

BOARD OF PUBLIC WORKS & SAFETY
OCTOBER 19, 2012
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, October 19, 2012 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Charles Smith, Jeff Grose and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, Attorney Adam Turner, City Planner Jeremy Skinner, Superintendent of Public Works Lacy Francis, WWTU Manager Brian Davison, Fire Territory Chief Mike Brubaker, H/R Director Jennifer Whitaker, Police Chief Scott Whitaker, Police Lieutenant Kip Shuter, Park Superintendent Larry Plummer, James Emans, Elaine Wakefield from Kosciusko Community Hospital, on-line news reporter Stacey Page, and Times- Union reporter Jennifer Peryam.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the October 5, 2012 Regular Session were presented for approval. Board member Grose made a motion to accept the minutes as presented, seconded by Board member Smith, motion carried by unanimous vote.

NEW BUSINESS-

KOSCIUSKO COMMUNITY HOSPITAL STREET CLOSURE FOR 5K RUN/WALK-

Elaine Wakefield from Kosciusko Community Hospital requested that portions of Provident Drive, Harrison Street, Sheridan Street, Cook Street and Arthur Street be closed on November 3, 2012 for the KCH Health & Wellness Center Mayflower 5K Run/Walk. Motion made by Mr. Grose to approve the street closures, seconded by Mr. Smith, carried by unanimous vote. (Documentation attached to minutes.)

REPLACEMENT SEWER BIDS OPENING-

Bids were solicited for 610 lineal feet of sewer pipe and three (3) manholes for 794 West Center Street were opened. The sewer pipe is needed at that location due to the process of closing Wastewater Plant #1. Bids were received by Everest Excavating for \$107,065.20, G&G Hauling and Excavating for \$53,992.00 and AllStar Construction and Excavating for \$104,830.00. City Engineer James Emans compared the quotes and recommended that G&G Hauling be awarded the project. Motion made by Mr. Smith to approve the recommendation, seconded by Mr. Grose, carried by unanimous vote. (Information attached.)

STORM SEWER LINING BIDS/STREET-

Bids were opened for Project #4 Center Lake/Central Park/Canal Street/Indiana Street storm sewer lining. Approximately 890 feet (more or less) of 36" corrugated metal pipe is to be placed in the area. Bids were received from AP/M Permaform at \$208.15/unit with an extension cost of \$185,253.50 and from ProForm at \$168.50/unit with an extension cost of \$149,965.00. The bids will be taken under advisement and awarded at the November 2, 2012 meeting. (Information attached.)

REIMBURSEMENT/RIDE-WALK PLAN GRANT-

City Planner Jeremy Skinner presented three invoices totaling \$25,591.45 to be submitted to the Indiana State Department of Health at 100 % reimbursement for work done by R.W. Armstrong for the Warsaw-Winona Bicycle and Pedestrian Master Plan. Motion made by Mr. Smith to submit the request for reimbursement, seconded by Mr. Grose, carried by unanimous vote. (Copy attached.)

CHANGE ORDER/TOWER RELOCATION/WWFT-

Fire Territory Chief Mike Brubaker presented a change order on the J&K Communication contract approved earlier in the year. The change order totals \$2,134.40 due to moving the location of a communications tower at Station #1. Motion to approve the additional charges was made by Mr. Smith, seconded by Mr. Grose, carried by unanimous vote. (Copy attached.)

POLICE GRANT/BJA/BULLETPROOF VEST-

Police Officer Kip Shuter informed the Board that the Bureau of Justice Assistance officially announced that the City of Warsaw's application for the FY 2012 Bulletproof Vest Partnership Grant Program had been approved in the amount of \$2,997.00. He requested the Board accept the award. Motion made by Mr. Smith to accept the grant award, seconded by Mr. Grose, carried by unanimous vote. (Documentation attached to minutes.)

PAY APPLICATION #7/CONTRACT #18/WWTU-

WWTU Manager Brian Davison presented a letter from Jones & Henry Engineers recommending a payment of \$369,046.80 to Grand River Construction Company for pay application #7 for the Warsaw Center Street Pump Station Contract #18. Motion made by Mr. Grose to approve the payment, seconded by Mr. Smith, carried by unanimous vote. (Copy attached.)

RELEASE OF LETTER OF CREDIT/PARK RIDGE-

City Planner Jeremy Skinner presented a request to release Irrevocable Letter of Credit No. 3243, on behalf of Warsaw Development, LLC/Park Ridge, from Tower Bank. Motion made by Mr. Smith to approve the release seconded by Mr. Grose, and carried by unanimous vote. (Copy attached to minutes.)

FAEGRE BAKER & DANIELS CONTRACT/ BLDG. & PLAN-

City Planner Jeremy Skinner presented to the Board for approval a contract from Faegre Baker & Daniels for creation of the new Economical Development Area along and near US 30 (Eastern TIF). No cost estimated was provided as the hourly rates will vary in range. Motion made by Mr. Smith to approve the contract, seconded by Mr. Grose, motion carried by unanimous vote. (Agreement attached to minutes.)

CHANGE ORDER #11/CITY HALL RENOVATION-

City Planner Jeremy Skinner presented Change Order #11 on the Harold McComb & Son, Inc. contract for the New City Hall renovations. The Change Order has five (5) items of various changes listed for a total increase of \$8,624.00 and more specifically listed on the order. Motion was made by Mr. Smith approving the Change Order, seconded by Mr. Grose, carried by unanimous vote. (Copy attached.)

PAY APPLICATION #9 /HAROLD McCOMB & SON, INC.-

City Planner Jeremy Skinner presented a request for payment to Harold McComb & Son, Inc. in the amount of \$189,294.30 for Pay Application #9 for the City Hall renovations. Motion was made by Mr. Grose to approve the payment, seconded by Mr. Smith, carried by unanimous vote. (Copy attached.)

TRAVEL REQUESTS-

A list setting forth twelve (12) travel requests: WWTU- seven (7), Police-five (5) was presented for approval. Motion made by Mr. Smith to approve all travel requests, seconded by Mr. Grose, carried by unanimous vote. (Info. attached to minutes.)

CELL PHONE ALLOWANCES DESIGNATIONS/HR-

Human Resource Director Jennifer Whitaker presented a list of employees and a bi-weekly allowance stipend for employee's personal cell phones. The list designates three new hires in the Police Department. Motion to approve the list was made by Mr. Smith, seconded by Mr. Grose, carried by unanimous vote. (Copy attached.)

RELEASE OF LIEN/ BUILDING & PLAN-

Mr. Skinner requested that a lien placed on property at 710 Wilson Street be released. The lien was placed on the property for removal of garbage and infestation and has been paid in full. Motion made by Mr. Smith to approve the release, seconded by Mr. Grose carried by unanimous vote. (Documentation attached to minutes.)

SPECIAL CLAIMS-

Clerk's office submitted a listing of special claims for approval of payment totaling \$ 479,538.74. Motion was made by Mr. Smith to approve the claims for payment, seconded by Mr. Grose, carried by unanimous vote. (List attached to minutes.)

CLAIM DOCKET-

The following claim docket was presented for approval.

Regular Docket - \$4,264,303.26

Motion made by Mr. Smith to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer