

BOARD OF PUBLIC WORKS & SAFETY  
DECEMBER 21, 2012  
10:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, December 21, 2012 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

**PRESENT:** Board members Charles Smith, Jeff Grose and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Michael Valentine, WWTU Manager Brian Davison, Fire Territory Chief Mike Brubaker, City Planner Jeremy Skinner, Park Superintendent Larry Plummer, Police Chief Scott Whitaker, Libbie Tom from Warsaw Housing Authority/Housing Opportunities of Warsaw, Inc., on-line news reporter Stacey Page, and Times-Union reporter Jennifer Peryam

**ABSENT:** None

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the December 7, 2012 Regular Session were presented for approval. Mr. Grose made a motion to accept the minutes as presented, seconded by Mr. Smith, motion carried by unanimous vote.

**REPORTS/ORAL & WRITTEN COMMUNICATION-**

None presented

**UNFINISHED BUSINESS-**

None Noted

**NEW BUSINESS-**

**HOUSING OPPORTUNITIES OF WARSAW/ RELEASE OF MORTGAGE-**

Libbie Tom of Housing Opportunities of Warsaw requested release of mortgage on the following owner of property:

1. Judy Hyde – Recorded document #2010-12-0703  
Property Address is 1035 N. Park Avenue

Motion made by Mr. Smith to approve the release, seconded by Mr. Grose carried by unanimous vote. (Documentation attached to minutes).

**DIVE RESCUE INTERNATIONAL/WWFT-**

Fire Territory Chief Mike Brubaker requested to host several dive rescue classes next year. Dive Rescue International will present up to five (5) classes for training for area divers including the Warsaw Dive Rescue Team. Motion made by Mr. Smith to accept the contract, seconded by Mr. Grose, carried by unanimous vote. (Contract worksheet attached).

**SANDS OFFICE EQUIPMENT/COPIER MAINTENANCE AGREEMENT/WWFT-**

The annual maintenance agreement from Sands Office Equipment was presented for approval for the Warsaw-Wayne Fire Territory for \$630.00. Motion made by Mr. Grose approving the agreement, seconded by Mr. Smith, carried by unanimous vote. (Contract worksheets attached).

**PAY APPLICATION #9/CONTRACT #18/WWTU-**

WWTU Manager Brian Davison presented a letter from Jones & Henry Engineers recommending a payment of \$351,513.00 to Grand River Construction Company for pay application #9 for the Warsaw Center Street Pump Station Contract #18. Motion made by Mr. Smith to approve the payment, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

**KEDCO/2013 CONTRACT-**

The 2013 agreement with KEDCO was presented for approval. KEDCO promotes the economic development of Kosciusko County through the retention and expansion of existing business and industry, and the attraction of new business investments that complements the improvement of the quality of life. The City has agreed to provide \$50,000.00 to KEDCO for 2013. Motion made by Mr. Smith, approving the contract, seconded by Mr. Grose carried by unanimous vote.

(Contract worksheet attached).

**FIRST FRIDAY SPECIAL EVENTS COORDINATOR-**

Mayor Thallemer presented an agreement between the City of Warsaw and Paula Bowman as the Special Events Coordinator for the Downtown Events in the amount of \$500.00 per month for 2013, \$6,000.00 annually. Motion made by Mr. Grose to approve the agreement, seconded by Mr. Smith, carried by unanimous vote. (Copy attached)

**TURNER VALENTINE LAW OFFICE AGREEMENT/LEGAL SERVICES-**

An agreement for legal services with Turner Valentine, LLP was presented for approval. The annual contract amount is \$42,000.00 payable in monthly installments of \$3,500.00. Some work will be at the hourly rate set at \$155.00, more specifically set forth within the agreement. Motion was made by Mr. Smith to approve the contract effective from January 1, 2013 to December 31, 2013, seconded by Mr. Grose, carried by unanimous vote. (Copy attached to minutes).

**CHANGE ORDER #12/CITY HALL RENOVATION-**

City Planner Jeremy Skinner presented Change Order #12 on the Harold McComb & Son, Inc. contract for the new City Hall renovations. The Change Order lists twenty-seven (27) items of various changes and credits for a total increase of \$28,230.00 and more specifically listed on the order. Motion was made by Mr. Smith approving the Change Order, seconded by Mr. Grose, carried by unanimous vote. (Copy attached.)

**SPECIAL CLAIMS-**

Clerk's office submitted a listing of special claims totaling \$450.00. Motion made by Mr. Grose to approve the claims for payment, seconded by Mr. Smith, motion carried by unanimous vote. (List attached to minutes).

**CLAIM DOCKETS-**

The following claim docket was presented for approval.

Regular Docket - \$4,504,352.46

Motion made by Mr. Smith to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

**COMMENTS-**

**MEETING CHANGED-**

The Board of Works meeting initially scheduled for January 4, 2013 will be changed to January 7, 2013 at 10:30 and will meet at the new City Hall.

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

**Lynne Christiansen, Clerk-Treasurer**