

BOARD OF PUBLIC WORKS & SAFETY
September 4, 2015
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, September 4, 2015 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Charles Smith, Jeff Grose and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Assistant City Planner Tim Dombrosky, Street Superintendent Jeff Beeler, firefighter Mike Brubaker, Police Chief Scott Whitaker, Assistant WWTU Manager Larry Hyden, Park Superintendent Larry Plummer, Cemetery Sexton Hal Heagy, Patriot Day Ceremony Coordinator Mike Cox, Jerry Frush, InkFree News reporter Deb Patterson, and Times-Union reporter Jennifer Peryam.

ABSENT: None.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the August 21, 2015 Regular Session were presented for approval. Mr. Smith made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

NEW BUSINESS-

RECYCLABLE MATERIAL BID OPENING-

The following bids for Collection and Disposal of Recyclable Materials were opened and read aloud.

1. Borden Waste-Away Service Inc, Elkhart, Indiana – Bid #1-\$3.94/unit; Bid#2-\$2.83/unit.
2. Advanced Disposal, Claypool, Indiana – Bid #1-\$4.79/home; Bid#2-\$4.29/home.

Motion made by Mr. Smith to take the bids under advisement, seconded by Mr. Grose, carried by unanimous vote.

PATRIOT DAY REMEMBRANCE CEREMONY/STREET CLOSURE-

Patriot Day Ceremony Coordinator Mike Cox requested a partial closing of Canal Street in front of the Center Lake Pavilion from 5:30 p.m. until 8:00 p.m. on September 11, 2015. A Patriot Day Remembrance Ceremony will be held to commemorate lives lost and the ones that continue the fight. Motion made by Mr. Grose to approve the closure, seconded by Mr. Smith, carried by unanimous vote. (Documentation attached to minutes).

KERLIN MOTOR COMPANY/LEASE AGREEMENT/POLICE-

Police Chief Scott Whitaker presented a twelve (12)-month lease agreement with Kerlin Motor Company for a vehicle to be used at the Police Department. The one (1)-year lease is in the amount of \$2,280.00. The Board requested that Chief Whitaker seek bids from other vendors for the lease in the future. Motion made by Mr. Grose to approve the lease, seconded by Mayor Thallemer, with Mr. Smith voting nay. (Contract worksheet attached to minutes).

GRANT FUNDS FOR GAS MASKS/POLICE-

Chief Whitaker requested permission to apply for a grant through the Kosciusko County Community Foundation in the amount of \$10,920.00 for the acquisition of twelve (12) new gas masks for the SWAT Team. Motion made by Mr. Smith to go forward with the application, seconded by Mr. Grose, carried by unanimous vote. (Documentation attached to minutes).

CASH-CHANGE DRAWER/CEMETERY-

Cemetery Sexton Hal Heagy requested permission to establish a cash-change drawer for the Cemetery. More people are paying for lots, foundations, or deed transfers in cash and he needs the ability to make change. He is requesting \$100.00 for this purpose. Motion made by Mr. Smith to allow \$100.00 for a cash-change drawer in the Cemetery, seconded by Mr. Grose, carried by unanimous vote. (Information attached to minutes).

LAKE CITY MEDIA/CONCERT PARTNERSHIP/PARK-

Park Superintendent Larry Plummer requested permission to enter into an agreement with Lake City Media to promote, provide, and receive certain conditions relating to the Classic Rock Concert and Country Concert in 2016. After discussion, a motion was made by Mr. Grose to table the matter, seconded by Mr. Smith, carried by unanimous vote. (Information attached to minutes).

K21 HEALTH FOUNDATION GRANT PAYMENT REQUEST/B&P-

Assistant City Planner Tim Dombrosky requested permission to submit the final request for payment to the K21 Health Foundation in the amount of \$85,702.44. The payment will complete the City's obligation for the trail part of the East Market Street Project. Motion made by Mr. Smith to approve the final payment, seconded by Mr. Grose, carried by unanimous vote. (Information attached to minutes).

WARSAW FIBER INSTALLATION AND SET-UP/WWTU-

Assistant Wastewater Treatment Utility Manager Larry Hyden requested permission to install fiber to the treatment plant. Warsaw Fiber will charge \$40,350.00 up-front and the monthly charge is estimated at \$958.75 for sixty (60) months. Motion made by Mr. Smith to approve the installation, seconded by Mr. Grose, carried by unanimous vote. (Contract worksheet attached to minutes).

TRAVEL REQUESTS-

A list setting forth three (3) travel requests was submitted for approval. Motion made by Mr. Grose to approve the requests, seconded by Mr. Smith, carried by unanimous vote. (Info. attached to minutes).

SPECIAL CLAIMS-

Clerk's office submitted a list of special claims for approval totaling \$9,481.91. Motion made by Mr. Smith approving the claims for payment, seconded by Mr. Grose, carried by unanimous vote. (List attached).

CLAIM DOCKETS-

The following claim dockets were presented for approval.

Regular Docket - \$583,865.18

EOM Docket - \$822,457.08

Pension Docket - \$40,090.99

Motion made by Mr. Grose to approve all claims for payment, seconded by Mr. Smith, motion carried by unanimous vote.

OTHER-

SETTLEMENT AGREEMENT/DORE & ASSOCIATES-

City Attorney Mike Valentine advised the Board that a settlement agreement had been reached with Dore & Associates in reference to a contract the City had entered into with Dore for the closing of Wastewater Plant #1. Per the agreement, the City agrees to pay Dore and several sub-contractors by a certain date. Motion made by Mr. Smith to approve the payments mentioned in the settlement, seconded by Mr. Grose, carried by unanimous vote. (Copy attached to minutes).

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer