

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY  
December 4, 2012  
4:00 P.M.  
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, December 4, 2012 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Board Members Sheila Burner, Michael Reed and Diane Quance. Also present Fire Territory Attorney David Cates, Fire Chief Mike Brubaker and Recording Secretary Shirley Fetrow

Absent: Mayor Joseph Thallemer, Board Member Joe Streeter

Board Member Reed called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed.

**MINUTES -**

Board Member Quance made a motion to approve the November 6, 2012 Minutes as presented; seconded by Board Member Burner. All members were in favor.

**RECOGNITION OF VISITORS -**

Board Member Reed recognized Gordon Nash in attendance.

**REPORTS / ORAL & WRITTEN COMMUNICATIONS -**

**MONTHLY REPORT - OCTOBER 2012** - Chief Brubaker summarized the monthly report for October 2012. (Documentation attached to Minutes).

**MONTHLY EXPENDITURE REPORT - OCTOBER 2012** - Chief Brubaker summarized the monthly expenditure report for October 2012. (Documentation attached to Minutes).

**UNFINISHED BUSINESS -**

**NEW BUSINESS -**

**NEW HIRE - TERRY HIMES REPLACEMENT** - Chief Brubaker reported that a candidate has been interviewed, has gone through the physical and psychological evaluation portions and paperwork has been submitted to the State Pension Board. Chief Brubaker is hopeful that a replacement will be hired the first of the year.

**2013 WAGES** - Chief Brubaker provided 2013 wage information. These wages reflect a 3% increase. (Documentation attached to Minutes).

**EXECUTIVE BOARD APPOINTMENT** - Chief Brubaker indicated that, on a yearly basis, the City of Warsaw as the Provider Unit and the Wayne Township Advisory Board as the Participating Unit shall make their appointments to the Executive Board. Chief Brubaker stated that he has been in contact with Mayor Thallemer and the City of Warsaw has appointed Mayor Thallemer and Board Member Quance as members of the Fire Territory Board for 2013. Board Member Quance noted that the City of Warsaw also recommends Board Member Streeter continuing as a member of the Fire Territory Board for 2013. Board Member Burner indicated that Gordon Nash has been asked to replace Board Member Reed. Board Member Reed stated that the Wayne Township Advisory Board will make an official recommendation in January 2013.

**FIRE CHIEF RECOMMENDATION FROM EXECUTIVE BOARD TO PROVIDER UNIT** - Attorney Cates stated that the Executive Board shall make a recommendation to

the Provider Unit for appointment of the Fire Chief. Board Member Quance made a motion to recommend retaining Mike Brubaker as the Fire Chief; seconded by Board Member Burner. No further discussion. All members were in favor.

**TRAVEL REQUESTS** - Chief Brubaker briefly summarized the two travel requests submitted:

1. **Ice Rescue Trainer - Derek Shilling.** This class will allow Derek to instruct department members. Board Member Reed made a motion to approve the travel request; seconded by Board Member Quance. No further discussion. All members were in favor. (Documentation attached to Minutes).
2. **New Chief Leadership Symposium - Mike Brubaker.** Chief Brubaker stated the classes offered will help him in his new position as Fire Chief. Chief Brubaker has checked into attending classes closer to Indiana; however, nothing is available at this time. Board Member Quance made a motion to approve the travel request; seconded by Board Member Burner. All members were in favor. (Documentation attached to Minutes).

**OTHER MATTERS THAT MAY COME BEFORE THE BOARD** -

Board Member Quance thanked Board Member Reed for his service on the Fire Territory Board.

**MEETING REVIEW** -

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

**ADJOURNMENT** -

There being no further business, Board Member Reed entertained a motion to adjourn. Board Member Burner made a motion to adjourn; seconded by Board Member Quance. All members were in favor.

A list of guests attending today's meeting is attached.

**ATTEST:**

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Shirley Fetrow, Recording Secretary

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Sheila Burner, Board Member

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Diane Quance, Board Member

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Michael Reed, Board Member

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Joseph Streeter, Board Member

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Dr. Joseph Thallemer, Board Member