

BOARD OF PUBLIC WORKS & SAFETY
JANUARY 18, 2013
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, January 18, 2013 at 10:00 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, WWTU Manager Brian Davison, City Planner Jeremy Skinner, Park Superintendent Larry Plummer Jr., Fire Territory Chief Mike Brubaker, Police Chief Scott Whitaker, Police Lieutenant Kip Shuter, Cemetery Sexton Hal Heagy, John Elliot from Warsaw Breakfast Optimist Club, First Friday Coordinator Paula Bowman, other attendees as noted on attached sign-in sheet, and Jennifer Peryam from the Times-Union.

ABSENT: Board member Charles Smith.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Alligence.

MINUTES-

The minutes from the January 7, 2013 Regular Session were presented for approval. Motion made by Mr. Grose to approve the minutes as presented, seconded by Mayor Thallemer, carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATION-

1. Mayor Thallemer noted that this is the first meeting in the new Council Chambers.

FIREFIGHTER SWORN-IN-

Fire Chief Mike Brubaker introduced firefighter Justin Miller. Mayor Thallemer administered his Oath of Office as a firefighter for the City. (Copy attached).

NEW BUSINESS-

FIRST FRIDAY 2013 STREET CLOSURES-

First Friday Coordinator Paula Bowman requested the following streets be closed for all First Friday events in 2013: Center Street between Lake and Indiana Streets, and Buffalo Street between Main and Market Streets, except August and October when in addition the 100 Block of East and West Market will be closed as well as the 200 Block of South Buffalo. Motion made by Mr. Grose to approve the closings for First Friday events, seconded by Mayor Thallemer, carried by unanimous vote. (Copy of map attached)

BREAKFAST OPTIMIST CLUB STREET CLOSURE FOR CAR SHOW-

Warsaw Breakfast Optimist member John Elliott requested the City approve the closure of Center St. from Lake St. to first alley east of Lake City Bank, Buffalo St. from Market St. to Main Street, and Indiana St. from Market St. to Main St., plus the City Hall Parking Lot (Plaza) during the City of Lakes Cruise-In sponsored by the Warsaw Breakfast Optimist Club. The event is scheduled for Sunday, May 19, 2013 and he requested the streets be closed from 7 a.m. until 7 p.m. Motion made by Mr. Grose approving the street closures for the Optimist Car Show, seconded by Mayor Thallemer, carried by unanimous vote. (Documentation attached).

WAYNE TOWNSHIP/PARK CONTRACT -

Park Superintendent Larry Plummer presented the 2013 Wayne Township Park Contract for approval. Wayne Township agrees to pay the City \$70,000 and more specifically set forth within the agreement. Motion made by Mr. Grose to accept the contract, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached to minutes).

PARK CONTRACTS-

Park Superintendent Larry Plummer Jr., requested approval of the following activity contracts:

1. Our Fathers House, catering for three (3) events; Daddy's Little Sweetheart Dance, Brunch with the Bunny, and Girls' Night Out—totaling \$2,362.50 maximum.

Motion made by Mr. Grose to approve the contracts, seconded by Mayor Thallemer, carried by unanimous vote. (Documentation attached to minutes).

LEGAL SERVICES AGREEMENT/FIRE TERRITORY-

Fire Territory Chief Mike Brubaker requested for approval a "Fee Agreement/Employment Letter" with Green, Cates & Grossnickle Attorneys at Law, Syracuse, Indiana for legal services for the Warsaw-Wayne Fire Protection Territory. The fees are more specifically set forth within the agreement. Fire Chief Brubaker reported that the Fire Territory Board recommends approval of the agreement. Motion made by Mayor Thallemer to accept the agreement, seconded by Mr. Grose, carried by unanimous vote. (Copy attached to minutes).

REQUEST TO PURCHASE NEW VEHICLES/POLICE-

Police Chief Scott Whitaker received and presented quotes for five (5) new vehicles for the Police Department. The purchases are supported in the Police Department, Law Continuing Education, and Motor Vehicle Highway 2013 budgets. The lowest quote came from Kelley Chevrolet for a total of \$125,987.85. Motion made by Mr. Grose to accept the quote from Kelly Chevrolet, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached).

2013 STORM SEWER REPAIR/STREET-

Street Superintendent Lacy Francis Jr. requested permission to solicit quotes for storm water repair (Project #1, 2013) on West Market Street from South Pine to Center Street intersection. Motion made by Mayor Thallemer to approve the solicitation, seconded by Mr. Grose, carried by unanimous vote. (Letter attached).

SEWER CLEANER PURCHASE CONTRACT-

WWTU Manager Brian Davison requested approval to purchase a Combination Sewer Cleaner from Brown Equipment Co. Inc. for a total purchase price of \$339,128.44. Motion was made by Mr. Grose to approve the purchase agreement, seconded by Mayor Thallemer, carried by unanimous vote. (Documentation attached).

G&G HAULING/CHANGE ORDER #1/WWTU-

Mr. Davison presented information from G&G Hauling for Change Order #1 for the Replacement Sewer Project. The order increases the price by \$3,518.98. Motion made by Mr. Grose to approve the change order, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached).

PAY APPLICATION/G&G HAULING/WWTU-

Mr. Davison requested payment be made to G&G Hauling for the work mentioned above, sewer line replacement at 794 W. Center Street, in the amount of \$57,510.98. Motion made by Mr. Grose approving the payment, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached).

MULTIMEDIA PROJECTORS-

A proposal to install three (3) projectors at City Hall was presented. Two projectors will be installed in the Council Chambers, and a third will be installed in an upstairs conference room. Total cost is \$7,519.65. Motion made by Mayor Thallemer to approve the purchase/installation, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

PAY APPLICATION #12 /HAROLD McCOMB & SON, INC.-

City Planner Jeremy Skinner presented a request for payment to Harold McComb & Son, Inc. in the amount of \$38,901.60 for Pay Application #12 for the City Hall renovations. Motion was made by Mayor Thallemer to approve the payment, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

TRAVEL REQUESTS -

A list setting forth fifteen (15) travel requests was presented: nine (9) -Police; six (6) -Fire Territory. Motion made by Mr. Grose to approve the travel requests, seconded by Mayor Thallemer, carried by unanimous vote. (List attached to minutes).

SPECIAL CLAIMS-

Clerk's office submitted a listing of claims for approval of payment. The claims total \$ 125,087.85. Motion was made by Mr. Grose to approve the claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim docket was presented for approval.

Regular Docket - \$5,649,514.76

Motion made by Mayor Thallemer to approve the claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer