

BOARD OF PUBLIC WORKS & SAFETY  
NOVEMBER 17, 2016  
10:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Thursday, November 17, 2016 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

**PRESENT:** Board members Jeff Grose and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, Public Works Superintendent Jeff Beeler, City Planner Jeremy Skinner, Police Captain Kip Shuter, Wastewater Superintendent, Brian Davison, H/R Director Jennifer Whitaker, InkFree News reporter Deb Patterson, and Times-Union reporter Dan Spaulding.

**ABSENT:** Board member George Clemens.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the November 4, 2016 Regular Session were presented for approval. Mr. Grose made a motion to accept the minutes as presented, seconded by Mayor Thallemer, carried by unanimous vote.

**REPORTS/ORAL & WRITTEN COMMUNICATION-**

None presented.

**UNFINISHED BUSINESS-**

**NEW BUSINESS-**

**BID OPENING/OSBORN STORMWATER PUMP STATION IMPROVEMENTS/WWTU-**

A Notice to Bidders for the Osborn Stormwater Pump Station Improvement Project was properly advertised for bids to be opened today. Bids were received from:

1. Crosby Construction - \$293,110.00
2. Ottenweller Contracting - \$201,000.00
3. Selge Construction - \$197,240.00

Motion made by Mr. Grose to take the bid under advisement, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

**GRANT ACCEPTANCE/DUI TASKFORCE/POLICE-**

Police Captain Kip Shuter reported the following grant had been awarded to the Police Department through the National Highway Traffic Safety Administration in conjunction with the Winona Lake Police Department, and Kosciusko County Traffic Safety Partnership,

1. DUI Taskforce - approximately \$7,000.00

Motion made by Mr. Grose to accept the grant, seconded by Mayor Thallemer., carried by unanimous vote. (Letters attached to minutes).

**AMENDMENT #2/EISENHOWER BASIN DESIGN/DOWNSTREAM DRAINAGE REPORT/STORMWATER UTILITY-**

Wastewater Utility Manager Brian Davison presented Amendment #2 to the Proposal with Christopher B. Burke Engineering, LLC for providing professional engineering services for the Eisenhower Basin Design and Downstream Drainage Report for improvements in drainage on the south side of the City. Amendment #2 adds a revised design, hydraulic calculations, and Phase #1 bid documents to the original agreement at an added cost not to exceed \$27,000.00. Motion made by Mr. Grose to approve the Proposal, seconded by Mayor Thallemer, carried by unanimous vote. (Contract worksheet attached to minutes).

**GARDNER DENVER NASH/BLOWER MAINTENANCE AGREEMENT/WWTU-**

A Preventive Maintenance Agreement and warranty renewal program with Gardner Denver Nash for the blowers at Treatment Plant #2 were presented for approval. The Agreement is for three (3) years and may prevent equipment failure and solve blower problems. Cost of the agreement is \$8,015.25. Motion made by Mr. Grose approving the agreement, seconded by Mayor Thallemer, carried by unanimous vote. (Contract worksheet attached).

**H.J. UмбаUGH/PROPOSED FINANCIAL ADVISORY & ACCOUNTING SERVICES/COST OF SERVICE STUDY/SYSTEM DEVELOPMENT FEE/WWTU-**

An Agreement with H.J. Umbaugh was presented for approval. The Agreement is for financial advisory and accounting services, a cost of service study, and a system development fee. Cost of the service is not to exceed \$32,500.00. Motion made by Mr. Grose to approve the Agreement, seconded by Mayor Thallemer, carried by unanimous vote. (Contract worksheet attached).

**FOX FARM ROAD DAM REMOVAL GRANTS/STORMWATER-**

Mr. Davison requested an approval of several grants for the demolition and removal of the Fox Farm Road Dam on the Tippecanoe River. One grant is from the Lake and River Enhancement (LARE) Program of the Indiana Department of Natural Resources and the other grant is from the National Fish Passage Program (NFPP) of the U.S. Fish and Wildlife Service. Both grants are for \$40,000.00 each, total \$80,000.00. The LARE Grant is a matching fund grant and the NFPP grant can be used as matching funds. Total estimated cost of the project is \$80,000.00-\$90,000.00. Motion made by Mr. Grose to accept the grants, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

