

BOARD OF PUBLIC WORKS & SAFETY
SEPTEMBER 21, 2012
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, September 21, 2012 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, Charles Smith and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Superintendent of Public Works Lacy Francis, WWTU Manager Brian Davison, Fire Chief Mike Brubaker, Firefighter Brian Zehring, Park Superintendent Larry Plummer, Park Recreation Director Staci Young, H/R Director Jennifer Whitaker, Police Chief Scott Whitaker, Police Lieutenant Kip Shuter, Paula Bowman, Brad Bishop, Keegan Burris, on-line news reporter Stacey Page, Times-Union reporter Jennifer Peryam.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the September 7, 2012 Regular Session were presented for approval. Board member Smith made a motion to accept the minutes as presented, seconded by Board member Grose, motion carried by unanimous vote.

RECOGNITION OF VISITORS-
FIREFIGHTER SWORN-IN-

Fire Territory Chief Mike Brubaker introduced Firefighter Brian Zehring. Mayor Thallemer administered his Oath of Office as a firefighter for the City.

NEW BUSINESS-

VARIOUS STREET CLOSURE REQUESTS-

First Friday Coordinator Paula Bowman requested the following streets be closed for downtown events: 100 Block of N. Buffalo Street, in addition to the previously approved 100 Block of West Center Street, for the Firemen's' Chili Cook-Off on October 13th from 8am-3pm which is being sponsored by the Farmers' Market. The hours for the Farmers' Market will be extended that day as well; Downtown Spooktakular on Friday October 26, 100 Blocks of East and West Center Street along with the 100 Blocks of North and South Buffalo Street, from 4 9 pm. Motion made by Mr. Smith approving the closures, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

GRANT FUNDS FOR K-9/POLICE-

Police Chief Scott Whitaker requested permission to apply for a grant through the Kosciusko County Community Foundation in the amount of \$15,000.00 for the acquisition and training of a new police K-9. After discussion a motion was made by Mr. Grose to go forward with the application, seconded by Mr. Smith, carried by unanimous vote. (Documentation attached to minutes).

PAY APPLICATION #6/CONTRACT #18/WWTU-

WWTU Manager Brian Davison presented information requesting a payment of \$362,763.00 for Pay Application #6 to Grand River Construction Co. for the Warsaw Center Street Pump Station, Contract #18. Motion made by Mr. Smith to approve the payment, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

BUILDING DEMOLITION/BUILDING & PLANNING-

City Planner Jeremy Skinner presented information to the board for demolition of several buildings. Quotes to demolish a home located at 415 N. Cook Street came in at \$8,700.00 from G&G Hauling, \$7,400.00 from Jack Keirn Excavating, and \$4,350.00 from Gawthrop Excavating. Motion made by Mr. Smith, to accept the bid from Gawthrop Excavating for \$4,350.00, seconded by Mr. Grose, carried by unanimous vote.

He also presented quotes to demolish buildings at 302, 306, 308, and 310 S. Buffalo Street. Quotes came in at \$23,703.00 from G&G Hauling, \$19,206.11 from Jack Keirn Hauling (one building only), \$39,000.00 from Gawthrop Excavating, and \$27,650.00 from Steve's Hauling.

Motion made by Mr. Smith, to approve the bid from from G&G Hauling for \$23,703.00, seconded by Mr. Grose, carried by unanimous vote. (Copy of information attached).

NEW UTILITY SERVICE/ BUILDING & PLAN-

Mr. Skinner submitted a request to add new utility service through Northern Indiana Public Service Company (NIPSCO) at the new City Hall. The service agreement will provide electricity at 102 S. Buffalo Street and a separate service for the third floor of 102 S. Buffalo Street. Motion made by Mr. Smith to approve the new services, seconded by Mr. Grose, carried by unanimous vote. (Copy of agreements attached to minutes).

CHANGE ORDER #10/CITY HALL RENOVATION-

City Planner Jeremy Skinner presented Change Order #10 on the Harold McComb & Son, Inc. contract for the New City Hall renovations. The Change Order has four (4) items of various changes listed for a total increase of \$5,983.00 and more specifically listed in the change order. Motion was made by Mr. Smith approving the Change Order, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

PAY APPLICATION #8 /HAROLD McCOMB & SON, INC.-

City Planner Jeremy Skinner presented a request for payment to Harold McComb & Son, Inc. in the amount of \$185,990.78 for Pay Application #8 for the City Hall renovations. Motion was made by Mr. Grose to approve the payment, seconded by Mr. Smith, carried by unanimous vote. (Copy attached).

KREBS TRAILHEAD PARK DONATION/AGREEMENT-

Park Recreation Director Staci Young presented information on a donation/agreement of \$50,000.00 from OrthoWorx/Orthopedics Capital Foundation, Inc. (OCF). The funding will be used by the Ride+Walk Warsaw+Winona Lake Committee for improvements at the proposed Krebs Trailhead Park. Motion made by Mr. Grose to approve the donation, seconded by Mr. Smith, carried by unanimous vote. (Copy attached).

KREBS PROPERTY DONATION-

Assistant City Planner Tim Dombrosky presented information to the Board about property that was donated to the City by Eddie and Anita Krebs of the Anita D. Krebs Revocable Trust Agreement. The property is located in the Southeast Quarter of Section 9, Township 32 North, Range 6 East along McKinley Street, better described on the Trustees' Deed, and will be used as the "Krebs Trailhead Park" for the Ride+Walk Warsaw+Winona Lake Trail. Motion made by Mr. Smith to approve the land donation, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

PUBLIC BIKE RACKS GRANT-

Mr. Dombrosky requested permission to apply for a grant through the Kosciusko County Community Foundation for \$1,392.40. The grant will be used by the Ride+Walk Warsaw+Winona Lake Advisory Committee for ten (10) additional public bike racks to be placed in various areas. Motion made by Mr. Smith to go forward with the application, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

NEW HIRES/REHIRES/CHANGES -

Human Resource Director Jennifer Whitaker provided verbal information to the Board on the progress of the hiring process for three (3) new police officers. All three candidates' names and information have been submitted to the Pension Board in Indianapolis for consideration and she may have more information for the next meeting.

TRAVEL REQUESTS-

A list setting forth five (5) travel requests: Police- Doug Light; Human Resources-Jennifer Whitaker; Fire- Brian Drobitsch; and WWTU-Jim Martin, and Troy Skees was submitted for approval. Motion made by Mr. Smith approving the travel requests, seconded by Mr. Grose, carried by unanimous vote. (Info. attached to minutes).

SPECIAL CLAIMS-

Clerk's office submitted a list of special claims for approval of payment totaling \$548,753.78. Motion made by Mr. Smith to approve the claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

CLAIM DOCKETS-

The following claim docket was presented for approval:

Regular Docket - \$980,237.14

Motion made by Mayor Thallemer to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

OTHER MATTERS-

POLICE HIRE-

Police Chief Scott Whitaker asked permission from the Board for approval of at least one of the three new hires for his department mentioned earlier. He would like to give one candidate the ability to offer a two-week notice to his current employer pending results of the Pension Board findings. Motion made by Mr. Smith to allow the request, seconded by Mr. Grose, carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer