

BOARD OF PUBLIC WORKS & SAFETY  
JANUARY 05, 2015  
10:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Monday, January 5, 2015 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

**PRESENT:** Board members Charles Smith, Jeff Grose, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Planner Jeremy Skinner, Park Superintendent Larry Plummer, Jr., Park Recreation Director Liz McKinley, WWTU Manager Brian Davison, Street Superintendent Jeff Beeler, Police Chief Scott Whitaker, Fire Territory Chief Mike Brubaker, Deb Halfacre from Warsaw Housing Authority, InkFree News reporter Deb Patterson, and Times-Union reporter Jennifer Peryam.

**ABSENT:** City Attorney Mike Valentine.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the December 19, 2014 Regular Session and December 29, 2014 Special Session were presented for approval. Board Member Smith made a motion to accept the minutes as presented, seconded by Board Member Grose, carried by unanimous vote.

**REPORTS-** None noted.

**UNFINISHED BUSINESS-** None noted.

**NEW BUSINESS-**

**WARSAW HOUSING AUTHORITY/ RELEASE OF MORTGAGE-**

Deb Halfacre from Warsaw Housing Authority requested a release of mortgage on the following property:

Susan and Jerry Holloway, 505 S. Washington Street: Recorded document #2013090333. Motion made by Mr. Smith to approve the release, seconded by Mr. Grose carried by unanimous vote. (Documentation attached to minutes).

**CENTER, PIKE & WINONA LAKES CONSERVATION ASSOCIATION AGREEMENTS/PARK-**

Park Superintendent Larry Plummer Jr. presented agreements from Center Lake, Pike Lake, and Winona Lake Conservation Associations. The agreements state that the Park Department will pay \$2,500.00 per year to each Association to help with nature preservation, conservation and maintenance and more specifically stated in the agreements. Each Association included a financial statement along with their agreements. Mr. Grose made a motion to approve the agreements, seconded by Mayor Thallemer, with Mr. Smith abstaining. (Copies attached).

**WAYNE TOWNSHIP/PARK CONTRACT-**

Park Superintendent Larry Plummer presented the 2015 Wayne Township Park Contract for approval. Wayne Township agrees to pay the City \$72,500 in 2015, and more specifically set forth within the agreement. Motion made by Mr. Grose to accept the contract, seconded by Mr. Smith, carried by unanimous vote. (Copy attached to minutes).

**ANDERSON PROPERTY MANAGEMENT/PARK-**

Park Superintendent Larry Plummer Jr. requested approval of a contract with Anderson Property Management in the amount of \$1,888.88 per month for nine months for a total annual amount of \$16,999.92 for the 2015 Maintenance Agreement for the Gardens at Central Park. Mr. Grose made a motion to approve the contract, seconded by Mr. Smith, carried by unanimous vote. (Copy attached).

**PARK CONTRACTS-**

Park Recreation Director Liz McKinley requested approval of the following activity contracts:

- 1) Our Father's House-Catering for Daddy's Little Sweetheart Dance and Girls' Night Out- Total-\$1,293.75 maximum or \$5.75 per person.
- 2) J&S Van Lue DJ Services- Daddy's Little Sweetheart Dance-Total-\$300.00

Motion made by Mr. Smith to approve all the contracts, seconded by Mr. Grose, carried by unanimous vote. (Documentation attached to minutes).

**PRELIMINARY GEOTECHNICAL EXPLORATION PROPOSAL/B&P-**

City Planner Jeremy Skinner requested acceptance of a Proposal with Weaver Boos Consultants. They will perform a Preliminary Geotechnical Exploration within the North Buffalo Street Development Area with four (4) soil borings to fifty (50) feet below the existing ground surface. They will evaluate the soil conditions for potential heavy loads due to a possible parking garage that may be built in the area. The cost will be \$5,399.00. Motion made by Mr. Smith to approve the proposal, seconded by Mr. Grose, carried by unanimous vote. (Contract worksheet attached).

**NIBLOCK EXCAVATING, INC./ALLEY DRAINAGE IMPROVEMENTS/CORRECTION-**

Wastewater Utility Superintendent Brian Davison requested approval to change an appropriation number and payment amount that had previously been approved. The appropriation number he intended to use was from Stormwater Utility, 626-000-449.000 and not 626-000-442.000 with the actual cost being \$3,832.00 and not \$3,823.00 as approved during the November 21, 2014 Board meeting. The project is for the Alley Drainage Improvements #2014-002. Motion made by Mr. Smith to approve the request, seconded by Mr. Grose, carried by unanimous vote. (Updated contract worksheet attached).

**TRAVEL REQUESTS-**

A list setting forth six (6) travel requests: Four (4)-Police, and two (2)-Fire. Firefighter Rob Barker was noted on the list but he cannot attend, so Chief Mike Brubaker is going in his place. Motion made by Mr. Smith to approve the travel requests, seconded by Mr. Grose, carried by unanimous vote. (Info. attached to minutes).

**CLAIM DOCKETS-**

The following claim dockets were presented for approval.

Regular Docket - \$240,898.28

EOM Docket - \$2,814,718.01

Pension Dockets - \$39,583.23

Motion made by Mr. Grose to approve the claims for payment, seconded by Mr. Smith. Motion carried by unanimous vote.

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

**Lynne Christiansen, Clerk-Treasurer**

