

BOARD OF PUBLIC WORKS & SAFETY

September 6, 2013

10:30 A.M.

REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, September 6, 2013 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Charles Smith, Jeff Grose and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Michael Valentine, City Planner Jeremy Skinner, Street Superintendent Lacy Francis Jr., Fire Chief Mike Brubaker, Police Chief Scott Whitaker, Police Lieutenant Kip Shuter, Aviation Manager Nick King, Assistant WWTU Manager Larry Hyden, Cemetery Sexton Hal Heagy, Jerry Frush, Jeff Hersha from Jones & Henry Engineers, Stacey Page from Stacey Page On-Line, and Warsaw Times-Union reporter Jennifer Peryam.

ABSENT: None

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the August 16, 2013 Regular Session were presented for approval. Mr. Grose made a motion to accept the minutes as presented, seconded by Mr. Smith, motion carried by unanimous vote.

NEW BUSINESS-

PATRIOT DAY REMEMBRANCE PARADE/STREET CLOSURE-

Lieutenant Shuter requested a partial closing of Canal Street on September 11, 2013 to commemorate the disaster of September 11, 2001: Canal Street in front of the Center Lake Pavilion will be closed from 5:00 PM until 7:30 PM. Fire Chief Mike Brubaker also requested the same section of street be closed on Saturday September 14th from 11am-3pm for Family Safety Day. Motion made by Mr. Smith to approve the closure, seconded by Mr. Grose, carried by unanimous vote. (Documentation attached to minutes).

NEIGHBORHOOD BLOCK PARTY/STREET CLOSURE-

Lt. Shuter requested closure of the 100 Block of South Court Street on Saturday September 7th, from 3pm-10pm for a neighborhood block party. Motion made by Mr. Grose to approve the closure, seconded by Mr. Smith, carried by unanimous vote. (Documentation attached).

AWARD BID/STORM SEWER LINING/STREET-

Bids that were previously submitted and opened for a storm sewer lining project from the intersection of Ft. Wayne Ave. and Main Street north along the north/south railroad right-of-way. Bids were received from:

1. ProForm Pipe Lining Co., Inc. - \$113,400.00
2. AP/M Permaform - \$145,900.00

Motion made by Mr. Smith to accept the bid from Pro-Form for \$113,400.00, seconded by Mr. Grose, carried by unanimous vote. (Letter attached).

OPEN BIDS/CONTRACT 21/WWTU-

Bids for Contract 21, Demolition of Wastewater Treatment Plant #1 were received and opened during the August 16th session. A discrepancy arose on a bid that was received after the time limit and was not opened on the 16th. The bid was opened and is noted as follows:

1. Sabre Demolition-\$825,290.00

AWARD BIDS/CONTRACT 21/WWTU-

After review, bids for Contract 21, Demolition of Wastewater Treatment Plant #1 were noted as follows:

2. Yardberry Landscaping and Excavating - \$1,037,541.01
3. Mason Engineering & Construction - \$1,086,000.00
4. Beer & Slabaugh Inc. - \$774,422.50
5. Dore & Associates Contracting Inc. - \$728,350.00

6. Sabre Demolition - \$825,290.00

Motion made by Mr. Grose to award the bid to Dore & Associates for \$728,350.00, seconded by Mr. Smith, carried by unanimous vote. (Information attached).

CANON COPIER/SANDS /WASTEWATER COLLECTIONS-

The Board approved the purchase of a Canon Image Runner 1730iF for the Wastewater Collections Office for \$3,276.82 earlier this year. The price approved was incorrect per the proposal and should have been \$3,343.69. The Annual Maintenance Agreement was also included at a cost of \$310.00. Motion made by Mr. Smith to approve the increased price and maintenance agreement, seconded by Mr. Grose, carried by unanimous vote. (Contract Worksheet attached).

HIGH STREET SEWER REPLACEMENT/WWTU-

Bids were received to replace approximately 370 feet of sewer line on High Street. Bids were submitted by Everest Excavating for \$36,216.00 and G&G Hauling for \$43,538.10. Motion made by Mr. Smith to except the bid from Everest Excavating for \$36,216.00, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

BLOWER MAINTENANCE AGREEMENT/WWTU-

A preventive maintenance agreement and warranty renewal program with Gardner Denver for the blowers at Treatment Plant #2 were presented for approval. The agreement is for three (3) years and may prevent equipment failure and solve blower problems at a cost of \$10,634.79. Motion made by Mr. Grose, approving the agreement, seconded by Mr. Smith, carried by unanimous vote. (Copy attached).

BACK BILLINGS/WWTU-

The Wastewater Payment Office became aware of two (2) residential homes that have not been billed for services. 340 Nuthatch Dr. had been issued a temporary occupancy on April 23, 2012 and as of August 16, 2013 the back bill amount is \$521.60. 442 N. Lake Placid Dr. had a sewer inspection completed on December 12, 2012 and it was discovered to be occupied on August 27, 2013. After discussion Mr. Smith made a motion to bill both locations for the unpaid amounts seconded by Mr. Grose, carried by unanimous vote.

POLICE/GRANT APPLICATION/FY2014 OPERATION PULL OVER -

Police Lieutenant Kip Shuter requested permission to apply for the following grant provided from the National Highway Transportation Safety Administration (NHTSA), Indiana Criminal Justice Institute (ICJI), and the Kosciusko County Traffic Safety Partnership.

- (1) Operation Pull Over - approximately \$12,000.00.

Motion made by Mr. Smith approving the request, seconded by Mr. Grose, carried by unanimous vote. (Letters attached to minutes).

POLICE/GRANT APPLICATION/FY2014 D.U.I. TASKFORCE-

Police Lieutenant Kip Shuter also requested permission to apply for the following grant provided from the National Highway Transportation Safety Administration (NHTSA), Indiana Criminal Justice Institute (ICJI), and the Kosciusko County Traffic Safety Partnership.

- (1) FY2014 DUI Task Force Indiana- approximately \$7,000.00.

Motion made by Mr. Grose approving the request, seconded by Mr. Smith, carried by unanimous vote. (Letters attached to minutes).

PARKING FACILITY LEASES/HARRIS-

Two (2) parking facility leases between the City of Warsaw and Philip and Maxine Harris and Stephen and Carla Harris for property more specifically set forth within the agreements was presented for approval. The term of both agreements are for 24 months and commence on the 13th day of September 2013 terminating on the 12th day of September 2015. The City agrees to pay \$18,000 for the entire term of the lease to Philip and Maxine Harris and \$16,800 for the entire term to Stephen and Carla Harris. Motion made by Mr. Smith approving the leases, seconded by Mr. Grose, carried by unanimous vote. (Copy attached to minutes).

TRAVEL REQUESTS-

A list setting forth five (5) travel requests was submitted for approval. Motion made by Mr. Smith to approve the requests, seconded by Mr. Grose, carried by unanimous vote. (Info. attached to minutes).

SPECIAL CLAIMS-

Clerk's office submitted a listing of special claims for approval with payments totaling \$900.00. Motion was made by Mr. Smith to approve the claims for payment, seconded by Mr. Grose, motion carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim dockets were presented for approval.

Regular Docket - \$429,431.07

EOM Docket - \$3,938,366.36

Pension Docket - \$41,693.89

Motion made by Mr. Grose to approve all claims for payment, seconded by Mr. Smith, motion carried by unanimous vote.

OTHER-

-Mayor Thallemer noted that tonight is First Friday and tomorrow will be a teen block party on the plaza.

-Fire Chief Mike Brubaker advised the board that the recent EMT Training class is complete and all Fire Territory firefighters participating passed.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer