

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

April 6, 2021

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, April 6, 2021 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Brandon Schmitt, Gordon Nash, Jeanie Stackhouse, Fire Chief Michael Wilson and Recording Secretary Shirley Fetrow. Fire Territory Attorney Andrew Grossnickle attended virtually.

ABSENT: Board Member Mike Klondaris

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum.

MINUTES –

After no additions or corrections were noted, Mayor Thallemer entertained a motion to approve the March 2, 2021 Minutes. Board Member Stackhouse made a motion to approve as written; seconded by Board Member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

RECOGNITION OF VISITORS – Mayor Thallemer welcomed the visitors in attendance.

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORT – FEBRUARY 2021 – Assistant Chief Aaron Bolinger summarized the monthly Fire Territory response report for February 2021. Scott Sigerfoos provided Lutheran EMS's response report for February 2021. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – FEBRUARY 2021 – After a brief discussion, Mayor Thallemer entertained a motion to approve the Operating Fund (Fund 103) February expenses. Board Member Nash made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

After no questions were raised, Mayor Thallemer entertained a motion to approve the Equipment Replacement Fund (410) February expenses. Board Member Schmitt made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

K21 GRANT – PERMISSION TO APPLY FOR AUTOPULSES EXTENDED WARRANTY PLAN – EMS Chief Chris Fancil reminded Board Members of the K21 Grant applied for and received in 2020 for the purchase of seventeen Autopulse Mechanical CPR devices for use by the Warsaw-Wayne Fire Territory and Kosciusko County Fire Departments. Chief Fancil provided statistics on cardiac arrests and pulse returns prior to and after the devices went in service.

Chief Fancil asked for permission on behalf of the Fire Territory Board to ask permission from the Kosciusko County Fire Association to be the Grant submission entity, holder of the grant, to

apply for an extended three-year warranty. This warranty would cover the Autopulse devices, batteries and chargers. The extended warranty plan costs approximately \$3,975 per “platform”. The overall cost of the three-year extended warranty plan for seventeen “platforms” is approximately \$67,575. Mayor Thallemer entertained a motion to give permission to apply for the grant. Board Member Nash made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

FIRST DUE SCHEDULING AND PERSONNEL MODULE - Chief Wilson asked for Fire Territory Board approval to move forward with a software update for the First Due (Locality Media) program currently in use. This program is an incident response, pre-incident planning program. First Due has developed a shift scheduling program that would replace the department’s current scheduling program through Aladtec. The cost of First Due’s program is the same as what the department is currently paying through Aladtec. Chief Wilson indicated the scheduling program update has been presented to and approved by the Warsaw IT Committee. After no questions were raised, Mayor Thallemer entertained a motion to approve the software update. Board Member Schmitt made a motion to approved; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS – Two travel requests were presented by Chief Wilson. (1) Ryan Marshall, Fire Officer Strategy & Tactics, April 19 – April 21, 2021, and (2) Derek Shilling, Lake Effect Fire Conference, May 22, 2021. After no questions were raised, Mayor Thallemer entertained a motion to approve. Board Member Schmitt made a motion to approve; seconded by Board Member Stackhouse. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

A list of today’s guests is attached.

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Nash made the motion to adjourn.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Brandon Schmitt, Board Member

Dr. Joseph Thallemer, Board Member