

BOARD OF PUBLIC WORKS & SAFETY

July 3, 2014

10:30 A.M.

REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Thursday July 3, 2014 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Charles Smith, Jeff Grose, and Mayor Joseph M. Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, Park Superintendent Larry Plummer, City Planner Jeremy Skinner, WWTU Assistant Manager Larry Hyden, Storm Water Coordinator Theresa Sailor, Street Superintendent Jeff Beeler, Police Lieutenant Kip Shuter, various others as listed on the attached attendance sheet, and Warsaw Times-Union reporter Jennifer Peryam.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the June 20, 2014 Regular Session were presented for approval. Mr. Smith made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

UNFINISHED BUSINESS-

BID AWARD FOR CITY HALL DIGITAL SIGN/BUILDING & PLAN-

Bids for the outside digital sign at City Hall were received and opened during the June 6th meeting. Based on the bid specifications, bids were received from Graycraft Signs for \$23,280.00 and Vanadco Signs for \$23,470.00. Motion made by Mr. Smith approve the quote from Graycraft, seconded by Mr. Grose, carried by unanimous vote. (Information attached).

NEW BUSINESS-

STREET CLOSURE/MAUK'S AUCTION-

A request was made to close the south half of the 100 Block of North Maple Street on Saturday, August 23rd from 6:00 a.m. until approximately 4:00 p.m. A property auction will be held that day at 1201 E. Center Street and the closure is being requested to accommodate the crowd. Motion made by Mr. Grose, to allow for the closure, seconded by Mr. Smith, carried by unanimous vote. (Copy of map attached).

BID AWARD/SITE WORK AT STATION THREE/WWFT-

Fire Territory Chief Mike Brubaker presented bid information for approval. Bids were opened during the July 1, 2014 Fire Territory Board meeting for excavation and removal of unsuitable soil from the Fire Station Three site, import suitable fill, remove and replace any existing trees, and seed the site with grass. Bids were received from G&G Hauling for \$288,573.00, and from Beer & Slabaugh, Inc. for \$492,910.00. After discussion Mr. Smith made a motion to accept the bid from G&G Hauling for \$288,573.00, seconded by Mr. Grose, carried by unanimous vote. (Information attached).

PARK ACTIVITY CONTRACTS-

The following Park Event Contract was presented for consideration:

1. Terry Owens, Magic Show for the Family Carnival (8/1/14). Cost-\$400.00.

Motion made by Mr. Grose to approve the contract, seconded by Mr. Smith, carried by unanimous vote.

(Documentation attached to minutes).

JOHN DEERE X730 PURCHASE/PARK-

Park Director Larry Plummer requested permission to purchase a new John Deere X730 with a mower deck and snow plow. He received quotes from Troxel Equipment of Wabash for \$7,260.67 and from Greenmark Equipment of Leesburg for \$7,800.00. Both quotes included a trade-in value for a John Deere X720. Motion made by Mr. Smith to approve the purchase from Troxel Equipment for \$7,260.67, seconded by Mr. Grose, carried by unanimous vote. (Information attached).

EMERGENCY PURCHASE/RESOLUTION/LEASE/STREET-

Street Department Superintendent Jeff Beeler requested that the Board declare an emergency purchase/lease for a new garbage truck. Two trucks are used daily for trash pick-up and currently the City owns four garbage trucks. Two of the four trucks are used as back-up/spares and are unsafe and can't be used any longer. One of the remaining trucks is in need of a costly repair and can't be used on a daily basis leaving one truck left for trash pick-up, which could cause a public health and safety concern. Mr. Grose made a motion to declare the purchase an emergency, seconded by Mr. Smith, carried by unanimous vote. **Resolution #2014-07-01** was presented for approval to lease/purchase a 2014 International 4400 SBA 4X2 garbage truck. The lease is through Crossroads Bank and is for five years at 2.5% interest with payments due semi-annually.

Motion was made by Mr. Smith to approve Resolution #2014-07-01, seconded by Mr. Grose, carried by unanimous vote. The equipment may be turned back in after 18 months or three lease payments per the "Vehicle Buy-Back Option" offered by Selking International where the truck is being leased from. Motion made by Mr. Grose to approve the buy-back option, seconded by Mr. Smith, carried by unanimous vote. (Copies attached to minutes).

CONWAY TRUCKLOAD/RELEASE FORM/STREET

On May 28, 2014, a semi-truck owned by Conway Truckload, hit and damaged a traffic signal post at the corner of Lincoln and Center Street. Mr. Beeler is requesting the Board approve a full and absolute Property Damage Release form from Conway Truckload so Michiana Contracting can replace the pole, which will cost \$4,850.00. Motion made by Mr. Grose to approve the release, seconded by Mr. Smith, carried by unanimous vote. (Information attached).

SPECIAL CLAIMS-

None presented.

CLAIM DOCKETS-

The following claim dockets were presented for approval.

Regular Docket - \$274,489.85

Pension Docket - \$41,226.87

EOM Docket - \$6,559,052.36

Motion made by Mr. Smith to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

**Lynne Christiansen
Clerk-Treasurer**