

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY
January 3, 2012
4:00 P.M.
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, January 3, 2012 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Board Members Joseph Streeter, Michael Reed, Sheila Burner, Diane Quance and Mayor Thallemer. Also present Recording Secretary Shirley Fetrow, Fire Chief Mike Brubaker and Attorney David Cates

Absent: None

Mayor Thallemer called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed.

MINUTES -

Board Member Reed made a motion to approve the December 6, 2011 Minutes; seconded by Board Member Streeter. No further discussion. All were in favor. Motion carried.

RECOGNITION OF VISITORS - Mayor Thallemer acknowledged Clerk-Treasurer Lynne Christiansen in attendance.

REPORTS / ORAL & WRITTEN COMMUNICATIONS -

FIRE CHIEF BRUBAKER INTRODUCTION AND FIRE TERRITORY OFFICER STRUCTURE - Chief Brubaker indicated the officer structure has been changed in order to correct past issues. He stated that the Assistant Chief position (which was a Monday-Friday position) has been eliminated and three Battalion Chief positions have been formed. There will be one Battalion Chief per shift (A-Shift, B-Shift and C-Shift). Aaron Bolinger has been appointed Battalion Chief for A-Shift; Rob Barker for B-Shift; Ed Kipker for C-Shift. This brings a broad range of skills and abilities to the department according to Chief Brubaker. Under each Battalion Chief will be one Captain and one Lieutenant. Additional officer positions will be filled within the next week or two. Fifteen department members applied for the vacant positions.

BOARD REORGANIZATION - Attorney Cates indicated that the State Statute requires fire territory board reorganizations by January 15th of each year. In accordance with our Interlocal Agreement, the City of Warsaw and Wayne Township have each appointed two members plus the City of Warsaw has determined the Chairmanship with Mayor Thallemer. By doing so, this fulfills the Statute requirement for 2012.

MONTHLY REPORT - NOVEMBER 2011 - Chief Brubaker gave a brief overview of the department responses, public appearances and trainings for the month of November. Chief Brubaker explained that the incident type "false alarms" can be miscoded at times. For example, when responding to burnt food at a retirement facility, that is not truly a false alarm. The smoke detector did its job. It may have been coded as a false alarm but in actuality it was a careless cook. (Documentation attached to Minutes).

EXPENDITURES REPORT - DECEMBER 2011 - Chief Brubaker distributed December's report at the meeting. (Documentation attached to Minutes).

NEW TRUCK PURCHASE UPDATE - Chief Brubaker stated that the new Engine 2 has been picked up in Appleton, Wisconsin.

NEW BUSINESS -

OATH OF OFFICE - Clerk-Treasurer Christiansen performed the Oath of Office for all Warsaw-Wayne Township Fire Protection Territory Board Members.

APPOINTMENT OF RECORDING SECRETARY - Board Member Reed made a motion to appoint Shirley Fetrow as Recording Secretary; seconded by Board Member Burner and Board Member Streeter. All members were in favor.

ORDINANCE NO. 2011-09-02 - 2012 FIRE TERRITORY SALARY ORDINANCE AND WAGES FOR 2012 - Ordinance No. 2011-09-02 was passed by City Council in September. The ordinance was presented to the Fire Territory Board along with the 2012 wages reflecting the longevity pay. Mayor Thallemer indicated this information was presented today for the Board's review and positive recommendation. Board Member Streeter made a motion for a positive recommendation; seconded by Board Member Burner. All members were in favor. (Documentation attached to Minutes).

ORDINANCE 2011-12-03 - AMENDMENT TO SALARY ORDINANCE ADDING BATTALION CHIEF POSITION - Mayor Thallemer indicated Ordinance 2011-12-03 was passed by the City Council on December 19, 2011. Board Member Streeter made a motion for a positive recommendation; seconded by Board Member Burner. All members were in favor. (Documentation attached to Minutes).

GREEN, CATES & GROSSNICKLE FEE AGREEMENT/EMPLOYMENT LETTER - Chief Brubaker indicated the contract has remained the same for 2012. Board Member Reed made a motion to approve the contract and retain Mr. Cates under the same terms and conditions; seconded by Board Member Burner. All members were in favor. (Documentation attached to Minutes).

CUMMINS CROSSPOINT, LLC CONTRACT - Chief Brubaker stated this contract covers yearly maintenance for both generators at Station One and Station Two. Board Member Reed made a motion to approve the contract; seconded by Board Member Streeter. All members were in favor. (Documentation attached to Minutes).

PRO AIR MIDWEST, INC. CONTRACT - Chief Brubaker stated this agreement has been presented to the Board of Works through the Warsaw Police Department. A cost savings has been provided to the City by combining the police and fire department contracts. Board Member Quance made a motion to approve the contract; seconded by Board Member Burner. All members were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS -

OTHER MATTERS THAT MAY COME BEFORE THE BOARD -

A list of guests attending today's meeting is attached.

There being no further business, Mayor Thallemer asked for a motion to adjourn; so moved by Board Member Streeter; seconded by Board Member Reed. All members were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Diane Quance, Board Member

Michael Reed, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member