

BOARD OF PUBLIC WORKS & SAFETY
DECEMBER 20, 2013
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, December 20, 2013 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Charles Smith, Jeff Grose and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Michael Valentine, WWTU Manager Brian Davison, WWTU Payment Officer Supervisor Mary Lou Plummer, Storm water Utility Coordinator Theresa Sailor, Fire Territory Chief Mike Brubaker, City Planner Jeremy Skinner, Assistant City Planner Tim Dombrosky, Aviation Administrative Assistant Linda Seiss, Park Superintendent Larry Plummer, Police Chief Scott Whitaker, Street Department Superintendent Lacy Francis Jr., Gerald Kozch from Eastgate Apartments, Jerry Frush, Stacey Page from Stacey Page On-Line, and Times-Union reporter Jennifer Peryam

ABSENT: None

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the December 6, 2013 Regular Session were presented for approval. Mr. Smith made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATION-

1. 2013 Encumbrance/Purchase Order List

UNFINISHED BUSINESS-

EASTGATE APARTMENT REQUEST/WWTU PAYMENT OFFICE-

At the October 18th meeting it was determined that Eastgate Apartments had been under-billed for a tenth building for an unknown time. Per state code a six year period was used to calculate arrears of \$23,238.00 and the Board voted that amount should be paid in full within twelve (12) months with no penalties added. Gerald Kozch representing Eastgate Apartments appeared today to clarify matters and ask for a payment reduction to \$20,000.00 and extension to pay the arrears over five years. After discussion a motion was made by Mr. Grose to keep the terms of payment of \$23,238.00 payable in a twelve (12) month time period with no interest or fees added, seconded by Mr. Smith, carried by unanimous vote. (Information attached).

NEW BUSINESS-

FAST CAB/ TAXI CAB PERMITS-

Deputy Police Chief Bryan Sherwin presented an application for eight (8) taxicab permits for Fast Cab for approval. Officer Sherwin stated the taxis passed inspection and the Police Department was recommending approval of the permits. Motion was made by Mr. Smith to approve the permits for Fast Cab as set forth within the applications, seconded by Mr. Grose, motion carried by unanimous vote. (Copies attached to minutes).

TERMINAL RENOVATIONS/AVIATION-

Airport Administrative Assistant Linda Seiss asked for approval to upgrade carpet, lighting, paint and ceilings in the Airport Terminal. Quotes were received from Terry Williams Construction to replace ceiling lights and tiles and to paint the terminal and from Brouwer's Carpet to install new carpet. Motion made by Mr. Smith to approve the renovations, seconded by Mr. Grose, carried by unanimous vote. (Contract worksheets attached to minutes).

FOAM TRAILER DONATION/WWFT-

Warsaw-Wayne Fire Territory Chief Mike Brubaker requested that the Board accept two (2) foam trailers that R.R. Donnelley & Sons wants to donate to the Fire Territory. Foam is used to disperse fires in some situations and presently the Department has no foam fighting equipment.

Motion made by Mr. Grose to accept the donation, seconded by Mr. Smith, carried by unanimous vote. (Information attached).

LANDFILL DISPOSAL SERVICE AGREEMENT –

Superintendent of Public Works Lacy Francis submitted a “Landfill Disposal Service Agreement” between the City and Advanced Disposal Services Arbor, Hoosier Landfill for approval. The contract extends from January 1, 2014 until December 31, 2016 listing a different per ton cost per year. Motion made by Mr. Smith to approve the agreement, seconded by Mr. Grose, carried by unanimous vote. (Contract worksheet attached).

INDOT AGREEMENT FOR SIGNAGE/B&P-

Assistant City Planner Tim Dombrosky presented an agreement between the Indiana Department of Transportation (INDOT) and the City to place welcome and way finding signs within the State of Indiana right-of-way and along State controlled roads in several locations throughout the City. Motion made by Mr. Grose to accept the agreement, seconded by Mr. Smith, carried by unanimous vote. (Copy attached).

BUILDING DEMOLITION/BUILDING & PLANNING-

City Planner Jeremy Skinner presented information to the board for demolition of a house located at 329 N. Buffalo Street that the Redevelopment Commission acquired from HUD last month. He provided a quote from Gawthrop Concrete for \$7,850.00. Motion made by Mr. Smith, to accept the quote, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

DEDICATION OF EASEMENT AND LIFT STATION/BUILDING & PLANNING-

Mr. Skinner presented a Deed of Dedication from Collins Leasing LLC for an easement for public utilities within the Briar Ridge Villas-Condominiums sub-division. A survey showing the area was presented along with the deed. Motion made by Mr. Grose to approve the Deed, seconded by Mr. Smith, carried by unanimous vote. (Copy attached).

PAY APPLICATION #10 /HUSKY TRAIL PROJECT/BUILDING & PLAN-

Mr. Skinner presented an invoice from A&Z Engineering requesting a payment of \$9,388.00 for pay application #10 for work done on the Husky Trail project. LPA Voucher # 8 for preliminary engineering costs to the Indiana Department of Transportation requesting 80% reimbursement for the pay request was also included. Motion made by Mr. Grose to approve the pay application to A&Z Engineering and voucher to INDOT, seconded by Mr. Smith, carried by unanimous vote. (Information attached).

WASTEWATER EVALUATION/WWTU-

Wastewater Treatment Utility Manager Brian Davison requested to enter into an agreement with Wessler Engineering, Inc. to evaluate the treatment plants capacity. The agreement lists eight (8) items for scope of services as well as additional professional services at a cost of \$13,000.00. Motion made by Mr. Smith to accept the agreement, seconded by Mr. Grose, carried by unanimous vote. (Contract worksheet attached).

DIGITAL TELEVISION PIPE INSPECTION SYSTEM/WWTU-

Mr. Davison requested permission to purchase digital inspection equipment. The equipment is a RapidView-IBAk “Panoram” fully digital television pipe inspection system on a Ford E450 chassis with 16’ Hi-Cube body. He received two quotes one from Jack Doheny Supplies, Inc. for \$449,065.00 and the other quote from RapidView IBAK North America for \$461,533.40. Motion made by Mr. Grose to accept the bid from Jack Doheny Supplies for \$449,065.00, seconded by Mr. Smith, carried by unanimous vote. (Copy attached).

CHANGE ORDER/ALLSTAR CONSTRUCTION/CONTRACT #19/WWTU-

Mr. Davison presented information from Jones & Henry Engineers listing several change orders and increasing Contract #19 by \$140,599.42. Mr. Smith made a motion to approve the change order, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

PAY APPLICATION #6/ALLSTAR CONSTRUCTION/WWTU-

Mr. Davison presented information from Jones & Henry Engineers requesting pay application #6 on Contract #19 to All Star Construction Co. for \$225,634.72. Motion made by Mr. Grose to accept the request, seconded by Mr. Smith, carried by unanimous vote. (Contract worksheet attached).

WCDC/FAÇADE IMPROVEMENT MATCHING GRANT-

The contract for the Façade Improvement Matching Grant Program for 2014 was presented for approval. Motion was made by Mr. Smith to approve the 2014 agreement for \$35,000.00, seconded by Mr. Grose, carried by unanimous vote. (Documentation attached to minutes).

TURNER VALENTINE LAW OFFICE AGREEMENT/LEGAL SERVICES-

An agreement for legal services with Turner Valentine, LLP was presented for approval. The annual contract amount is \$42,000.00 payable in monthly installments of \$3,500.00. Some work will be at the hourly rate set at \$155.00, more specifically set forth within the agreement. Motion was made by Mr. Smith to approve the contract effective from January 1, 2014 thru December 31, 2014, seconded by Mr. Grose, carried by unanimous vote. (Copy attached to minutes).

SPECIAL CLAIMS-

Clerk's office submitted a listing of special claims totaling \$1,200,094.72. Motion made by Mr. Grose to approve the claims for payment, seconded by Mr. Smith, motion carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim docket was presented for approval.

Regular Docket - \$8,478,500.25

Motion made by Mr. Smith to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer