

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

February 5, 2019

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, February 5, 2019 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Gordon Nash, Brandon Schmitt, Mike Klondaris and Jeanie Stackhouse. Also present Fire Chief Michael Wilson, Recording Secretary Shirley Fetrow and Fire Territory Attorney Andrew Grossnickle

ABSENT: None

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

OATH OF OFFICE – BRANDON SCHMITT – Mayor Thallemer performed the Oath of Office for Brandon Schmitt. (Documentation attached to Minutes).

Mayor Thallemer noted a quorum.

MINUTES –

After no additions or corrections were noted, Board Member Stackhouse made a motion to approve the January 2, 2019 Minutes as written; seconded by Board Member Nash. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORT – DECEMBER 2018 – Chief Wilson summarized the monthly response report for December 2018. (Documentation attached to Minutes).

2018 RESPONSE REPORT SUMMARY – Chief Wilson summarized the fire department’s 2018 year- in-review. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – DECEMBER 2018 – Chief Wilson summarized the Operating Fund (Fund 103) expenditure report for December 2018. Mayor Thallemer entertained a motion to approve. Board Member Nash made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson summarized the Equipment Replacement Fund (Fund 410) expenditure report for December 2018. Mayor Thallemer entertained a motion to approve. Board Member Klondaris made a motion to approve; seconded by Board Member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson also summarized the City Capital Projects Fund (Fund 406) expenditure report for December 2018. Mayor Thallemer entertained a motion to approve. Board Member Nash made a motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

REPLACEMENT SQUAD 13-4 PURCHASE – Chief Wilson explained and provided information on Sourcewell, a service cooperative created by the Minnesota legislature of which the City of Warsaw is a member. Sourcewell is governed by local elected municipal officials and school board members under the law and is recognized by the State of Indiana as an approved purchasing agency. Sourcewell would obtain quotes based on the fire apparatus design specifications as completed by our Equipment Replacement Committee. The specifications to replace the current Squad 13-4 are through Spartan Motors, an approved vendor of Sourcewell. Chief Wilson asked for permission to obtain quotes through Sourcewell to use as our final quote. Fire Territory Attorney Grossnickle had no objection with obtaining a quote through Sourcewell if they were an approved agency. Chief Wilson indicated James Emans, Warsaw City Engineer, confirmed Sourcewell is an approved agency and recommended their services. Captain Mike Brubaker spoke briefly on the advantages of using Sourcewell as our purchasing agency. He also stated the new apparatus would be housed at Station 3. Squad 13-4 is currently at Station 3 and would be put in reserve status. Squad 13-4 spent the majority of its time at Station 1, the station with the highest volume of responses. The apparatus has high mileage and has been plagued with many mechanical issues. Squad 13-4 would then replace the current reserve engine, Engine 13-11, built in 1991. Squad 13-4 has value as a reserve truck with minimal use but does not have the capabilities as a high usage apparatus. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

SAFE HAVEN BABY BOX INSTALLATION AND SERVICE AGREEMENT – Mayor Thallemer indicated the City of Warsaw attorney worked with Safe Haven and the local Right to Life organization and all parties are satisfied with the details of the contract that will go before the City Council at the next meeting for their consideration. Mayor Thallemer brought the Agreement before the Fire Territory Board Members to reiterate what is required, and the responsibilities of, the Warsaw-Wayne Fire Territory. The box will be placed on the west wall at Station 2. The Fire Territory will be responsible for the cost to put in an alarm system which will go directly to 911. Fire Territory Attorney Andrew Grossnickle has reviewed and discussed the Agreement with the City Attorney and approves the Fire Territory Board moving forward with the approval of the Agreement and installation of the box. Mayor Thallemer entertained a motion to approve the Agreement. Board Member Schmitt made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

NEW BUSINESS –

2019 (NALOXONE) NARCAN RESCUE KIT GRANT FOR FIRST RESPONDERS – Chief Wilson indicated the Fire Department and Sheriff Department was involved with the distribution of the Naloxone kits in 2018 through a grant provided to the Kosciusko County Health Department. For 2019 Chief Wilson is asking for permission to apply for the First Responder Emergency Responder portion of the grant. If permission is given to apply for the grant, and the grant would be awarded, the Fire Territory would be the administrator of the grant supplies. There is no cost involved. If permission is given by the Fire Territory Board, the application will go before the Board of Works for final approval and the Mayor's signature. Chief Wilson indicated it would be a one-year agreement, February 2019 – February 2020. Mayor Thallemer entertained a motion for approval to apply for the grant and to be the county distributor of the Naloxone for police, EMS and fire agencies. Board Member Stackhouse made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS – Chief Wilson gave an overview of the travel requests presented for approval. After no questions were raised, Mayor Thallemer entertained a motion to approve the travel requests. Board Member Schmitt made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

A list of today's guests is attached.

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Nash made the motion to adjourn; seconded by Board Member Stackhouse. All members present were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Brandon Schmitt, Board Member

Dr. Joseph Thallemer, Board Member