documentation attached to Minutes.)

TRAVEL REQUESTS –

- 1. District 2 Technical Rescue Team Leaders meetings**
- 2. District 2 Quarterly Technical Rescue Drills**
- 3. Fire Officer Strategy & Tactics – Train the Trainer**
- 4. Fire Officer I**
- 5. NIMS ICS 400 class**
- 6. The Modern Fire Environment**
- 7. NC Fire & Life Safety Education Conference**
- 8. Ocean Technology Systems Guardian Technician Course**
- 9. 2016 Indiana Safety & Health Conference**
- 10. Heavy Rescue Class**

Chief Wilson briefly gave an overview of the travel requests as submitted. A brief discussion took place regarding the NIMS certification and the department’s working relationship with Mike Cox. Mayor Thallemer entertained a motion to approve the travel requests. Board Member Burner made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Burner made a motion to adjourn; seconded by Board Member Streeter.

A list of today's guests is attached to the Minutes.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member