

BOARD OF PUBLIC WORKS & SAFETY
MARCH 1, 2013
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, March 1, 2013 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board Members Charles Smith, Jeff Grose, and Mayor Thallemer. Also present, Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, WWTU Manager Brian Davison, Fire Territory Chief Mike Brubaker, City Planner Jeremy Skinner, Police Chief Scott Whitaker, Street Department Superintendent Lacy Francis, Park Director Superintendent Larry Plummer, Park Recreation Director Staci Young, Cemetery Sexton Hal Heagy, Human Resource Director Jennifer Whitaker, Jerry Frush, Libbie Tom from Warsaw Housing Authority, on-line news reporter Stacey Page, and reporter Jennifer Peryam with the Times-Union.

ABSENT: None.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the February 15, 2013 Regular Session were presented for approval. Board Member Smith made a motion to accept the minutes as presented, seconded by Board Member Grose, motion carried by unanimous vote.

NEW BUSINESS-

AWARD BID FOR PROJECT #1/WEST MARKET ST./STREET-

Bids for Project #1, West Market Street, were opened during the February 15, 2013 meeting, and bids were received by ConShield Technologies @ \$308,400.00, and Pro-Form Pipe Lining @ \$148,000.00. Street Superintendent Lacy Francis recommended the bid be awarded to Pro-Form Pipe Lining. After discussion a motion was made by Mr. Smith to accept the bid from Pro-Form, seconded by Mr. Grose, carried by unanimous vote. (Info. attached).

AWARD BID FOR MCKINLEY STREET KREBS TRAILHEAD PARK/BUILDING & PLAN-

Bids for the McKinley Street Krebs Trailhead Park were opened during the February 15 2013 meeting. A lone bid was received by Butt & Timmons Construction, Inc. @ \$120,189.24. Assistant City Planner Tim Dombrosky requested to reject the bid because the bid amount was outside of funding capability. Motion made by Mr. Grose to reject the bid, seconded by Mr. Smith, carried by unanimous vote. (Letter attached).

CONSULTING CONTRACT AGREEMENT/A&Z ENGINEERING-

City Planner Jeremy Skinner advised the Board that the Indiana Department of Transportation (INDOT) has approved the Local Public Agency (LPA) Consulting Contract Agreement for the Husky Trail Project. The City has completed INDOT's consultant selection process and has successfully negotiated a preliminary engineering agreement with A&Z Engineering. The total cost of the services is \$371,000.00 and is eighty (80) percent reimbursable. After discussion a motion was made by Mr. Smith to approve the agreement, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

PARK CONTRACTS-

Park Recreation Director Staci Young, requested approval of following activity contracts:

1. Central Park Concert Series:
 - a. Michael Kelsey, June 21/Acoustic - \$800.00
 - b. Junk Yard Band, August 9/Oldies - \$800.00
2. Sound Production:
 - a. Brian Fravel dba Pro Audio Services, Classic Rock, Blues & BBQ, Country Music Concert, and Teen Event - \$9,300.00 total.
3. National Concerts:
 - a. B.O.C. Music, Inc. F/S/O Blue Oyster Cult, Classic Rock Headliner - \$24,000.00

- b. Mike Milligan, Blues & BBQ Opening Act - \$1,000.00
- c. Muddy Doggers, Inc./Nick Moss, Blues & BBQ Headliner- \$6,000.00
- d. Chrome Bullet Tours, Inc./Support, Special Guest Entertainment for County Music Concert-Josh Thompson - \$10,000.00

Motion made by Mr. Smith to approve the contracts, seconded by Mr. Grose, carried by unanimous vote. (Documentation attached to minutes).

SANDS OFFICE EQUIPMENT/COPIER MAINTENANCE AGREEMENT/ WWTU-

Wastewater Treatment Utility Manager Brian Davison presented a copier maintenance agreement with Sands Office Equipment for \$819.00 annually (2-13-13 thru 2-13-14) for a Canon IRC3220 copier housed at the treatment facility. Motion made by Mr. Smith to approve the contract, seconded by Mr. Grose, carried by unanimous vote.

NEW HIRES/REHIRES/CHANGES-

A list setting forth a Change in Payroll request for one (1) employee in the Fire Department, per a 6-month revaluation. Motion made by Mr. Grose approving the change, seconded by Mr. Smith, and carried by unanimous vote. (List attached to minutes).

TRAVEL REQUESTS-

A list setting forth three (3) travel requests: Jeremy Skinner and Tim Dombrosky-Building and Planning, and Ryan Moore-Police. Motion made by Mr. Smith to approve the travel requests, seconded by Mr. Grose, carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim dockets were presented for approval.

Regular Docket - \$4,730,895.00

EOM Docket - \$5,441.65

Pension Dockets - \$53,475.24

Motion made by Mr. Grose to approve the claim dockets for payment, seconded by Mr. Smith, motion carried by unanimous vote.

OTHER MATTERS-

SUBORDINATION AGREEMENT/HOUSING AUTHORITY-

Libbie Tom of Warsaw Housing Authority appeared before the Board to inform the Board that homeowners Randell and Lisa Riley owners of property at 1716 S. West Point Dr. Warsaw, IN. are requesting a subordination of mortgage. Warsaw Housing Authority recommends the Board approve this Subordination Agreement. Motion made by Mr. Smith to approve the Subordination Agreement, seconded by Mr. Grose, carried by unanimous vote. (Copy attached to minutes).

ANCHORAGE PROPERTIES LETTER OF CREDIT/PLANNING-

City Planner Jeremy Skinner presented the Board with a Letter of Credit from Anchorage Properties for \$300,000 to cover the cost of infrastructure construction in Anchorage Point Subdivision. The State Bank and Trust Company of Fort Wayne is the lender. Motion made by Mr. Smith to approve the Letters of Credit, seconded by Mr. Grose, carried by unanimous vote. (Copy attached to minutes).

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer