

**Warsaw Redevelopment Commission Minutes
October 6, 2014**

Present: Charles Smith-President, Rick Snodgrass-Vice President, George Clemens, Jeff Johnson, Curt Hermann, Jeremy Skinner-City Planner, Kim Arnold-Recording Secretary

Excused: Tim Meyer, Mike Valentine-City Attorney

President Charles Smith opened the meeting.

Approval of Minutes – Johnson made a motion to approve the September 2, 2014 meeting minutes as presented; Snodgrass seconded the motion. The motion carried unanimously, 4:0.

Approval of Claims – Johnson made a motion for approval of claims as presented; Clemens seconded the motion. The motion carried unanimously, 4:0.

Lien Waiver and Release- A Final Lien Waiver and Release for Subcontractors, Sub-Subcontractors, and Suppliers was presented for approval by Westhill Development, LLC, as provided by their financial institution in connection with the Winona PVD Project. City Planner Skinner has discussed the waiver with Randy Rompola, of Faegre Baker Daniels, and recommends signing the waiver. Clemens made a motion to approve signing of the waiver. Johnson seconded the motion. The motion carried unanimously, 4:0.

City Hall Doors Contract Change Order- D.T. Construction submitted a request for an increase of \$2,344.00 for repair to a non functioning door opener for the City Hall door repair project. City Planner Skinner explained the repair needed in more detail. Motion was made by Snodgrass to approve the change order, seconded by Clemens. The motion carried unanimously, 4:0.

Riverfront District Resolution- In order for the City of Warsaw to create a Riverfront District, a Resolution is required to be presented to the City of Warsaw Common Council for approval. A Riverfront District would be beneficial to the current downtown merchants, as well as future development in the Downtown area. The Resolution, if approved, is then submitted to the State for approval. City Planner Skinner is asking for a favorable recommendation by the Redevelopment Commission to present the Resolution to the Common Council. Motion was made by Johnson to recommend the Resolution be presented to the Common Council, seconded by Clemens. The motion passed unanimously, 4:0.

Warsaw Fiber Contract- A contract between the City of Warsaw Redevelopment Commission and Warsaw Fiber LLC was presented for approval. City Planner Skinner and City Attorney Mike Valentine have reviewed the contract and made the changes that were requested by Commission Members at the October Redevelopment meeting. Motion was made to approve the contract by Snodgrass, seconded by Clemens. The motion passed unanimously, 4:0.

Other Business

- The next regularly scheduled meeting will be Monday, November 3, 2014 at 12:00 pm.

Adjournment – With no other business to come before the Board, Snodgrass made a motion to adjourn the meeting; Johnson seconded the motion. The motion carried unanimously, 4:0.

Charles Smith, President

Kim Arnold, Secretary