

BOARD OF PUBLIC WORKS & SAFETY

July 17, 2013

10:30 A.M.

REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Wednesday, July 17, 2013 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Mayor Joe Thallemer, Jeff Grose and Charles Smith. Also present Clerk-Treasurer Lynne Christiansen, City Planner Jeremy Skinner, Fire Territory Chief Mike Brubaker, Park Superintendent Larry Plummer, Park Recreation Director Staci Young, Police Chief Scott Whitaker, Deputy Police Chief Bryan Sherwin, Police Lieutenant Joel Beam, Police Sergeant Bob Long, Police Officer Ross Minear and his family and friends as noted on attached attendance sheet, HR Director Jennifer Whitaker, WWTU Manager Brian Davison, Aviation Manager Nick King, on-line news reporter Stacey Page and Warsaw Times-Union reporter Jennifer Peryam.

ABSENT: City Attorney Michael Valentine

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the July 5, 2013 Regular Session were presented for approval. Mr. Smith made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

VISITORS-

POLICE OFFICER MINEAR SWORN IN/POLICE-

Police Chief Scott Whitaker introduced Police Officer Ross Minear. Mayor Thallemer administered his Oath of Office as a police officer for the City. (Copy of oath attached to minutes).

REPORTS/ORAL & WRITTEN COMMUNICATION-

COLUMN INSPECTION/STATION #1/WWFT-

Fire Chief Mike Brubaker presented information to the Board on a recent inspection of the support columns at Station #1. Two columns showed minor surface rust near the bottoms, and four other columns showed no structural damage. (Copy attached).

NEW BUSINESS-

WARSAW WAYNE FIRE TERRITORY CONTRACT/CUMMINS CROSSPOINT,

LLC-Fire Territory Chief Mike Brubaker submitted for approval a contract with Cummins Crosspoint, LLC for maintenance of generators at each station semiannually at a cost of \$839.88. Motion made by Mr. Smith to approve the maintenance agreement, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

CITY HALL 3RD FLOOR RENOVATION/BID AWARD-

Bids for the 3rd floor renovation were opened during the July 5th meeting. After review it is recommended that the bid be awarded to Harold McComb & Sons for \$284,445.00 which includes the base bid plus alternate deductions. Motion made by Mr. Smith to accept the Harold McComb bid, seconded by Mr. Grose, carried by unanimous vote. (Information attached).

HOUSING OPPORTUNITIES OF WARSAW/ RELEASE OF MORTGAGES-

Housing Opportunities of Warsaw requested release of mortgages on the following properties:

1. Edward and Teresa Barrett, 907 E. Market Street: Recorded document #2009-12-0593.
2. Thyra J. Boring, 513 S. Indiana Street: Recorded Document #2009-12-0592.

Motion made by Mr. Smith to approve the releases, seconded by Mr. Grose carried by unanimous vote. (Documentation attached to minutes).

PARK EVENT CONTRACTS-

The following Park contracts were presented for approval.

1. Ken Ernsberger - \$175 – balloon art for Family Carnival
2. Darlene McCartney - \$180- Caricature artist for Family Carnival

Motion made by Mr. Grose to approve the contracts, seconded by Mr. Smith, carried by unanimous vote. (Documentation attached to minutes).

PAY APPLICATION #3/HUSKY TRAIL PROJECT/BUILDING & PLAN-

City Planner Jeremy Skinner presented a letter from A&Z Engineering requesting a payment of \$20,650.00 for work done on the Husky Trail Project for Pay Application #3. A voucher to the Indiana Department of Transportation requesting 80% reimbursement was also included. Motion made by Mr. Smith to approve the payment to A&Z Engineering seconded by Mr. Grose, carried by unanimous vote. (Information attached).

WWTU AGREEMENT/COMPLETE ELECTRICAL SERVICE-

WWTU Manager Brian Davison presented for approval an agreement with Complete Electrical Services, Inc. This is to update the software and programming, and to configure the custom screen to show plant operations etc. and lift stations through the Scadata system at a cost not to exceed \$34,850.00. Motion made by Mr. Grose to approve the agreement, seconded by Mr. Smith, carried by unanimous vote. (Copy attached to minutes).

REVIEWING AND ASSESSING CITY'S RULE 13 (MS4) PROGRAM/CHRISTOPHER B. BURKE ENGINEERING/WWTU-

Mr. Davison presented a proposal from Christopher B. Burke Engineering. Four tasks are included in the proposal to assist the utility with the storm water program at a cost of \$77,500.00. Mr. Smith made a motion to accept the proposal, seconded by Mr. Grose, carried by unanimous vote. (Contract worksheet attached).

NEW HIRES/REHIRES/CHANGES-

A list was provided to approve one (1) new hire/change in payroll more specifically set forth on the list attached to minutes. Motion made by Mr. Grose to approve the new hires/changes in payroll, seconded by Mr. Smith carried by unanimous vote. (List attached to minutes).

SPECIAL CLAIMS-

Clerk's Office submitted a listing of special claims for approval of payment totaling \$400.00. Motion was made by Mr. Smith to approve the claims for payment, seconded by Mr. Grose, motion carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim docket was presented for approval.

Regular Docket - \$3,806,414.30

Motion made by Mr. Grose to approve all claims for payment, seconded by Mr. Smith, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

**Lynne Christiansen
Clerk-Treasurer**