

BOARD OF PUBLIC WORKS & SAFETY
JUNE 7, 2013
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, June 7, 2013 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Mayor Joseph M. Thallemer, and Charles Smith. Also present, Clerk-Treasurer Lynne Christiansen, Attorney Adam Turner, City Planner Jeremy Skinner, Assistant City Planner Tim Dombrosky, Fire Territory Chief Mike Brubaker, Police Chief Scott Whitaker, Park Superintendent Larry Plummer, Park Activity Director Staci Young, Street Superintendent Lacy Francis, Wastewater Utility Director Brian Davison, Cemetery Sexton Hal Heagy, H/R Director Jennifer Whitaker, on-line news reporter Stacey Page, and Times-Union reporter Jennifer Peryam.

ABSENT: Board member Jeff Grose and City Attorney Michael Valentine.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES -

The minutes from the May 17, 2013 Regular Session were presented for approval. Board member Smith made a motion to accept the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

NEW BUSINESS-

OPEN BIDS FOR MCKINLEY STREET KREBS TRAILHEAD PARK/BUILDING & PLAN-

Bids for the McKinley Street Krebs Trailhead Park were opened. The City plans to install a restroom building, concrete walkways, and an asphalt parking lot. Bids were received from:

- 1). Butt & Timmons Construction, Inc.- \$36,055.00 plus an alternate bid item for a 60-inch concrete walk for \$2,734.80

Motion made by Mr. Smith to take the bid under advisement, seconded by Mayor Thallemer, carried by unanimous vote.

ZAYO BANDWITH BOND/PLANNING-

City Planner Jeremy Skinner advised the Board that Zayo Bandwith is requesting to run fiber optics at several locations within the City's right-of-way. Mr. Skinner presented a performance bond in the amount of \$100,000.00 to cover any damages that may occur within the right-of-ways during the construction. Motion made by Mr. Smith to accept the Bond, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached to minutes)

AMENDED TRAFFIC SIGNAL AGREEMENT/BLDG & PLAN-

Mr. Skinner advised the Board that the Redevelopment Commission had entered into an agreement in September of 2012 with Da-Lite and Thompson/Thrift to cost share on a lighted traffic signal to be located at SR 15 and CR 300N. Mr. Skinner was made aware of an issue with NIPSCO utility at the intersection that will result in up to an additional \$66,000.00 cost that will be split between Da-Lite, Thompson/Thrift and the City. He is seeking approval from the Board to move forward with the construction by approving the additional cost. Motion made by Mr. Smith to approve the increase, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached).

AWARD BID/PLAZA WALL PROJECT-

During the May 17th meeting bids were opened for construction of restrooms and wall renovations for the City Hall Plaza. DT Construction presented the lowest bid of \$160,716.00. After review Mr. Skinner is recommending that DT Construction be awarded the bid. Motion made by Mr. Smith approving the recommendation plus amending the "owner" on the agreement to be listed as Warsaw Redevelopment Commission, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached).

GRANT APPLICATION REQUEST/CEMETERY-

Cemetery Sexton Hal Heagy requested permission to apply for a grant from the Kosciusko Community Foundation, to help finance a new six (6) unit Columbarium in the Cremation Garden. The grant could be up to \$5,000.00. Motion made by Mr. Smith, to proceed with the application, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached).

VEHICLE PURCHASE/CEMETERY-

Mr. Heagy requested permission to purchase a new pick-up truck. He received quotes from Lakeside Chevrolet for \$25,619.56, Kerlin Ford for \$26,600.00, and Rice Ford for \$26,549.00. Motion made by Mr. Smith, to accept the quote from Lakeside Chevrolet for a 2013 2500HD 4WD, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached).

TORO WORKMAN PURCHASE/PARK-

Park Superintendent Larry Plummer Jr. requested permission to trade in a 1988 Cushman Truckster to go toward the purchase of Toro Workman MD. He received a quote from Century Equipment for \$9,157.94 and Hoffman Outdoor Power Equipment for \$6,923.08. Motion made by Mayor Thallemer to approve the trade-in and accept the purchase from Hoffman, seconded by Mr. Smith, carried by unanimous vote. (Information attached).

PARK EVENT CONTRACT-

Park Department Recreation Director Staci Young presented the following 2013 event contract for approval:

1. Jeffery Snyder d/b/a Mojo Events, stagehand for Country Music Concert - \$120.00
Motion made by Mayor Thallemer to approve the contract, seconded by Mr. Smith, carried by unanimous vote. (Documentation attached to minutes).

ROOF REPLACEMENT/STATION 1/WWFT-

Fire Chief Mike Brubaker requested permission to replace the roof and insulation at Station 1. He received a quote from Robinson Construction, Inc. for \$34,700.00. Motion made by Mayor Thallemer to approve the new roof, seconded by Mr. Smith, carried by unanimous vote. (Information attached).

SIDING REPLACEMENT/STATION 1/WWFT-

Chief Brubaker requested permission to replace the metal siding at Station 1. He received a quote from Robinson Construction of \$49,950.00. The cost may run higher after the present siding is removed and areas are exposed that may need additional work. Chief Brubaker will bring any change in the contract to the Board for approval if needed. Motion made by Mr. Smith to approve the new siding, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached).

ANCHOR CONSULTING, LLC-

Mayor Thallemer presented a contract with Anchor Consulting LLC to provide services to the City for lobbying, and compliance with Federal Lobbying Disclosure Act to help the City obtain federal grants for various projects. The contract is in effect from May 1, 2013 until December 31, 2014 and totals \$42,000.00. Motion made by Mr. Smith to approve the contract, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached).

TRAVEL REQUESTS-

A list setting forth several travel requests from the Police and Fire Departments was presented for approval. Motion was made by Mr. Smith to approve the travel requests, seconded by Mayor Thallemer, carried by unanimous vote. (List attached).

SPECIAL CLAIMS-

Clerk's Office submitted a listing of Special Claims for approval of payment totaling \$8,737.57. Motion made by Mayor Thallemer to approve the claims for payment, seconded by Mr. Smith, carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$380,576.43

EOM Docket - \$1,546,145.37

Police & Fire Pension Docket - \$41,389.90

Motion made by Mayor Thallemer to approve all claims for payment, seconded by Mr. Smith, motion carried by unanimous vote.

K-9 RETIREMENT-

Police Chief Scott Whitaker advised the Board that K-9 Pako will be retiring due to ongoing medical issues. Pako has served the community for over 6 ½ years. Pako's handler, Sgt. Alan Danko, will be purchasing Pako from the City for \$1.00. Motion made by Mr. Smith to honor the retirement, seconded by Mayor Thallemer, carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

**Lynne Christiansen,
Clerk-Treasurer**