

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY
August 1, 2017
4:00 P.M.
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, August 1, 2017 at 4:00 P.M. in the 2nd Floor Conference Room at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Mike Klondaris, Sheila Burner and Joe Streeter. Also present Fire Chief Michael Wilson, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: Board Member Gordon Nash

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum.

MINUTES –

After no additions or corrections were noted, Board Member Streeter made a motion to accept the July 5, 2017 Minutes as written; seconded by Board Member Klondaris. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORT – JUNE 2017 – Chief Wilson summarized the monthly response report for June 2017. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – JUNE 2017 – Chief Wilson summarized the monthly Operating Fund and Equipment Replacement Fund expenditure reports for June 2017. Mayor Thallemer entertained a motion to approve the expenditure reports for June. Board Member Klondaris made a motion to approve; seconded by Board Member Streeter. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

PERMISSION TO APPLY – KOSCIUSKO REMC OPERATION ROUND UP GRANT – Mayor Thallemer indicated permission to apply was presented and granted at the July 21st Board of Works meeting. After a brief overview of the grant application by Recording Secretary Fetrow, Mayor Thallemer entertained a motion to approve the request. Board Member Burner made a motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

SHUTTER BLAST PHOTO BOOTH RENTAL CONTRACT – Chief Wilson indicated the Shutter Blast Photo Booth Rental Contract will go to the Board of Works on Friday, August 4th for approval. According to Recording Secretary Fetrow the booth will be used for the children attending to have their picture taken in emergency services attire such as fire gear, police uniforms, EMS and electrical linemen duty wear. Fire Territory Attorney Grossnickle reviewed the contract

and made note of two items: (1) "If you prefer your photos not be shown online or would like them password protected, just let us know." And (2) "Shutter Blast reserves the right to use photos in our photo booths for marketing purposes." After a brief discussion, Recording Secretary Fetrow will contact Shutter Blast to (1) notify them we do not want the photos shown online and (2) we request an amendment to the Agreement that none of the pictures will be used for advertising purposes. Acceptance of the contract by the Fire Territory Board would be contingent upon the two requests indicated above. Board Member Streeter made a motion to approve the contract contingent upon the amendment as related to not using photos for marketing purposes; seconded by Board Member Klondaris. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS –

Chief Wilson summarized the travel requests as listed on the WWFT Travel Requests spreadsheet and made available further documentation for board members' review. Mayor Thallemer entertained a motion to approve the travel requests. Board Member Klondaris made a motion to approve; seconded by Board Member Burner. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

Chief Wilson noted that advertising is out for Station 3 bids and a pre-construction meeting has taken place.

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

A list of today's guests is attached.

ADJOURNMENT –

Board Member Klondaris made the motion to adjourn; seconded by Board Member Streeter.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member