**DUMP TRUCK PURCHASE/STREET-**

Street Superintendent Jeff Beeler requested permission to purchase a 2000 International Tandem Dump Truck from Stoops Freightliner for \$11,250.00. The purchase includes a trade-in of a 1999 GMC Dump Truck, a 2001 Ford S24 Van, and a 1999 Ford 1 ton. Motion made by Mr. Grose to approve the purchase, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

**LAWRENCE J. CLIFFORD AGREEMENT/HEARING OFFICER/B&P-**

An agreement between the City of Warsaw and Lawrence Clifford was presented for approval. This agreement retains the services of Mr. Clifford as an independent Hearing Officer for the City's Department of Code Enforcement. Motion made by Mr. Grose to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached to minutes).

**AMERICAN STRUCTUREPOINT/BUFFALO STREET REDEVELOPMENT PROJECT/AMENDMENT #3/B&P-**

City Planner Jeremy Skinner presented an Amendment to the contract with American Structurepoint in regards to the Buffalo Street Redevelopment Project. A Public Gathering Plaza Schematic Design of \$25,300.00 will be added to the agreement as well as a Public Gathering Plaza Final Design, with the price to be determined, and Public Lake Permitting for \$14,000.00. Motion made by Mr. Grose to approve the Amendment, seconded by Mayor Thallemer, carried by unanimous vote. (Contract worksheet attached to minutes).

**TROYER GROUP, INC. /CR 300 NORTH PATH-**

Mr. Skinner presented an Amendment to an agreement with the Troyer Group, Inc. for work along the walk/ride path in conjunction with the bridge replacement along CR 300 N. The Amendment adds storm water design, lighting design, and breaks the project into two (2) separate contracts. The Amendment adds \$43,295.00 to the original agreement that was approved by the Redevelopment Commission. Motion made by Mr. Grose to approve the Amendment, seconded by Mayor Thallemer carried by unanimous vote. (Information attached to minutes).

**MARKET STREET PHASE 1 IMPROVEMENTS/CHANGE ORDER #3/B&P-**

Mr. Skinner requested approval of a final Change Order for the Market Street Phase 1 project. The Change Order decreases the contract price from \$1,460,530.65 to \$1,424,847.44, for a savings of \$35,683.11. Motion made by Mr. Grose to approve the Change Order, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

**MARKET STREET PHASE 1 IMPROVEMENTS/PAY APPLICATION #6/B&P-**

Mr. Skinner presented the final Pay Application to Niblock Excavating for Phase #1 of the Market Street Improvements. Niblock is requesting a payment of \$115,102.96. Motion made by Mr. Grose to approve the final payment, seconded by Mayor Thallemer, carried by unanimous vote (Information attached to minutes).

**TRAVEL REQUEST/HR-**

A list setting forth one (1) travel request was presented for approval: Mayor –one (1). Motion made by Mr. Grose approving the travel request, seconded by Mayor Thallemer, carried by unanimous vote. (List attached to minutes).

**CLAIM DOCKET-**

The following claim docket was presented for approval:  
Regular Docket - \$2,388,565.95

Motion made by Mr. Grose to approve all claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote.

**OTHER MATTERS-**

**NORTH CENTRAL CO-OP FUEL PURCHASE AGREEMENT/STREET-**

Street Department Superintendent Jeff Beeler presented a fuel agreement between the City and North Central Co-Op. The guaranteed prices are on-road diesel fuel \$2.149 per gallon, off-road diesel fuel \$1.992 per gallon, and 91 clear octane gasoline \$2.508 per gallon, and are all guaranteed from December 1, 2016 to November 30, 2017. This item was walked-in and not listed on the agenda. A motion was made by Mr. Grose approving the agreement, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

**WARSAW COMMUNITY SCHOOLS MOU/ICE MELTING MATERIALS/STREET-**

A Memorandum of Understanding (MOU) was presented to the Board for Ice-Melting Materials for the 2016-17 winter season. This MOU between the City of Warsaw and Warsaw Community Schools is for the purpose of jointly purchasing ice melting material with the City having priority in case of a salt shortage. This item was walked-in and not listed on the agenda. Motion made by Mr. Grose to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached to minutes).

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

Lynne Christiansen, Clerk-Treasurer