

BOARD OF PUBLIC WORKS & SAFETY

June 19, 2013

10:30 A.M.

REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Wednesday, June 19, 2013 at 10:30 A.M. in the Council Chambers at City Hall. Board Member Charles D. Smith presided and the following persons were noted as present or absent:

PRESENT: Board members Charles Smith, and Jeff Grose. Also present Clerk-Treasurer Lynne Christiansen, Attorney Adam Turner, City Planner Jeremy Skinner, Assistant City Planner Tim Dombrosky, Fire Chief Mike Brubaker, Police Chief Scott Whitaker, WWTU Manager Brian Davison, Park Superintendent Larry Plummer, Park Recreation Director Staci Young, Street Superintendent Lacy Francis, Cemetery Sexton Hal Heagy, on-line news reporter Stacey Page, and Warsaw Times-Union reporter Jennifer Peryam.

ABSENT: Mayor Joe Thallemer, City Attorney Mike Valentine.

The meeting was called to order by Mr. Smith followed by the Pledge of Allegiance.

MINUTES-

The minutes from the June 7, 2013 Regular Session were presented for approval. Mr. Grose made a motion to accept the minutes as presented, seconded by Mr. Smith, motion carried by unanimous vote.

NEW BUSINESS-

BID AWARD FOR MCKINLEY STREET KREBS TRAILHEAD PARK/BUILDING & PLAN-

A bid for the McKinley Street Krebs Trailhead Park was received on June 7th. The bid was received from Butt & Timmons Construction, Inc. - \$36,055.00 plus an alternate bid item for a 60- inch concrete walk for \$2,734.80. A recommendation to award the bid to Butt & Timmons without the alternate bid included was made. Assistant City Planner Tim Dombrosky advised the Board that the Street Department will complete the concrete walk. Motion made by Mr. Grose to accept the bid for \$36,055.00 seconded by Mr. Smith, carried by unanimous vote. (Copy attached to minutes).

COMMUNITY PARTNERSHIP AGREEMENT/PARK-

Park Activity Director Staci Young presented the following contract for approval: The 2013/2014 Community Partnership Agreement with Kosciusko County Head Start/Early Head Start is a requirement for Head Start by the federal government, to develop community partnerships improving the quality of services that are offered to eligible families. Motion made by Mr. Smith to approve the contract, seconded by Mr. Grose, carried by unanimous vote. (Documentation attached to minutes).

JONES & HENRY AGREEMENT AMENDMENT #1-13/WWTU-

An amendment to agreement #1-13 between the Wastewater Utility and Jones & Henry Engineering was presented for consideration. The amendment is in relation to the demolition project, Contract #21, and provides several additions with expenses not to exceed \$38,000.00. Motion made by Mr. Grose to accept the amendment, seconded by Mr. Smith carried by unanimous vote. (Copy attached).

QUIT CLAIM DEED/MEIJER-

A quit claim deed from the City to Meijer for a strip of land east of Anchorage Road at the entrance to the new Meijer location was presented for approval. A discrepancy from property acquired in the 1970's from the Indiana Department of Transportation to the City, after construction of the U.S. 30 bypass was discovered and needs to be corrected. The City is conveying a twenty (20) foot strip of land to clean up the discrepancy so Meijer can record their final plat. The property, in part, is described "as a part of the fractional northwest quarter of section 4, township 32 north, range 6 east, Wayne Township, Kosciusko County, Indiana and more particularly described in the deed. The conveyance will not affect the City's right-of-way.

Motion made by Mr. Smith to approve the deed, seconded by Mr. Grose, carried by unanimous vote. (Copy attached to minutes).

NEW HIRES/REHIRES/CHANGES-

A list was provided for approval three (3) new hires/changes in payroll, more specifically set forth on the list attached to minutes. Motion made by Mr. Grose to approve the new hires/changes in payroll, seconded by Mr. Smith, carried by unanimous vote. (List attached to minutes).

SPECIAL CLAIMS-

Clerk's Office submitted a listing of Special Claims for approval of payments totaling \$3,450.00. Motion made by Mr. Smith to approve the claims for payment, seconded by Mr. Grose, carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim dockets were presented for approval.

Regular Docket - \$6,016,325.46

Motion made by Mr. Grose to approve all claims for payment, seconded by Mr. Smith, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

**Lynne Christiansen
Clerk-Treasurer**