

BOARD OF PUBLIC WORKS & SAFETY
SEPTEMBER 20, 2013
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, September 20, 2013 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Superintendent of Public Works Lacy Francis, WWTU Manager Brian Davison, Kevin Denlinger from WWTU, Fire Territory Chief Mike Brubaker, Police Chief Scott Whitaker, Police Lieutenant Kip Shuter, Firefighter Brandon Allen plus family, friends, and co-workers as noted on attached attendance sheet, Pam Kennedy from Warsaw Housing Authority, Jeff Hersha from Jones & Henry, Attorney Robert Vegeler, Ed Foss from All-Star Construction, Stacey Page from Stacey Page On-Line, and Times-Union reporter Jennifer Peryam.

ABSENT: Board member Charles Smith.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the September 6, 2013 Regular Session were presented for approval. Board member Grose made a motion to accept the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

RECOGNITION OF VISITORS-

FIREFIGHTER SWORN-IN-

Fire Territory Chief Mike Brubaker introduced Firefighter Brandon Allen. Mayor Thallemer administered his Oath of Office as a firefighter for the City.

REPORTS/ORAL & WRITTEN COMMUNICATIONS-

1. Mayor Thallemer announced the WCDC would be coordinating "Pop-Up" shops in the downtown C-4 district from November 1, 2013 until January 2, 2014.

NEW BUSINESS-

HOUSING OPPORTUNITIES OF WARSAW/DRAW REQUEST #3-

Pam Kennedy from Housing Opportunities of Warsaw (HOW) presented a request to make Draw #3 for 2013 from the Home of Your Own Program. Repairs were made to a home located at 701 W. Winona Ave. She is requesting permission to withdraw \$1,970.00 from the Warsaw HOYO Revolving Loan Fund to help with the repairs. Motion made by Mr. Grose to approve the draw, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached).

SUBORDINATION AGREEMENT/HOUSING AUTHORITY-

Ms. Kennedy asked the Board to table this item until further notice. Motion made by Mr. Grose to table the matter, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached to minutes).

CONTRACT #19/CENTER STREET PUMP STATION/PAYMENT REQUEST-

WWTU Manager Brian Davison presented information from Jones & Henry Engineers on accumulated Change Orders from All Star Construction for the Center Street Pump Station/Contract #19. In question is EBI Change Order for \$31,812.38. All Star is giving a credit to the City of \$7,000 for labor and work performed by the City for a final amount of \$24,812.38. Attorney Robert Vegeler and Ed Foss spoke on behalf of All Star Construction, and Jeff Hersha spoke on behalf of Jones & Henry Engineers. After discussion, motion was made by Mr. Grose to approve Items 1 thru 15 on a list provided to the Board, seconded by Mayor Thallemer and carried by unanimous vote. Mr. Grose then made a motion to table the EBI Changer order, seconded by Mayor Thallemer and carried by unanimous vote. (Information attached).

CONTRACT#21/DEMOLITION OF WWTU PLANT #1/WWTU-

This item was withdrawn from the agenda.

PAY APPLICATION #12/RETAINAGE/CONTRACT #18/WWTU-

WWTU Manager Brian Davison presented information requesting a reduction in the retainage and Pay Application #12 to Grand River Construction Co. for the Warsaw Center Street Pump Station, Contract #18. An \$84,411.87 payment is being requested leaving a retainage balance of \$40,000. Motion made by Mr. Grose to approve the payment, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached).

RELEASE OF LIEN/ WWTU-

Information was presented on four (4) outstanding sewage liens on property located at 1405 Ranch Road that were filed from 1992-2001. The liens were satisfied but never released. A release was filed on September 10th, 2013. No action was taken on this matter since it was informational only.

PAY APPLICATION #6 /INDOT VOUCHER #5/HUSKY TRAIL PROJECT/BUILDING & PLAN-

Mr. Skinner presented a letter from A&Z Engineering requesting a payment of \$16,153.00 for Pay App. #6 for work done on the Husky Trail project. Voucher #5-preliminary engineering costs to the Indiana Department of Transportation requesting 80% reimbursement for the pay request was also included. Motion made by Mr. Grose to approve the Pay Application to A&Z Engineering and Voucher to INDOT, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached).

PAY APPLICATION #3/PLAZA WALL-RESTROOM PROJECT-

A payment of \$54,196.28 to D-T Construction for Pay Application #3 for the Plaza Wall/Restroom project at City Hall was requested for approval. Motion made by Mr. Grose to approve the payment, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached).

PAY APPLICATION #17 /HAROLD McCOMB & SON, INC.-

City Planner Jeremy Skinner presented a request for payment to Harold McComb & Son, Inc. in the amount of \$107,725.70 for Pay Application #17 for the City Hall renovations. Motion was made by Mr. Grose to approve the payment, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached).

PAY APPLICATION #1/THIRD FLOOR RENOVATION/HAROLD McCOMB & SON, INC.-

Mr. Skinner presented a request for payment to Harold McComb & Son, Inc. in the amount of \$47,978.10 for Pay Application #1 for the third floor City Hall renovations. Motion was made by Mr. Grose to approve the payment, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached).

NEW HIRES/REHIRES/CHANGES-

Human Resource Director Jennifer Whitaker presented for approval a list of five (5) payroll changes as follows: two (2) for Police; one (1) for Street; one (1) part-time for Fire Territory and one (1) full-time for Fire Territory. Motion made by Mr. Grose to approve the list, seconded by Mayor Thallemer, carried by unanimous vote (List attached to minutes).

TRAVEL REQUESTS-

A list setting forth three (3) travel requests: Police- David Morales; Building and Plan-Tim Dombrosky and Jeremy Skinner, was submitted for approval. Motion made by Mr. Grose approving the travel requests, seconded by Mayor Thallemer, carried by unanimous vote. (Info. attached to minutes).

SPECIAL CLAIMS-

Clerk's office submitted a list of special claims for approval of payment totaling \$8,723.37. Motion made by Mr. Grose to approve the claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim docket was presented for approval:

Regular Docket - \$1,645,540.81

Motion made by Mr. Grose to approve all claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer