

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY
December 3, 2013
4:00 P.M.
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, December 3, 2013 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Sheila Burner, Joe Streeter, and Gordon Nash. Also present Fire Chief Mike Brubaker, Fire Territory Attorney David Cates and Recording Secretary Shirley Fetrow

Absent: Board Member Diane Quance

Mayor Thallemer called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed. Mayor Thallemer noted a quorum.

MINUTES -

After no additions or corrections were noted, Board Member Burner made a motion to approve the November 5, 2013 Minutes; seconded by Board Member Nash. All members present were in favor.

RECOGNITION OF VISITORS -

No visitors were in attendance.

REPORTS / ORAL & WRITTEN COMMUNICATIONS -

MONTHLY ACTIVITY REPORT - OCTOBER 2013 - Chief Brubaker summarized the monthly activity report for October. Mayor Thallemer noted he had a meeting with the Multi-Township EMS Director wherein they discussed the current relationship between the two entities and the future outlook of the EMS service in general. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORT - OCTOBER 2013 - After no questions were raised, Mayor Thallemer entertained a motion to approve the October expenditure report. Board Member Streeter made a motion to approve; seconded by Board Member Burner. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS -

NEW BUSINESS -

2014 BUDGET - LINE 1 CUTS - Mayor Thallemer stated he asked all departments in the City for Line 1 cuts due to the City's revenues and reserves being down. The cuts totaled approximately \$900,000 of which \$171,800 came from the Fire Territory budget. City Council approved the Line 1 cuts December 2nd and the paperwork has been submitted to the DLGF. Chief Brubaker provided a breakdown of appropriations and amounts taken. Mayor Thallemer entertained a motion to approve the Line 1 cuts as submitted. Board Member Nash made a motion to approve; seconded by Board Member Streeter. All members present were in favor. (Documentation attached to Minutes).

2014 WAGES - Chief Brubaker provided the 2014 wages for the Fire Territory Board and paid staff members. Mayor Thallemer entertained a motion to approve the 2014 wages as submitted. Board Member Burner made a motion to approve; seconded by Board Member Streeter. No further discussion. All members present were in favor.

(Documentation attached to Minutes).

EXECUTIVE BOARD APPOINTMENT - Mayor Thallemer indicated that Board Member Quance will remain on the Fire Territory Board at this time with the possibility of a new member appointment in January. Board Member Burner indicated that Board Member Nash will remain on the Fire Territory Board for 2014. Board Member Streeter will also remain on the Fire Territory Board for 2014.

FIRE CHIEF RECOMMENDATION FROM EXECUTIVE BOARD TO PROVIDER UNIT - Mayor Thallemer entertained a motion to recommend to the Provider Unit retaining Mike Brubaker as Fire Chief. Board Member Streeter made the motion; seconded by Board Member Nash. No discussion took place. All members present were in favor.

DISCUSSION ON REPLACEMENT OF RESCUE 2 - Chief Brubaker indicated that under the equipment replacement plan, Rescue 2 was rescheduled for replacement two years ago. Chief Brubaker asked for the Board's approval to begin the process to obtain specs. Chief Brubaker noted that Rescue 2 is 20 years old and with the design changes that have evolved over the years it will take 6 months to one year to put a spec together before it's ready to go to bid. Chief Brubaker will provide the equipment replacement plan and contact Umbaugh & Associates to obtain budget projections. After a brief discussion, Mayor Thallemer noted Board consensus to proceed with obtaining the truck specs.

TRAVEL REQUESTS - Mayor Thallemer entertained a motion to approve the travel requests. Board Member Streeter made a motion to approve; seconded by Board Member Nash. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD -

MEETING REVIEW -

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

ADJOURNMENT -

There being no further business, Board Member Burner made a motion to adjourn; seconded by Board Member Streeter. All members present were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Diane Quance, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member