

**BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY**

May 8, 2024

4:00 P.M.

**REGULAR SESSION**

The Board of Warsaw-Wayne Township Fire Protection Territory met on Wednesday, May 8, 2024, at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

**PRESENT:** Mayor Jeff Grose, Fire Chief Joel Shilling, Board Members David Allbritten, Gordon Nash, Mike Klondaris, and Recording Secretary Heather Vogts

**ABSENT:** Fire Territory Attorney Andrew Grossnickle and Board Member Jeanie Stackhouse

Mayor Grose called the meeting to order. A Moment of Silence followed the Pledge of Allegiance. Roll call was taken by Mayor Grose.

**MINUTES –**

Board Member Allbritten made a motion to approve the April 2, 2024, minutes; seconded by Board Member Nash. All Members present were in favor. (Documentation attached to minutes).

**RECOGNITION OF VISITORS** – Mayor Grose recognized and welcomed the visitors in attendance. Mayor Grose extended a warm welcome to new Fire Chief Shilling.

**REPORTS / ORAL & WRITTEN COMMUNICATIONS –**

**1. MONTHLY RESPONSE REPORTS-**

A. Alicia Mediano summarized Lutheran EMS's March 2024 response report. (Documentation attached to Minutes).

B. Fire Chief Shilling reviewed and summarized The Monthly Fire Activity Report for March 2024. (Documentation attached to Minutes). Board Member Nash made the motion to approve; seconded by Board Member Allbritten. No further discussion, all members present were in favor.

**2. C.A.R.E.S UPDATE NEWSLETTER-**

EMS Chief Fancil updated the Board on C.A.R.E.S. referral and interactions for April 2024. (Documentation attached to Minutes). Board Member Klondaris made the motion to approve; seconded by Board Member Allbritten. No further discussion, all members present were in favor.

**3. *WWFT Monthly Expenditure Reports-***

- A. Fire Chief Shilling presented the Operating Fund (Fund 2243) March 2024 report. Mayor Grose entertained a motion to approve the March 2024 expenditure report. Board Member Allbritten made the motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).
- B. Fire Chief Shilling summarized the Equipment Replacement Fund (Fund 4410) March 2024 report. Mayor Grose entertained a motion to approve the March 2024 expenditure report. Board Member Allbritten made the motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**4. *C.A.R.E.S.- Vehicle Purchase***

EMS Chief Fancil informed the board the C.A.R.E.S. vehicle has been purchased and is currently having the proper equipment installed, such as lights and decals to properly mark the vehicle. The Board of Works had approved the vehicle on 4/8/24. Mayor Grose entertained a motion to approve the vehicle purchase. Board Member Klondaris made the motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor.

**5. *Claims-Chief's Assistant Signature***

Chief Shilling advised he wishes to continue with Chief Mayo's decision for the Chief's Assistant (Heather Vogts) to be able to sign claim vouchers up to the \$2000 threshold. Mayor Grose entertained a motion to approve the Chief's Assistant signature on claims, not to exceed \$2000. Board Member Allbritten made the motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor.

**UNFINISHED BUSINESS** - No unfinished business.

**NEW BUSINESS** –

**TRAVEL REQUESTS** –

1. Fire Chief Shilling highlighted the travel requests submitted for approval. After no questions were raised, Mayor Grose entertained a motion to approve. Board Member Klondaris made the motion to approve the travel requests; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**OTHER MATTERS THAT MAY COME BEFORE THE BOARD –**

Board Member Klondaris advised during the Common Council Resolution 2024-05-01 was presented. The resolution included a transfer of funds from the equipment and machinery fund (4410-000-445.300) to the repairs and maintenance fund (4410-000-360.000) to help cover the parts and repairs costs to the ladder truck for \$23,000. Chief Shilling advised the transfer of funds is to help cover the costs associated with repairing the ladder truck. Board Member Klondaris asked if Pierce, where the truck will be repaired, will have a warranty on the work they perform. It is unknown at this time regarding a warranty, but we are hopeful to have an answer about that by the next board meeting. In the meantime, Winona Lake Fire Department is on standby if a ladder truck is needed. Warsaw-Wayne Fire Territory and Winona Lake Fire Department have a good relationship.

**MEETING REVIEW –**

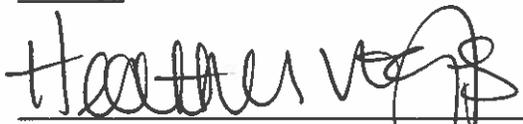
NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

**ADJOURNMENT –**

Mayor Grose entertained a motion to adjourn. Board Member Albritten made a motion; seconded by Board Member Nash. All members present were in favor.

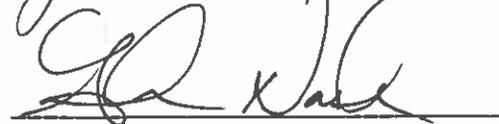
**ATTEST:**

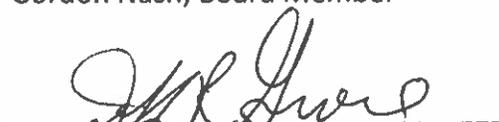
  
Heather Vogts, Recording Secretary

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Mike Klondaris, Board Member

  
David Allbritten, Board Member

  
Jeanie Stackhouse, Board Member

  
Gordon Nash, Board Member

  
Mayor Jeff Grose, Board Member