

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

June 5, 2018

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, June 5, 2018 at 4:00 P.M. in the 2<sup>nd</sup> Floor Conference Room at City Hall. The following persons were noted as present or absent:

PRESENT: Board Members Mike Klondaris, Sheila Burner, Gordon Nash and Joe Streeter. Also present Fire Chief Michael Wilson, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: Mayor Joseph Thallemer

Board Member Klondaris called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Board Member Klondaris noted a quorum.

**MINUTES –**

After no additions or corrections were noted, Board Member Burner made a motion to approve the May 1, 2018 Minutes as written; seconded by Board Member Streeter. No further discussion. All members present were in favor.

**RECOGNITION OF VISITORS –**

**REPORTS / ORAL & WRITTEN COMMUNICATIONS –**

**MONTHLY RESPONSE REPORT – APRIL 2018** – Chief Wilson summarized the monthly response report for April 2018. (Documentation attached to Minutes).

**MONTHLY EXPENDITURE REPORTS – APRIL 2018** – Chief Wilson summarized the monthly Operating Fund (Fund 103), Equipment Replacement Fund (Fund 410) and City Capital Projects Fund (Fund 406) expenditure reports for April.

Board Member Klondaris entertained a motion to approve the April expenditure reports for the Operating Fund, Equipment Replacement Fund and City Capital Projects Fund. Board Member Streeter made a motion to approve; seconded by Board Member Nash. All members present were in favor. (Documentation attached to Minutes).

**UNFINISHED BUSINESS –**

**NEW BUSINESS –**

**MOSAIC BUILDING SOLUTIONS APPLICATION NO. 9 – PERMISSION TO PAY** – Chief Wilson distributed a cover letter for Pay Application No. 9 in the amount of \$512,065.00. He noted there were discrepancies between the pay application that Mosaic presented to MartinRiley and what we are in agreement to pay. Chief Wilson explained that due to a sprinkler system design error, some areas of the ceiling had to be raised so the sprinkler pipe would be in a heated area. In order to do this, a drop ceiling was needed instead of the drywall ceiling in the original design. The design error also caused a change in the lighting from recessed lighting to grid-style lighting. Chief Wilson indicated the WWFT Station 3 Building Committee and Aimee Shimasaki at MartinRiley are in agreement with the pay changes made on the application. Board Member Klondaris entertained a motion to pay. Board Member Streeter made a motion

to pay; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**TRAVEL REQUESTS –**

Chief Wilson summarized the travel request as listed on the WWFT Travel Requests spreadsheet. Board Member Klondaris made a motion to approve; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**OTHER MATTERS THAT MAY COME BEFORE THE BOARD –**

Due to the July 4<sup>th</sup> Holiday, Board Members unanimously agreed to change the Tuesday, July 3<sup>rd</sup> scheduled meeting to Tuesday, July 10<sup>th</sup>.

**MEETING REVIEW –**

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

A list of today's guests is attached.

**ADJOURNMENT –**

Board Member Klondaris made the motion to adjourn; seconded by Board Member Nash. All members present were in favor.

**ATTEST:**

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Shirley Fetrow, Recording Secretary

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Sheila Burner, Board Member

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Mike Klondaris, Board Member

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Gordon Nash, Board Member

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Joseph Streeter, Board Member

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Dr. Joseph Thallemer, Board Member