

BOARD OF PUBLIC WORKS & SAFETY

July 2, 2015

10:30 A.M.

REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Thursday July 2, 2015 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Charles Smith, Jeff Grose, and Mayor Joseph M. Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Assistant City Planner Tim Dombrosky, Street Superintendent Jeff Beeler, Fire Chief Mike Brubaker, HR Director Jennifer Whitaker, David Gustafson, Ink Free News Reporter Deb Patterson, and Warsaw Times-Union reporter Jennifer Peryam.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the June 19, 2015 Regular Session were presented for approval. Mr. Smith made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

NEW BUSINESS-

GRANT AWARD/KCCRVC/BP & PARK-

Assistant City Planner Tim Dombrosky advised the Board that the Kosciusko County Convention Recreation and Visitors Commission (KCCRVC) has awarded the City \$4,800.00 to install a nine-hole disc golf course. The course will be located at Lucerne Park, and the Park Department will install and maintain the equipment. Motion made by Mr. Smith to accept the award of \$4,800.00, seconded by Mr. Grose, carried by unanimous vote. (Information attached to minutes).

OPEN BIDS/MARINER DRIVE/B&P-

This item was not listed on the Agenda. Advertisement was placed for bids to be opened for improvements and reconstruction on Mariner Drive during today's Board of Works meeting. Bids were received from:

Phend & Brown: \$549,970.00

Niblock: \$551,986.00

Motion made by Mr. Grose to take the bids under advisement, seconded by Mr. Smith, carried by unanimous vote.

ALLEY CLOSURE-

This item was not listed on the Agenda. David Gustafson from St. Regis Club requested that the alley between 102 and 114 S. Buffalo Street be closed on July 11th from 12 noon until 12 midnight. An event will take place between 6Pm-10PM with time allowed for set up and take down. Motion made by Mr. Smith approving the closure, seconded by Mr. Grose, carried by unanimous vote. (Information attached to minutes).

NEW HIRES/CHANGE IN PAYROLL REPORT-

A new hire/change in payroll report was presented for approval listing four (4) new hires/changes in payroll. Motion made by Mr. Grose to approve the new hires/changes in payroll, seconded by Mr. Smith, carried by unanimous vote. (List attached to minutes).

SPECIAL CLAIMS-

None presented.

CLAIM DOCKETS-

The following claim dockets were presented for approval.

Regular Docket - \$792,919.09

EOM Docket - \$7,527,661.54

Motion made by Mr. Grose to approve all claims for payment, seconded by Mr. Smith, motion carried by unanimous vote.

OTHER MATTERS-

-Board Member Grose recognized Fire Chief Mike Brubaker's leadership during a recent difficult situation.

-HR Director Jennifer Whitaker requested permission to redevelop the Building Commissioner job description and separate the Code Enforcement position from the Building Inspector job position. She asked to proceed with the hiring process of a Code Enforcement official. Motion made by Mayor Thallemer to proceed with the hiring process, seconded by Mr. Grose, carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

**Lynne Christiansen
Clerk-Treasurer**