

## MINUTES

### PARK BOARD MEETING

February 19, 2013

#### PETE THORN YOUTH CENTER 5:15

The Warsaw Parks & Recreation Board met for its monthly meeting on February 19, 2013 at 5:15 PM at the Pete Thorn Youth Center. Attendance was noted as follows:

**PRESENT:** Board Members Steve Haines, Larry Ladd, Michelle Boxell & Council Member Jerry Frush. Also present: Park Superintendent Larry Plummer, Jr., Maintenance Director Shaun Gardner, Recreation Director Staci Young & Secretary Sheila Wieringa.

**ABSENT:** Board President Bill Baldwin

**GUESTS:** Anna Burke with Northern Indiana Lakes Festival and Chad Zaucha, Ben Reno & Tonya Douglass with the Kosciusko County YMCA

**CALL TO ORDER:** Board Vice President Haines called the meeting to order.

**APPROVAL OF MINUTES:** The January 16, 2013 minutes were approved on a motion by Board Member Boxell, seconded by Board Member Ladd, all in favor.

#### **UNFINISHED BUSINESS:**

Park Supt. Plummer reported 21 ash trees were removed from Central Park as recommended by the Board at the January meeting. He reported the only cost associated with the removal was \$200 for rental of the stump remover. In the spring, new trees will be planted, being 16 Sun Valley red maples, 4 Crimson King Norway maples and 1 red bud tree. He noted that these trees fit in to the Tree City USA plan.

#### **NEW BUSINESS:**

Representatives from the Kosciusko County YMCA were present to request permission from the Board to continue to provide their annual summer camp, Camp Little Eagle, at Lucerne Park. A handout was provided with information in regard to the camp, including facilities used, pricing, participant age, emergency plans, staff training, etc. Please see attached. After discussion, permission was given by the Board for the YMCA to submit a facility use agreement to the Board for approval by Board Member Boxell, seconded by Board Member Ladd.

Northern Indiana Lakes Festival representative Anna Burke provided to the Board the 2012 executive summary for the festival, which was held in June 2012. Please see attached. She reported to the Board that the festival will be expanding again this year to include First Friday and will continue to have activities in Central Park on Saturday and Winona Lake on Sunday. The Festival is requesting June 7 & 8, 2013. After discussion, permission was given by the Board for the Northern Indiana Lakes Festival to utilize Central Park on these dates by Board Member Ladd, seconded by Board Member Boxell.

Park Supt. Plummer discussed with the Board the 2012 Year in Review packet, noting projects completed, repairing the plaza fountain, Glover Pavilion upgrades, among many other projects. Please see attached. He also reviewed the income report with the Board, showing all areas up with the exception of the Campground. Park Supt. Plummer attributes this to the excessive heat experienced this summer.

Recreation Director Young reviewed with the Board the 2012 Year in Review packet for the Recreation Division. Please see attached. She noted several attendance increases in different programs, with a total of 23,523 participants across all programs. She also reviewed the revenue linked with the recreation side, citing \$42,542.00 in total revenue.

Recreation Director Young also noted that the 2013 Daddy Daughter Dance was held February 8 and was sold out with 148 participants.

Recreation Director Young requested approval from the board for the proposed 2013 activity fees. Please see attached. Motion to approve fees as proposed by Board Member Boxell, seconded by Board Member Ladd.

There being no further matters to come before the board, the meeting was adjourned on a motion by Board Member Ladd, seconded by Board Member Boxell, all in favor.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sheila K. Wieringa".

Sheila Wieringa  
Secretary