

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY
September 6, 2011
4:00 P.M.
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, September 6, 2011 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Board Members Joseph Streeter, Sheila Burner, George Clemens and Mayor Ernie Wiggins. Also present Recording Secretary Shirley Fetrow, Chief Mike Rice and Attorney David Cates

Absent: Board Member Michael Reed

Mayor Ernie Wiggins called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed. A quorum was noted.

MINUTES –

Board Member Streeter made a motion to approve the August 2, 2011 Minutes; seconded by Board Member Burner. No further discussion. All were in favor. Motion carried.

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY REPORT – JULY 2011 – Chief Rice indicated that medical/ rescue responses were up slightly in July as well as false alarms. KCH and Madison Elementary School contributed to the increase in false alarms. (Documentation attached to Minutes).

EXPENDITURES REPORT – JULY AND AUGUST 2011 – No discussion took place. (Documentation attached to Minutes).

UPDATE ON NEW FIRE STATION – Mayor Wiggins stated that the easement paperwork is at Attorney Valentine's office, and Attorney Cates indicated that it has been completed.

CARMEN CHAPMAN FACE PAINTING CONTRACT – Chief Rice provided to the Fire Territory Board Carmen Chapman's contract that was approved at the Board of Works on August 19, 2011. Ms. Chapman will be providing face painting for Play It Safe Family Safety Day. (Documentation attached to Minutes).

HIGH LINE RESCUE CONTRACT (AGREEMENT TO HOST) – Chief Rice indicated that a few months ago three members of the Technical Rescue Team submitted paperwork to attend a tower/antennae rescue course to be held in Indianapolis or Lafayette. After checking into the cost, it would benefit the department to host the course. Currently, five members are interested in participating. Chief Rice stated that a communications tower in the Syracuse area and local water towers are options for the training class. High Line Rescue has provided past training to the department. The contract was approved at the Board of Works on August 19, 2011. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

SYMPOSIUM IN THE SUN 2011 TRAVEL REQUEST – The Symposium in the Sun 2011 travel request for Chief Rice was tabled at the August 2, 2011 Fire Territory Board Meeting with Board Members asking Chief Rice to provide additional information on the conference.

Chief Rice has now submitted the requested information. Mayor Wiggins made a motion to approve the travel request; seconded by Board Member Streeter. (Documentation attached to Minutes).

NEW BUSINESS-

DUTY-WEAR SHIRTS - Chief Rice presented to the Board Members samples of uniform shirts members currently wear. Chief Rice stated that his goal is to bring consistency to the department and narrow the choice options. Currently members can wear blue or gray t-shirts, polo shirts and sweatshirts. Chief Rice is asking approval to limit the option to gray t-shirts, polo shirts and sweatshirts. Chief Rice stated that members purchase these items with their yearly clothing allowance. No questions, comments or concerns were noted. Chief Rice indicated he would move ahead with this change.

TRAVEL REQUESTS –

(1) MANAGING FIRE DEPARTMENTS IN THE DIGITAL AGE AND (2) AGRICULTURE RESCUE – Chief Rice stated that both classes were one-day classes. As discussed at the August 2, 2011 Fire Territory Board meeting, Board Member Clemens noted that documentation of expenses for these type of one-day classes are not needed due to the minimal costs involved. Chief Rice indicated he will continue to ask for approval for one-day classes, providing the necessary documentation of expenses, through the Mayor’s Office.

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

KOSCIUSKO COUNTY FIREMEN’S FISH FRY – SEPTEMBER 15, 2011 – Chief Rice passed out invitations to the Board Members to attend the annual Kosciusko County Firemen’s Fish Fry. It will be held on September 15, 2011 at 6:30 p.m. at the Kosciusko Fairgrounds.

The question was asked if North Pointe Cinemas has been billed for the fire watch that was provided to them in August. Chief Rice stated they have been billed; the manager has submitted the invoice to their insurance company.

A list of guests attending today’s meeting is attached.

There being no further business, Mayor Wiggins made a motion to adjourn; seconded by Board Member Clemens. All members were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

George Clemens, Board Member

Michael Reed, Board Member

Joseph Streeter, Board Member

Ernest Wiggins, Board Member